



MEMORANDUM

September 12, 2025

To: Mayor Olson and City Council members
From: Norm Beagley, MPa, P.E., City Manager
RE: **2025 Santaquin Master Plan Updates**

Mayor and Council Members,

Per our discussion and Chris Thompson's presentation during our September 2nd City Council Work Session, I am presenting for your consideration a proposed contract award to Hansen, Allen, and Luce, Inc. (HAL) for professional engineering services.

As discussed during the September 2nd meeting, and per their attached proposal, this current fiscal year(FY 2025-2026), HAL will conduct the following work for the City under this contract award:

- Culinary Water
 - Creation of data tables & setting up documents (\$11,750.00 + \$9,650.00 + \$4,250.00 = \$25,650.00)
 - Master plan, IFFP, and IFA updates (\$12,600.00 + \$32,500.00 + \$4,750.00 = \$49,850.00)
 - Rate study (\$3,875.00)
- Pressure Irrigation
 - Creation of data tables & setting up documents (\$11,150.00 + \$7,450.00 + \$3,500.00 = \$22,100.00)
 - Master plan, IFFP, and IFA updates (\$9,400.00 + \$28,500.00 + \$4,000.00 = \$41,900.00)
 - Rate study (\$3,875.00)
- Sanitary Sewer
 - Creation of data tables(\$19,650.00 + \$9,650.00 = \$29,300.00)
 - Impact fee update (\$5,400.00)
 - Rate study (\$3,875.00)

Although not specifically included or budgeted for this fiscal year (FY 2025-2026), the attached HAL proposal also provides their proposed costs for future updates to the data tables, master plans, IFFP's, and IFA's on an annual basis. As discussed, these annual updates will help the City to stay more current with regard to inflationary and other changes in costs. We can then annually implement and collect more accurate and appropriate impact fees that will cover the true costs for City infrastructure.

There are sufficient funds within each of the respective impact fee funds to cover these contract costs.

I am happy to answer any questions you may have regarding this proposed award of a contract.

Recommended Motion:

Motion to award a contract for the professional engineering services to Hansen, Allen, and Luce, Inc. for services stated herein and per their attached proposal.