

MEMO



To: Mayor Olson and City Council
From: Jason Bond, Assistant City Manager
Date: June 16, 2022
Re: **Out-of-State Training (2022 ICMA Conference)**

It is requested that the Mayor and Council approve and support my attendance at the 2022 ICMA conference in Columbus, Ohio. This opportunity will provide me a chance to receive some of the best educational training in the country related to city management. Specifically, there is an opportunity to attend a half-day session that is specific to assistant leadership which would help me learn to learn and fulfill my new role and responsibilities as Assistant City Manager.

The cost of this training can be sufficiently covered in accordance with the approved 2021-2022 budget for education, travel and training. My attendance also correlates with goals and objectives of Santaquin City which is to “encourage a highly motivated and well-trained municipal workforce”.

Your continued support of me is greatly appreciated.