



REGULAR CITY COUNCIL MEETING
Tuesday, June 3rd, 2025, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Brian Del Rosario, and Jeff Siddoway.

Councilor Lynn Mecham attended the meeting via Zoom.

Councilor Travis Keel was excused from the meeting.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, City Recorder Amalie Ottley, Community Services Director John Bradley, Finance Director Shannon Hoffman, Christopher Scadden, Casandra Langston, Dallan Langston Jr, Dallan Langston III, Madison Langston, Brad Greenhalgh, Lisa Greenhalgh, and other various members of the public.

PLEDGE OF ALLEGIANCE

Director Bradley led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Christopher Scadden offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

1. 05-20-2025 City Council Regular Meeting Minutes
2. City Expenditures from 05-17-2025 to 05-30-2025 in the amount of \$350,202.30.
3. Resolution 06-01-2025 - Surplus Property

Councilor Siddoway made a motion to approve the Consent Agenda items 1 through 3. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

PUBLIC FORUM

4. Business Spotlight – AutoZone

Councilor Adcock highlighted AutoZone by reading the following statement.

“Our June 2025 Business Spotlight of the Month is Santaquin AutoZone, located at 50 W. Main Street in Santaquin. The store is managed by Casandra Langston who lives in Santaquin.

AutoZone was started on July 4, 1979, in Forrest City, Arkansas and was known as Auto Shack. Shortly after, it was renamed AutoZone. They have 6529 stores nationwide with some stores in Mexico, Brazil, Puerto Rico, and the Virgin Islands. Texas has the most with 725 stores. AutoZone is headquartered in Memphis, Tennessee.

AutoZone is one of the largest retailers of aftermarket auto parts and accessories. They offer a range of complimentary in-store services, including battery testing, battery charging, and oil recycling. They also offer Loan-a-tool, and free warning light reports.

Duralast parts meet or exceed OE specifications. You can buy on-line and pick up in store, or free next day delivery on qualified purchases.

They are open Monday-Thursday from 7:30 am to 9:00 pm. Friday and Saturday; from 7:30 am to 10:00 pm. Sunday from 8:30 am to 9:00 pm.

AutoZone's corporate pledge is:

Always put the customer first.

We know our parts and products.

Our stores look great.

We've got the best merchandise at the right price.

Santaquin is happy to spotlight AutoZone and welcome them to town.”

5. Chamber of Commerce Report

Christopher Scadden from the Payson Santaquin Area Chamber of Commerce attended the meeting to give a report on the upcoming summer events for the chamber. He highlighted the Payson business of the month “The Parlor”.

FORMAL PUBLIC HEARING

6. Public Hearing: Santaquin City FY 2025-2026 Budget and Transfers Therein

Councilor Adcock made a motion to enter into a Public Hearing regarding the Santaquin City FY 2025-2026 Budget and Transfers Therein. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing began at 7:18 p.m.

Mayor Olson discussed the upcoming FY 2025-2026 proposed budget that includes a possible property tax increase. He indicated that, by ordinance, 8.2% of any approved tax increase goes towards funds for the Santaquin City Library. The current proposed tax increase includes funds for both the police and fire departments for staffing.

Brad Greenhalgh attended the meeting. He expressed concerns about the proposed tax increase as it impacts income and even though the increase is small, expenses for residents continue to add up. He also expressed gratitude to the Mayor and City Council members for their work for the City. He mentioned that he sees new work vehicles being driven by employees but understands that it can be cheaper for agencies to have new trucks under warranty than to have older trucks. He attended the meeting to make sure he understood both sides of the story and to make sure that all tax dollars are being spent with integrity and with residents in mind.

Mayor Olson commented that the budget and funds presented by the City are sacred and transparent. He stated that he and council members make sure that funds are utilized and employees are taken care of during the budget process.

Councilor Del Rosario commented that he has researched the use of vehicles by City workers in different departments to address his own concerns. He also commented that he appreciates that the City is mindful in what benefits are offered to employees.

Lon Hendershot attended the meeting. He expressed appreciation to the Mayor and members of the City Council for their work reopening Santaquin Canyon and understands that taxes may go up this year. He wanted to express concerns about traffic on Center Street near Apple Valley Elementary School. He asked that the budget address more police patrols in that area.

Brad Greenhalgh agreed with Lon Hendershot's concerns about traffic in the town. He also commended that Public Works department for their hard work in the City and especially in the cemetery.

Councilor Adcock made a motion to end the public hearing. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing ended at 7:36 p.m.

FORMAL PUBLIC HEARING

7. Public Hearing: Possible Compensation Increase for Executive Municipal Officers

Councilor Adcock made a motion to enter into a Public Hearing regarding the possible compensation increase for executive municipal officers. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing began at 7:38 p.m.

City Manager Norm Beagley read the following statement during the public hearing.

Mayor and Council Members,

“As you are aware, during the 2024 Utah Legislative Session, the State Legislature passed Senate Bill 91 (SB91). One part of SB91 reads; “Before a governing body may adopt a final budget or a final amended budget that includes a “compensation increase” for an executive municipal officer, the governing body shall:”

(i) “hold a public hearing on the compensation increase”

Therefore, we have properly noticed and are holding the required public hearing this evening during City Council Meeting.

Per Santaquin City’s Employee Handbook, as adopted by resolution (& most recently amended March 18th, 2025 by Resolution 03-04-2025), all employees, including Elected Officials and “Executive Municipal Officers” as defined in SB91, are eligible for a salary increase for 1) Cost of Living Adjustments (COLA), 2) merit increases where and when applicable, and comparable market rate adjustments, as adequately budgeted for. (See Santaquin City Employee Handbook, Sections 2.3 “Performance Evaluations”, Part B and 3.1 “Compensation”, Subsection C, 2 “Cost of Living Adjustments (COLA)” and Subsection C, 3 “Selective Salary Adjustments”.

At present, the tentative budget that was approved several weeks ago includes a COLA increase for all employees of 4.6% starting in October 2025. Also, at present, included in the tentative budget, is a possible 1.5% merit increase for all employees. Additionally, per a recent Citywide salary research survey conducted by staff, a total of 4 of our positions are eligible for a market rate adjustments of up to 4.0%. These anticipated increases for employees have been included within the FY 2025-2026 budget cycle.

Per employment contracts for all of our Executive Municipal Officers, each is treated the same as any other employee with regard to any offered COLA, possible merit, and market rate adjustment increases. Therefore, that is what has been budgeted for in the FY 2025-2026 Santaquin City budget.

I am happy to answer any questions you may have regarding this agenda item during the properly noticed public hearing.”

Lisa Greenhalgh asked what “Executive Municipal Officers” specifically meant. Manager Beagley indicated that Executive Municipal Officers are the City Manager, Assistant City Manager, and

Department Directors in the City and as those officers are treated the same as employees with regard to possible wage increases such as cost of living, merit and market increases. He added that the public hearing is required by the State of Utah.

Councilor Mecham made a motion to end the public hearing. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing ended at 7:43 p.m.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant Manager Bond presented the Building Permit Report. 149 residential units have been issued building permits in the current calendar year. In comparison, 269 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2024 – June 30, 2025). 5 new business licenses have been issued in the last two weeks.

RESOLUTIONS, ORDINANCES, & DISCUSSION & POSSIBLE ACTION ITEMS

8. Resolution 06-02-2025 - Approval of MAG Senior Meals Funding Agreement

Mayor Olson introduced Resolution 06-02-2025 - Approval of MAG Senior Meals Funding Agreement which helps fund the Tuesday and Thursday senior meals.

Councilor Adcock made a motion to approve Resolution 06-02-2025 - Approval of MAG Senior Meals Funding Agreement. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Resolution 06-03-2025 - Amendment #2 to the Orchard Vistas/Cortland Park Development Agreement

Mayor Olson introduced Resolution 06-03-2025 - Amendment #2 to the Orchard Vistas/Cortland Park Development Agreement. The amendment reduces the number of stacked condo units to fewer side-by-side townhomes, the addition of one covered parking stall per unit, and the removal of the proposed clubhouse. Assistant Manager Bond clarified that the approval is for the development agreement only. The development itself will be reviewed and approved by the Development Review Committee and Planning Commission through the City Code's development process.

Councilor Siddoway made a motion to approve Resolution 06-03-2025 - Amendment #2 to the Orchard Vistas/Cortland Park Development Agreement. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

10. Resolution 06-04-2025 - Interlocal Agreement with Goshen Town for Justice Court Services

Manager Beagley introduced Resolution 06-04-2025 - Interlocal Agreement with Goshen Town for Justice Court Services. The agreements update justice court services with Goshen and Genola towns, which involve modernizing contracts and adjusting costs annually. He explained that these agreements cover shared court services and allow for COLA adjustments, noting that both towns have responded positively but require further council approval.

Councilor Del Rosario made a motion to approve Resolution 06-04-2025 - Interlocal Agreement with Goshen Town for Justice Court Services. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

11. Resolution 06-05-2025 - Interlocal Agreement with Genola Town for Justice Court Services

Councilor Del Rosario made a motion to approve Resolution 06-05-2025 - Interlocal Agreement with Genola Town for Justice Court Services. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

12. Ordinance 06-01-2025 - Amendment to Headstone Width Requirements

Assistant Manager Bond introduced Ordinance 06-01-2025 - Amendment to Headstone Width Requirements which changes the headstone cement apron width from 6 inches to 8 inches. Councilor Adcock indicated that the code change is not retroactive. Councilor Adcock also strongly encouraged that the new cemetery only allows flat stones to facilitate easier mowing and maintenance for the Public Works department.

Councilor Adcock made a motion to approve Ordinance 06-01-2025 - Amendment to Headstone Width Requirements. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

13. Discussion & Possible Action - Guaranteed Maximum Price for Water Reclamation Facility & Sewer System Upgrades Award to VanCon Inc.

Mayor Olson noted that a lengthy discussion was held regarding the guaranteed maximum price for the Water Reclamation Facility at the last City Council meeting on May 27th, 2025. He discussed the growth in the city and the needed upgrades to the Water Reclamation Facility to support that growth.

Councilor Siddoway made a motion to approve the Guaranteed Maximum Price in an amount not to exceed \$9,359,800.00 for the Santaquin WRF Phase III and related sewer system Improvements with VanCon, Inc. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

14. Discussion & Possible Action - Approval of Recreation, Arts, & Parks (RAP) Tax Funding Projects Recommendations

Community Services Director Bradley attended the meeting to present RAP TAX Committee project recommendations to the City Council. He discussed high attendance programs such as soccer. It is recommended that soccer goals be purchased to support the growth in that program. He highlighted the support of cultural arts through the Hometown Market and other annual City events. Director Bradley also addressed new dirt for trails and the bike skills park at Prospector View Park & Trailhead. A new focus for the RAP Tax Committee this year was the installation of trees at various parks throughout the City. Director Bradley also highlighted the costs of the Recreation Activity Building Phase 2 project and lighting for the new volleyball fields.

Councilor Del Rosario made a motion to approve the recommendations from the RAP Tax Committee. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes

Councilor Siddoway	Yes
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The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Councilor Siddoway made a motion to enter into a Santaquin Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Board meeting began at 8:10 p.m.

15. Public Hearing: Community Development & Renewal Agency FY 2025-2026 Budget and Transfers Therein

Board Member Del Rosario made a motion to enter into a public hearing to consider the Community Development & Renewal Agency FY 2025-2026 Budget and Transfers Therein. Board Member Adcock seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing began at 8:11 p.m.

No members of the public wished to address the CDRA Board in the Public Hearing.

Board Member Siddoway made a motion to end the public hearing. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing ended at 8:13 p.m.

Board Member Del Rosario made a motion to end the CDRA Board meeting and enter back into the Regular City Council Meeting. Board Member Adcock seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The CDRA Board meeting ended and the Regular City Council meeting reconvened at 8:13 p.m.

CONVENE OF THE SANTAQUIN LOCAL BUILDING AUTHORITY

Councilor Siddoway made a motion to enter into a Santaquin Local Building Authority (LBA) Board Meeting. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The LBA Board Meeting began at 8:14 p.m.

16. Public Hearing: Local Building Authority FY 2025-2065 Budget and Transfers Therein

Board Member Del Rosario made a motion to enter into a public hearing to consider the Local Building Authority FY 2025-2065 Budget and Transfers Therein. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing began at 8:14 p.m.

No members of the public wished to address the LBA Board in the Public Hearing.

Board Member Mecham made a motion to end the public hearing. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing ended at

Board Member Siddoway made a motion to end the LBA Board meeting and enter back into the Regular City Council Meeting. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The LBA Board meeting ended and the Regular City Council meeting reconvened at 8:16 p.m.

CONVENE OF THE SANTAQUIN SPECIAL SERVICE DISTRICT

Councilor Adcock made a motion to enter into a Santaquin Special (Water) Service District (SSD). Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The SSD Board Meeting began at 8:17 p.m.

17. Public Hearing: Special Service District (Water) FY 2025-2026 Budget and Transfers Therein

Board Member Siddoway made a motion to enter into a public hearing to consider the Local Building Authority FY 2025-2065 Budget and Transfers Therein. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing began at 8:17 p.m.

No members of the public wished to address the SSD Board in the Public Hearing.

Board Member Del Rosario made a motion to end the public hearing. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The public hearing ended at 8:18 p.m.

Board Member Mecham made a motion to end the SSD Board meeting and enter back into the Regular City Council Meeting. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The SSD Board meeting ended and the Regular City Council meeting reconvened at 8:18 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond went over items on upcoming Development Review Committee and Planning Commission meeting agendas.

Manager Beagley announced the upcoming hearing regarding the property tax increase on Thursday, August 7th at 6:00 p.m. Manager Beagley also discussed the current City Council candidate filing period happening that week. He emphasized that City resources may not be used by any candidate for election purposes. He invited members of the community and the City Council to participate in the current food drive sponsored by Tabitha's Way. Manager Beagley discussed the upcoming Central Utah Water Conservancy meeting for the Nebo Regional Water Project. Manager Beagley reported on the ongoing Main Street and Central Utah Project construction projects. He announced the upcoming tour of Grey Cliffs for the City Council on June 17th and the FY 2024-2025 Budget Review Meeting on June 30th.

Assistant Manager Bond reminded the council that the office will be closed on June 16th, 2025, in observance of the Juneteenth holiday.

Councilor Del Rosario reported on recent Chieftain Museum activities. He invited residents to participate in trail maintenance at Prospector View Park on June 4th. Councilor Del Rosario asked about street sweeping on behalf of a resident. He asked if there is a set schedule for sweeping. Manager Beagley indicated that he will follow up with the Public Works Department. Councilor Del Rosario discussed a possible holiday decorating contest for residents this coming holiday season. He thought that a competition of different categories would be a fun way to bring the community together. Lastly, Councilor Del Rosario reported that he continues to work with the Police Department on vehicle costs.

Councilor Adcock promoted the upcoming Hometown Market that begins at the end of June this year. He reported on an upcoming Mt. Nebo Water Agency meeting. He expressed concerns regarding the mud and dust coming from the Grey Cliffs property. He wondered if it was possible for Grey Cliffs to install a paved ingress/egress. Manager Beagley indicated that he would look into it but believed it is not something the city could require of Grey Cliffs. Mayor Olson indicated that installing a possible wash-out pad would help the situation. Lastly, Councilor Adcock reported that he is working with the HAM radio group to determine which areas of the City are covered and how to make that efficient in case of an emergency.

Councilor Siddoway reported on upcoming Chieftain Museum activities and the Family Fitness Festival.

Councilor Mecham had nothing to report.

Mayor Olson reported on more trail building in Santaquin Canyon, especially on the “Turkey Run” trail that will allow for ADA use. He also discussed the construction of another bridge in the canyon. Mayor Olson discussed an increase to the scholarship offered to the Youth City Council from Representative Doug Welton. Mayor Olson also discussed a meeting that he and Manager Beagley attended with the Governor discussing housing in Utah.

ADJOURNMENT

Councilor Siddoway made a motion to adjourn the meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 8:45 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder