



REGULAR CITY COUNCIL MEETING
Tuesday, April 30, 2024 at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Councilors Adcock, Del Rosario, Keel, Mecham, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Recorder Amalie Ottley, Terry Giovanini Davis, Robert Davis, Nick Cummings, and Chad Holman.

Other various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Chad Holman led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Adcock offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

RECOGNITIONS & APPOINTMENTS

4. Employee of the Month - Nick Cummings

Fire Chief Lind recognized Nick Cummings as Employee of the Month by reading the following statement.

“Our April 2024 Employee of the Month is Nick Cummings. Nick has been with the Santaquin Fire Department since 2008. Chief Lind shared, “Nick has been a staple to the department for many years. He serves as a Captain and was recently tasked with our Fire Training.”

Nick grew up in Pleasant Grove, graduated from PGHS and moved his family to Santaquin in 2007. Nick and his wife, Amber, have four children, three boys and one girl. They enjoy camping, RZR rides, hunting and cheering on their youngest who plays hockey. Nick works at the Payson Power plant as a mechanic. They welcomed their first grandchild to the family this past December.

Helping the community in their toughest situations is one of the reasons Nick finds fulfillment in his work with the Fire Department. He enjoys his new task in Fire Training and is excited about the opportunities it will bring. He also loves working and spending time with the more seasoned fire fighters of the

department. He is part of the Santaquin Fire Association and enjoys participating in the Memorial Day Pancake Breakfast.”

5. Appointment of Terry Giovanini-Davis to the Historic Preservation Committee

Councilor Del Rosario made a motion to appoint Terry Giovanini-Davis to the Historic Preservation Committee at the Mayor’s recommendation. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Oath of Office was delivered to Terry Giovanini-Davis by the City Recorder. Ms. Giovanini-Davis expressed her gratitude and excitement to serve on the Historic Preservation Committee.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 04-02-2024 City Council Regular Meeting Minutes
2. City Expenditures from 3/30/2024 to 4/26/2024 in the amount of \$1,569,032.69.
3. Out of State Training Request - Fire Department

Councilor Keel made a motion to approve the Consent Agenda items 1 through 3. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

PUBLIC FORUM

Bruce Hayes attended the meeting and wished to address the City Council as a resident of Santaquin. He expressed his concerns about the raising cost of housing in Santaquin and the surrounding region. He suggested that the Council allow for alternate building materials for homes, such as straw bale and sandbag construction, that would decrease the cost of homes and allow for more affordable living. Assistant City Manager Bond and Mayor Olson encouraged Mr. Hayes to attend the upcoming open house on May 2nd, 2024, that will address moderate-income housing and detached accessory dwelling units.

FORMAL PUBLIC HEARING

6. FY 2023-2024 Budget Amendment #2

Councilor Mecham made a motion to open the Public Hearing to receive input regarding FY 2023-2024 Budget Amendment #2. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing began at 7:25 p.m.

No members of the public wished to address the City Council at the Public Hearing.

Councilor Mecham made a motion to end the Public Hearing. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing ended at 7:26 p.m.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 111 residential units have been issued building permits in the current calendar year. In comparison, 209 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). 4 new business licenses were issued in the last two weeks.

NEW BUSINESS

7. Resolution 04-02-2024 - Municipal Wastewater Planning Program

Manager Beagley presented the Municipal Wastewater Planning Program Report. Councilor Del Rosario inquired about how often the collection system for the sewer is checked. Manager Beagley discussed how manholes are checked and pipes are cleaned on a frequent basis so that the system can be regularly maintained.

Councilor Keel made a motion to approve Resolution 04-02-2024 the Municipal Wastewater Planning Program Report. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

8. Resolution 04-03-2024 - Approval of FY 2023/2024 Budget Amendment #2

Mayor Olson and Manager Beagley presented Resolution 04-03-2024 Approving FY 2023/2024 Budget Amendment #2. They both praised Finance Director Shannon Hoffman on the work she does to keep the budget balanced each year.

Councilor Del Rosario made a motion to approve Resolution 04-03-2024 FY 2023-2024 Approval of Budget Amendment #2. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

9. Ratification of Resolution 03-03-2024 - Architectural Design Services Contract to CRSA Architecture for Design of the Next Phase of the Santaquin City Hall Library

Manager Beagley presented the proposed ratification of Resolution 03-03-2024 Architectural Design Services Contract to CRSA Architecture for Design of the Next Phase of the Santaquin City Hall Library which was originally approved by the City Council on March 19, 2024. At the time the agreement for the work was still in progress and has since been finalized. Mayor Olson discussed the work that has gone into finding a pathway to install the library into the west wing of the new City Hall building.

Councilor Keel made a motion to approve the ratification of Resolution 03-03-2024 Architectural Design Services Contract to CRSA Architecture for Design of the Next Phase of the Santaquin City Hall Library. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

10. Discussion & Possible Action - Community Services Use of Excess Funds from Surplus Property

Mayor Olson and Manager Beagley discussed revenue generated from surplus items in the old Senior Center building. Director Bradley has requested that those funds be allocated to a trailer, replacement of tires on the Fun Bus, and an electric bicycle to use for trail maintenance.

Councilor Del Rosario made a motion to approve \$7,300 from Building Surplus Funds to pay for needed items to benefit Community Services programs. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

11. Ordinance 04-03-2024 - Home Daycare Business Code Amendment

Assistant Manager Bond presented Ordinance 04-03-2024 Approving Home Daycare Business Code Amendments. It was proposed that the City Council consider amending language related to Home Daycares and Preschools found in Santaquin City Code 10.080.020, 10.40.050, and 10.40.060. The proposed code amendment aligned the City Code with the State Code and included a few minor changes. The Planning Commission held a public hearing and provided a unanimous positive recommendation to the City Council.

Councilor Mecham made a motion to approve Ordinance 04-03-2024 Home Daycare Business Code Amendment. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT & RENEWAL AGENCY

Councilor Del Rosario made a motion to enter into a Community Development & Renewal Agency (CDRA) Board Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting began at 7:45 p.m.

12. Resolution 04-02-2024 CDA - CC Callaway Purchase Agreement Amendment #1

Manager Beagley presented the proposed amendment to the CC Callaway Purchase Agreement that was originally signed on May 16, 2023. Manager Beagley pointed out the changes to the agreement that include primary building materials and landscaping requirements.

Board Member Mecham made a motion to approve Resolution 04-02-2024 CDA Approving Amendment #1 to the CC Callaway Purchase Agreement. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
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Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

Board Member Mecham made a motion to end the CDRA meeting and return to the Regular City Council Meeting. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

The Regular City Council Meeting reconvened at 7:50 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond reiterated the invitation to the members of the council and community for the upcoming Open House to address detached accessory dwelling units in Santaquin. He indicated that the Planner I position will be advertised in the coming weeks and hopes that some good candidates will apply for the job. He invited the mayor and council members to upcoming staff activities and luncheons in May.

Manager Beagley reported on the progress of the Main Street reconstruction project. He spoke of other projects and developments in the City.

Councilor Del Rosario reported on the Art Festival that he attended. He thanked the Community Services department for the efforts put into the Art Festival as well as other programming such as Youth Soccer. He also reported on the Healthy Santaquin grant that he's working on with Director Bradley. Lastly, he expressed his appreciation for being able to attend the Utah League of Cities and Towns (ULCT) conference with the other members of the City Council.

Councilor Adcock reported on the Central Utah Project (CUP) open house. He also expressed his gratitude for attending the ULCT conference. He inquired about the planter boxes on Main Street and asked if they would remain in place or be removed during the Main Street reconstruction project. Assistant Manager Bond confirmed that the planter boxes on Main Street will remain in place, even after the widening project is completed. Lastly, Councilor Adcock commended the Public Works department for their hard work maintaining the city during the Spring season.

Councilor Siddoway also reported on the Art Festival and that he was happy to attend.

Councilor Mecham also reported on the ULCT conference and what he learned while attending.

Councilor Keel reported on what's happening with the Library Board and Youth City Council.

Mayor Olson discussed the high water in Santaquin Canyon and the progress of the trail system. He spoke about the hopes that the canyon road will be open again this coming fall after 8 years. He reported on the highwater flood channel by a headgate by the freeway at the exit on the south end of the city. Lastly, he spoke positively about the existing businesses in town and his gratitude for their hard work and positive impacts on residents.

EXECUTIVE SESSION

Councilor Siddoway made a motion to enter into an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase exchange, or lease of real property. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Regular City Council meeting ended and the Executive Session began at 8:12 p.m.

Present at the Executive Session were Mayor Daniel Olson, Council Member Travis Keel, Council Member Jeff Siddoway, Council Member Art Adcock, Council Member Brian Del Rosario, City Manager Norm Beagley, Assistant City Manager Jason Bond, and Legal Counsel Brett Rich.

Councilor Siddoway made a motion to end the Executive Session and return to the Regular City Council Meeting. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Regular City Council meeting reconvened at 9:24 p.m.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes

Councilor Siddoway Yes

The motion passed unanimously.

The meeting was adjourned at 9:25 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder

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