



MEMORANDUM

January 30, 2025

To: Santaquin City Mayor and City Council
From: Jon Lundell, P.E., City Engineer
RE: Consideration for Architectural services for Recreation Building and Cemetery Building

Mayor and Council Members,

City staff received bids for architectural services for the design of two buildings. The first is a new recreation building adjacent to the existing recreation activities building at 200 South and 400 West. The completed building will add additional programming areas for Community Services. The building is planned to be a 6,000 square feet (100 feet x 60 feet) pole style building and the plans will include complete designs for HVAC, electrical, mechanical and site improvements, such as parking, fencing, etc.

The second is for a new cemetery equipment building located at 260 South 100 East. The completed building is planned to be a 3,600 square feet (60 feet x 60 feet) pole style building. The building plans will include complete designs for HVAC, electrical, mechanical, and site improvements, such as storage bins, surfaces, drainage, fencing, etc.

City staff received 10 proposals for the architectural services. We received proposals from DEIV Architecture, Design West, KMA, Line 29, MB Design Group, Matix, Studio LP, Think Architecture, WPA Architecture, and MJSA.

For your review and consideration, I have included a table showing the scoring and the proposed costs summary from the selection committee.

As you can see from the evaluation, WPA scored the highest with the most relevant overall experience, methodology, etc. WPA was ranked 4th with their proposed costs for their Architectural services. Because the request for proposals included consideration of qualifications and previous projects constructed, we are not required to take the lowest cost proposal for this project.

The proposed cost to have WPA Architecture provide the requested architectural services would be \$115,000. This cost includes the design for the recreation building of \$62,500 and the public works building \$52,500.

City Staff recommends that the Council award the contract for Architectural Services to WPA Architecture.

If you have any questions, I would be happy to answer them.

Recommended Motion:

Motion to approve the contract for Architectural services to WPA Architects for a not to exceed amount of \$115,000.