



**REGULAR CITY COUNCIL MEETING**  
Tuesday, August 20, 2024, at 7:00 p.m.  
Council Chambers at City Hall and Online

**MINUTES**

Mayor Olson called the meeting to order at 7:00 p.m.

**ROLL CALL**

Councilors present included Art Adcock, Brian Del Rosario, Travis Keel, Lynn Mecham, and Jeff Siddoway.

City Manager Norm Beagley was excused from the meeting.

Others present included Assistant City Manager Jason Bond, Legal Counsel Brett Rich, City Recorder Amalie Ottley, City Engineer Jon Lundell, Jon Jensen, and Logan Jensen.

**PLEDGE OF ALLEGIANCE**

Councilor Mecham led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Councilor Adcock offered an invocation.

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

No members of the City Council expressed any conflict of interest.

**CONSENT AGENDA**

1. 08-06-2024 City Council Regular Meeting Minutes
2. City Expenditures from 8/3/2024 to 8/16/2024 in the amount of \$1,005,094.514.

Councilor Del Rosario made a motion to approve the Consent Agenda items 1 and 2. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

**PUBLIC FORUM**

No members of the public wished to address the council in the public forum.

**BUILDING PERMIT & BUSINESS LICENSE REPORT**

Assistant Manager Bond presented the Building Permit Report. 179 residential units have been issued building permits in the current calendar year. In comparison, 31 single and multi-family residential units have been built in the current fiscal year (July 1, 2024 – June 30, 2025). 6 new business licenses were issued in the last two weeks.

**NEW BUSINESS**

**3. Resolution 08-03-2024 - Memorandum of Understanding with Utah County and Santaquin City for Prospector View Park**

Mayor Olson introduced Resolution 08-03-2024 - Authorizing a Memorandum of Understanding (MOU) with Utah County and Santaquin City. The MOU allows for additional law enforcement patrols at Prospector View Park. Legal Counsel Brett Rich confirmed that any prosecution for incidents at the park would be prosecuted through Utah County courts and not locally.

Councilor Keel made a motion to approve Resolution 08-03-2024 - Memorandum of Understanding with Utah County and Santaquin City for Prospector View Park. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

**4. Resolution 08-04-2024 - Agreement with UDOT for Replacement of the Highline Canal Bridge at 200 East Street**

Mayor Olson introduced Resolution 08-04-2024 – An Agreement with UDOT for Replacement of the Highline Canal Bridge at 200 East Street. Councilor Keel inquired if the bridge will be bigger when finished or if it will be the same size. City Engineer Jon Lundell indicated that the bridge will be bigger and wide enough to have two lanes of travel on it at a time. Councilor Siddoway inquired if there were plans already designed for the bridge. Engineer Lundell stated that there aren't plans yet, but the City will work with UDOT on those plans which will include needed right-of way lanes of travel. Engineer Lundell added that the \$1.3 million in grant money that will pay for the bridge will include design and construction.

Councilor Mecham made a motion to approve Resolution 08-04-2024 - Agreement with UDOT for Replacement of the Highline Canal Bridge at 200 East Street. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes

Councilor Siddoway                      Yes

The motion passed.

**5. Resolution 08-05-2024 - Authorization of Memorandum of Understanding Between Utah Division of Wildlife Resources and Santaquin City**

Mayor Olson introduced Resolution 08-05-2024 - Authorization of Memorandum of Understanding Between Utah Division of Wildlife Resources and Santaquin City. He indicated that the MOU would provide additional parking for visitors in the canyon as well as needed gates and trailheads. He added that Utah County has reviewed the MOU along with our own legal counsel. The council discussed where the new lower canyon parking, gates, and trailhead will be located in the canyon.

Councilor Del Rosario made a motion to approve Resolution 08-05-2024 - Authorization of Memorandum of Understanding Between Utah Division of Wildlife Resources and Santaquin City. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

**6. Resolution 08-06-2024 - Amendment to Employee Policy and Procedure Handbook Pertaining to the Juneteenth Holiday**

Mayor Olson introduced Resolution 08-06-2024 - Amendment to Employee Policy and Procedure Handbook Pertaining to the Juneteenth Holiday. Assistant City Manager Bond went over the proposed changes to the Employee Policy and Procedure Handbook. Council members discussed with Assistant Manager Bond how employees use the benefit as it is currently written in the Employee Handbook. Assistant Manager Bond also indicated that the budget impact to the City for adding the holiday is estimated at an additional \$5,000-\$6,000 for that day. Councilor members discussed the recommendations from staff regarding adding the holiday and the additional language proposed if they would like to make the 16 hours of Paid Personal Leave more flexible for employees throughout the year. Both Councilor Del Rosario and Councilor Siddoway agreed that they would prefer that the 16 hours of Personal Leave be made flexible for the coming year and then revert it back to the current language if there are problems with directors and staff.

Councilor Del Rosario made a motion to approve Resolution 08-06-2024 - Amendment to Employee Policy and Procedure Handbook Pertaining to the Juneteenth Holiday as proposed. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

#### **REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON**

Assistant Manager Bond went over items on upcoming Development Review Committee (DRC) and Planning Commission agendas. He thanked the council members for their support of employees by attending the recent Employee Family BBQ. He expressed his appreciation for the employees and their families.

Mayor Olson asked Engineer Lundell about replacement of the water line on Main Street. Engineer Lundell indicated that agreements should be ratified at the next City Council meeting.

Councilor Keel had no updates.

Councilor Mecham reported on his attendance at the recent Mt. Nebo Water meeting. He encouraged residents to be more conscientious about water usage.

Councilor Siddoway encouraged residents to come to the upcoming Hometown Market night. He reported on the Utah League of Cities and Towns policy meeting indicating that the league is preparing to contest upcoming legislative bills that are being proposed for development in cities statewide. Councilor Siddoway inquired about the canyon road progress, specifically asking if there will be biker/pedestrian crossing signage. The Mayor indicated that he is working with Utah County and the DWR on signage for the canyon. Councilor Siddoway inquired how residents can submit a request for stop signs and/or speed bumps in their area. Assistant Manager Bond indicated that a Traffic Control Request may be submitted through the Community Development Department. Lastly, Councilor Siddoway thanked the Public Works Department for their work cleaning up the trees and shrubs along Summit Ridge Drive.

Councilor Adcock followed up on Councilor Mecham's report on the Mt. Nebo Water meeting. He stated that an assessment will be conducted to determine the costs of monitoring groundwater. Councilor Adcock confirmed the grand opening for the Bike Skills Park in Santaquin Canyon on August 27<sup>th</sup> at 5:00 p.m. Councilor Adcock readdressed concerns about the demolition of the old middle school building during the preparation for the Spooky Night and the Museum event. Assistant Manager Bond indicated that the concerns about the museum will be addressed at the pre-construction meeting for the demolition of the old building. Councilor Adcock requested additional traffic enforcement on 200 North as it has become a thoroughfare during the construction on Main Street.

Councilor Del Rosario expressed appreciation to the Public Works Department regarding his recent concerns about the grass dying at Harvest View Park. He reported on the Chamber of Commerce Passport to Summer Event as well as the Hometown Market and upcoming Santaquin Breakfast Club.

Mayor Olson reported the progress at the Prospector View Bike Skills Park. He added that the pavilion and benches in the canyon will be constructed in a few weeks. He also reported on recent meetings that he's had with UDOT regarding the I-15 interchange. Mayor Olson discussed the ongoing construction projects in the City. He stated that the Ted Ahlin family donated trees at the Ted Ahlin park and thanked

them for their generosity. Mayor Olson reported on the progress of the Santaquin Canyon road re-opening this coming Autumn.

**EXECUTIVE (CLOSED) SESSION**

Councilor Siddoway made a motion to enter into an Executive (Closed) Session to discuss pending or reasonably imminent litigation; collective bargaining; and/or the purchase, exchange, or lease of real property, a proposed development agreement, a project proposal, or a financing proposal related to the development of land owned by the State. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Executive (Closed) Session began at 7:50 p.m. in the Council Chamber Conference Room at 110 S. Center Street, Santaquin. In attendance at the Executive (Closed) Session were Mayor Daniel Olson, Assistant City Manager Jason Bond, Council Member Travis Keel, Council Member Lynn Mecham, Council Member Jeff Siddoway, Council Member Art Adcock, Council Member Brian Del Rosario, Legal Counsel Brett Rich, Jon Jensen, and Logan Jensen.

Councilor Mecham made a motion to end the Executive (Closed) session at 9:43 p.m. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

**ADJOURNMENT**

Councilor Mecham made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 9:45 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**

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