



## **CITY COUNCIL REGULAR MEETING**

Tuesday, June 6<sup>th</sup> at 7:00 PM  
Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### **MINUTES**

Mayor Olson called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Councilors present included Councilors Adcock, Hathaway, Montoya, and Siddoway.

Councilor Mecham was excused from the meeting.

Others present included City Recorder Amalie Ottley, City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Community Services Director John Bradley.

Various members of the public attended the meeting.

#### **PLEDGE OF ALLEGIANCE**

Assistant Manager Bond led the Pledge of Allegiance.

#### **INVOCATION/INSPIRATIONAL THOUGHT**

Councilor Adcock offered an inspirational thought focused on the observance of D-Day.

#### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

No council members declared any conflicts of interest.

#### **CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

1. 05-16-2023 City Council Work Session Minutes
2. 05-16-2023 City Council Meeting Minutes
3. City Expenditures from 05-13-2023 to 06-02-2023 in the amount of \$1,085,178.83.
4. Resolution 06-03-2023 – Surplus Property

Councilor Montoya motioned to approve the Consent Agenda items 1 through 4. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Absent
Councilor Montoya	Yes
Councilor Siddoway	Yes

The vote was unanimously approved.

## RECOGNITIONS

### 5. Employee of the Month – Shad Eva

Shad Eva was recognized as Employee of the Month for June 2023. Manager Beagley read the following statement.

*“Our June 2023 Employee of the Month is Shad Eva. Shad has been with Santaquin City since 2014 and is our Streets and Storm Water Supervisor. When asked what he enjoys most about his job, he stated, “I like the diversity of the job. It’s great getting to do something different every day. I also really appreciate the other guys I work with.” Jason Callaway, the city’s Public Works Director, shared, “Shad has been doing a great job along with his crew at preparing for this year’s high-water situation. He has been in constant communication with me and the SCIC (Summit Creek Irrigation Company) on the many preparations required for us to be prepared this spring. He is very knowledgeable in the many areas that fall under public works. Shad has been very helpful in keeping up on the street maintenance and making sure our roads are the best they can be with the funds allotted. He has worked well with his crew to make sure tasks are completed safely and on time, and he makes it a point to be available no matter the time of day, on-call or not. Jason concludes, “I have had the great opportunity to watch Shad grow into a leadership role over the years. I look forward to watching him grow even more as our city expands.” Shad was born and raised in Santaquin. He is married to his sweetheart Kambie, and they are raising their two young boys, Axton and Kreed, in Goshen. He enjoys hunting, fishing, and anything outdoors in his free time. Thank you, Shad, for your dedicated service to Santaquin City. You are an outstanding employee and asset to our Public Works Department.”*

### 6. Nicci McNeff – Service on Planning Commission

Mayor Olson recognized Nicci McNeff for the last two years of service that she provided to the Planning Commission. He thanked her for her willingness to serve the city and community.

## APPOINTMENTS

### 7. LaDawn Moak – Planning Commission Appointment

Mayor Olson presented LaDawn Moak for appointment to the Planning Commission. LaDawn shared that she grew up in Missouri and moved to Utah for school and business opportunities. She expressed her excitement to serve on the Planning Commission and give back to the community.

Councilor Adcock made a motion to approve the appointment of LaDawn Moak to the Planning Commission. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Absent
Councilor Montoya	Yes
Councilor Siddoway	Yes

The vote was unanimously approved.

LaDawn Moak was sworn into office by the City Recorder Amalie R. Ottley.

## **PUBLIC FORUM**

Wendy Osbourne from Tabitha's Way Local Food Pantry attended the meeting. She wished to address the mayor and council members about upcoming events that will be put on by Tabitha's Way to support kids and families in the area. She presented numbers and statistics for how many households are being served by the food pantry and the growth that the pantry has seen. She asked if the city would consider holding a local food drive to help the pantry. Councilor Montoya offered to work with the Youth City Council to vote on helping with a possible food drive in the city.

## **BUILDING PERMIT & BUSINESS LICENSE REPORT**

Assistant Manager Bond presented the Building Permit Report. 65 residential units have been issued building permits in the current calendar year. Three new commercial spaces have been issued permits. In comparison, 203 single and multi-family residential units have been built in the current fiscal year. (July 2022 – June 2023) 8 new business licenses were issued in the last two weeks.

## **NEW BUSINESS**

### **8. Resolution 06-01-2023 – Establishment of the Fee Schedule for Santaquin City**

Mayor Olson presented Resolution 06-01-2023 Establishment of the Fee Schedule for Santaquin City. The changes in the fee schedule are made each year to keep up to date with the cost of living and to adjust other fees accounting for costs that have changed.

Councilor Montoya made a motion to approve Resolution 06-01-2023 Establishment of the Fee Schedule for Santaquin City. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Absent
Councilor Montoya	Yes
Councilor Siddoway	Yes

The vote was unanimously approved.

### **9. Resolution 06-02-2023 – PTIF Account Authorizations**

Mayor Olson and Manager Beagley presented Resolution 06-02-2023 PTIF Account Authorizations updating members of City staff who are allowed to access the city's Public Trust accounts.

Councilor Montoya made a motion to approve Resolution 06-02-2023 PTIF Account Authorizations. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Absent
Councilor Montoya	Yes
Councilor Siddoway	Yes

The vote was unanimously approved.

### **STAFF, COUNCIL, AND MAYOR REPORTS**

Assistant Manager Bond addressed items on upcoming Development Review Committee (DRC) and Planning Commission (PC) agendas. Assistant Manager Bond spoke of an upcoming Public Hearing that will be held at a Planning Commission meeting that addresses a change in city code which provides a possible density bonus for the inclusion of moderate-income housing in a Planned Unit Development, and which helps implement one of the approved strategies to comply with the State moderate income housing requirements. Councilor Adcock and Assistant Manager Bond mentioned a recent Architecture Review Committee meeting that was held to approve architectural renderings for the Les Schwab building for their site plan application.

Manager Beagley discussed the moderate-income housing requirements set forth by the State of Utah and how the City is working to meet those requirements. Manager Beagley also addressed the candidates that have filed their declarations for the election season. Manager Beagley reported on the public information campaign by City staff and X-Factor for the Truth in Taxation process. He added that both social media reach and website visits have increased since X-Factor has signed on to help.

Councilor Hathaway commended the RAP Tax Committee for their work in determining projects in the city that RAP Tax monies can be applied to. He updated the council on South Utah Valley Municipal Water Agency (SUVMWA) and Mt. Nebo Water Agency meetings. He expressed his appreciation to the mayor for reaching out to the public and allowing members of the community to come to multiple meetings to discuss the proposed tax increase.

Councilor Siddoway had no updates.

Councilor Adcock discussed the Memorial Day program; he thanked the Garden Valley Pipe Band and Madison Carter for providing the music and Keith Broadhead for providing the sound system for that program. Councilor Adcock spoke about the successful fundraiser that he participated in that will fund the names and dates at the cemetery memorial plaque and the American Legion budget for the year.

Councilor Montoya spoke of the Fire Department Memorial Day Breakfast event being well attended and serviced with the help of the Youth City Council. She added that the Youth City Council also held a special movie night for First Responders in the area. She thanked Hattie Rowbury for her help setting up the screen and sound system and Ryan Lind for helping with that event. Councilor Montoya talked about the Library's Summer Reading Program kick-off party and the work going in to try to get funding for the future library. Lastly, she addressed a letter that was received by the council from a concerned resident about speeding in their area. She asked what the process is for residents to request stop signs in their locations and how to educate members of the public about that process. Manager Beagley and Assistant Manager Bond discussed the process of requesting traffic control measures and past requests that the city has received. They both indicated that the police department and DRC are taking into consideration the most recent email received. Mayor Olson spoke about the importance of safety concerns and reporting to the Police Department. Councilor Montoya expressed her concern that residents are

frustrated with traffic issues because they may not know the process of requesting traffic control devices in their area.

Councilor Hathaway wished to speak about the Rocky Mountain Professional Rodeo Association Dinner at which time Santaquin was awarded the “Rodeo of the Year”. He commended all the effort that was put into the rodeo this past year and the upcoming year.

Mayor Olson discussed the proposed tax increase for which those taxes will be solely used for the Police and Fire Departments. He reiterated that they will not be used in the city’s General Fund or any other part of the city. He brought up the importance of providing true and accurate information to the public. Mayor Olson also discussed the progress of trails and the bridge in Santaquin Canyon. Lastly, Mayor Olson addressed local church leaders inquiring about a service project that church members and community can participate in on September 11<sup>th</sup> this year. He asked council members to contemplate possibilities for a service project in the city.

#### **ADJOURNMENT**

Councilor Montoya motioned to adjourn the meeting. Councilor Siddoway seconded the motion.

The City Council Meeting was adjourned at 8:35 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**