

MEMO



To: Mayor Olson and City Council
From: Jason Bond, Assistant City Manager
Date: January 30, 2026
RE: Code Amendment Amending Temporary Business License Durations

It is proposed that the City Council consider amending Santaquin City Code (SCC) 3.28.010 to be consistent with the durations of temporary uses listed in Santaquin City Code (SCC) 10.16.300. No changes to the specific types of uses and their corresponding durations is being proposed.

The Planning Commission held a public hearing, reviewed the proposal, and provided the following recommendation:

Commissioner Nixon made a motion to amend Santaquin City Code amend the discrepancy of duration requirements for temporary business licenses. Commissioner Moak seconded the motion.

Commissioner Mike Weight, Yes; Commissioner Drew Hoffman, Yes; Commissioner Trevor Wood, Yes; Commissioner BreAnna Nixon, Yes; Commissioner LaDawn Moak, Yes. The motion passed.

The draft ordinance is attached for the City Council to review.

RECOMMENDED MOTION: “Motion to adopt Ordinance No. 02-02-2026, an ordinance amending Santaquin City Code to clarify the durations for temporary business licenses and uses.”