



REGULAR CITY COUNCIL MEETING

Tuesday, January 21, 2025, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Brian Del Rosario, Lynn Mecham, and Jeff Siddoway.

Councilor Keel was excused from the meeting.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, City Recorder Amalie Ottley, Finance Director Shannon Hoffman, Glade Nielson, Chelsea Rowley, Camden Rowley, and Penny Reeves.

PLEDGE OF ALLEGIANCE

Camden Rowley led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Adcock offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

- 1. 01-07-2025 City Council Work Session Minutes
- 2. 01-07-2025 City Council Regular Meeting Minutes
- 3. City Expenditures from 01-04-2025 to 01-17-2025 in the amount of \$1,363,903.75

Councilor Mecham made a motion to approve the Consent Agenda items 1 through 3. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

RECOGNITIONS

4. "What Do You Love About Santaquin?" 2024 Photo Contest Winner - Chelsea Rowley

Penny Reeves recognized the 2024 "What Do You Love About Santaquin?" Photo Contest winner Chelsea Rowley. Penny highlighted Chelsea’s photo of the cherry trees at Rowley’s orchards and presented her with a gift basket. Penny also reported to the council that 2024 was the 10th year that the photo contest has been held in Santaquin. Penny asked the members of the City Council to consider ways that they can recognize & celebrate the 10th anniversary of the photo contest throughout the coming year.

PUBLIC FORUM

Glade Nielson with Sunrise Engineering attended the meeting. He expressed Sunrise Engineering’s desire to continue a good working relationship with Santaquin City.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant Manager Bond presented the Building Permit Report. 8 residential units have been issued building permits in the current calendar year. In comparison, 128 single and multi-family residential units have been built in the current fiscal year (July 1, 2024 – June 30, 2025). No new business licenses have been issued in the last two weeks.

FORMAL PUBLIC HEARING

5. Public Hearing - FY 2024-2025 Budget Amendment #3

Councilor Del Rosario made a motion to enter into a formal public hearing. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing began at 7:14 p.m.

Finance Director Shannon Hoffman discussed the two items included in the proposed budget amendment. Those items include donations to the police department and the use of those funds as well as an increase to the budget to finish the Orchard Hills ball field lighting.

No members of the public wished to address the City Council in the public hearing.

Councilor Siddoway made a motion to end the public hearing. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing ended at 7:17 p.m.

NEW BUSINESS

6. Resolution 01-03-2025 - Approval of FY 2024-2025 Budget Amendment #3

Finance Director Hoffman detailed the line items proposed in the budget amendment.

Councilor Mecham made a motion to approve Resolution 01-03-2025 – Approval of FY 2024-2025 Budget Amendment #3. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

7. Discussion & Possible Action - Award of Contract for Orchard Hills Ballfield Lighting Electrical

City Engineer Jon Lundell reported that Santaquin City Staff reached out to multiple electrical contractors for the installation of the electrical facilities for the Orchards Hills Ballfield lighting. Staff received bids from two contractors, Interwest Electrical Contractors (IEC) and Surge Electric. Currently, the Musco light fixtures have been installed at the ballfields. This was done by SESD and Santaquin City Public Works. The remaining work that needs to be completed includes the installation of the Rocky Mountain Power conduits and communication line conduits and all the needed conduit for the electrical equipment. The wiring to operate the lights also needs to be installed. The bids received were to complete the installation of the lights and make them operational. The bid also included the cost to install convenience outlets at all ballfield light poles as well as the installation of 2 powered score boards that Santaquin City has already purchased and will be provided to the contractor to install.

IEC provided the low bid at \$188,600.00.

Councilor Siddoway made a motion to award a contract for the Orchards Hill Ballfield lighting electrical to Interwest Electrical Contractors (IEC) for a not to exceed amount of \$188,600.00. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

8. Ordinance 01-01-2025 - Rezone of Approximately 2 Acres (Peter Rabbit Springs) from the Public Facilities (PF) Zone to the Residential (R-12) Zone

Mayor Olson and Assistant City Manager Bond introduced the rezone of Approximately 2 Acres (Peter Rabbit Springs) from the Public Facilities (PF) Zone to the Residential (R-12) Zone

This rezoning proposal is related to the approval of the Scenic Ridge Estates Development Agreement, which was reviewed by the Planning Commission on November 12, 2024 and approved by the City Council on November 19, 2024. In the development agreement, the developer provided the City with approximately 5 acres within the Scenic Ridge Development for a debris basin, while the City granted the developer the two acres that are being proposed to be rezoned.

Prior to the approval of the development agreement, city staff also worked to rezone City owned land to the Public Facilities (PF) zone. Peter Rabbit Springs, which includes the 2 acres involved in this rezone request, was rezoned from the Residential R-12PUD to the PF zone. The proposed rezone aims to revert the property from the PF zone back to its original zoning of R-12. The Planning Commission gave a unanimous positive recommendation for the rezone on January 14, 2025.

Councilor Mecham made a motion to approve Ordinance No. 01-01-2025, an ordinance amending the zoning map of Santaquin City, more specifically, approving the rezoning of approximately two acres of parcel number 32:040:0066 from the Public Facilities (PF) zone to Residential (R-12) Zone providing severability and an effective date for the ordinance. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Ordinance 01-02-2025 - Standard Specifications & Drawings Update

City Engineer Jon Lundell introduced each proposed update to the Santaquin City Standard Specifications & Drawings. The update addresses multiple divisions in the standards and will address concerns expressed by Santaquin City Public Works with regard to the recent changes to the Utah State Code.

Councilor Mecham made a motion to approve the proposed Standard and Specifications update. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Councilor Siddoway made a motion to enter into a Santaquin Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Meeting began at 7: 42 p.m.

10. Resolution 01-01-2025 CDA - Addendum #1 to the Greenhalgh Construction Holdings, LLC Purchase Agreement

Board Chair Olson introduced Resolution 01-01-2025 CDA - Addendum #1 to the Greenhalgh Construction Holdings, LLC Purchase Agreement and proposed changes to include compliance with landscaping provisions and property uses as directed by the Santaquin City Code.

Board Member Mecham made a motion to approve Resolution 01-01-2025 CDA - Addendum #1 to the Greenhalgh Construction Holdings, LLC Purchase Agreement. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Mecham made a motion to end the CDRA meeting and enter back into the Regular City Council meeting. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Absent
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The CDRA Board Meeting ended, and the Regular City Council Meeting reconvened at 7:44 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond reported on the upcoming Chamber of Commerce Gala. He also went over items on the upcoming DRC and Planning Commission meeting agendas. Assistant Manager Bond discussed the strategies on Moderate Income Housing that will be recommended by the Planning Commission and considered by the council at a future meeting.

Manager Beagley updated council members on the status of the Main Street reconstruction and Central Utah Project (CUP) water projects that are ongoing in the city.

Councilor Del Rosario encouraged business owners in the Santaquin area to join the Chamber of Commerce. He highlighted that the chamber recently received a grant that will focus on home-based businesses in the community. Councilor Del Rosario reported on Community Services Board and RAP Tax Committee meetings. Councilor Del Rosario reported that attendance at the Chieftain Museum in 2024 was 3,437 visitors, which was a significant increase from 2023 at 2,291 visitors. He also reported that he has had increased input from members of the community wishing for a skate park. Councilor Del Rosario hopes that urban trails and recreation will be considered at the upcoming budget planning session with the mayor and council in February.

Councilor Adcock reported on Senior Programming and activities. He also reported on updated hours at Chieftain Museum and current activities to participate in there. Councilor Adcock expressed his appreciation to the Public Works department for all that they do.

Councilor Siddoway reported that the Utah Legislative session began earlier that day. He encouraged council members and members of the public to stay updated on pending bills. Councilor Siddoway asked that in consideration of Moderate-Income Housing strategies that detached accessory dwelling units be allowed in the R-15 Residential Zone this coming year as he has received multiple requests from residents.

Councilor Mecham expressed his gratitude to the council.

Mayor Olson suggested that the city consider laying out trails and mountain bike courses along the property near Highland Drive in the Foothill Village area on the East side of town. Mayor Olson also reported that he has asked the Historic Preservation Committee to review historic photographs to create a mural downstairs at the City Hall building. He also stated that he has met with potential family members interested in working with the city on rental of the property the city bought for the new cemetery. He indicated that he has asked that the family present a plan for the property for the mayor and council members to consider. Mayor Olson discussed the possibilities for a memorial in the city for Sergeant Bill Hooser. Lastly, Mayor Olson discussed the importance of meeting with legislators during the current legislative session.

CLOSED SESSION

Councilor Adcock made a motion to enter into a Closed Session to discuss pending or reasonably imminent litigation; collective bargaining; and/or the purchase, exchange, or lease of real property, a proposed development agreement, a project proposal, or a financing proposal related to the development of land owned by the State. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Closed Session began at 8:23 p.m.

Present at the Closed Session included Mayor Dan Olson, City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Recorder Amalie Ottley, Council Member Lynn Mecham, Council Member Jeff Siddoway, Council Member Brian Del Rosario, and Council Member Art Adcock.

Councilor Mecham made a motion to end the Closed Session and return to the Regular City Council meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Closed Session ended at 8:35 p.m.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Absent
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 8:36 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder