



SANTAQUIN CITY FIRE & EMS DEPARTMENT

Fire Chief Ryan Lind
firechief@santaquin.org

Phone: 801-754-3211

Cell: 385-329-6271

To: Mayor Olson, City Council Members and City Manager Beagley
From: Ryan Lind, Fire Chief
RE: Out of State Training Request
Date: March 25, 2024

Mayor, City Council Members and City Manager Beagley, I am requesting approval for an out of state training for one of the department members July 24th to July 26th 2024.

This request is to send one member, Lyndsay Garbett to St Paul Minnesota, to attend the ImageTrend Connect 2024. ImageTrend is the reporting software currently utilized by Santaquin Fire and EMS for both our EMS and Fire reporting.

Lyndsay has been responsible for the management of this program, and this training will help her understand more of the back-end programming side, as well as how to create and run custom reports associated with the Fire and EMS reports.

This training will enhance the abilities of Lyndsay, and ultimately the department as she learns how to work the system and create these custom reports for our department.

This would have been a huge help as we have been working on the SAFER Grant.

The registration for this conference is \$695.00. Hotel room is \$190/night plus taxes, airfare is \$350 round trip.

Currently we have the funds to pay for everything out of this budget year and must register by April 30th, 2024.

Please let me know if you have any questions.