

# MEMO



To: Mayor Olson and City Council

From: Jason Bond, Assistant City Manager

Date: February 1, 2023

Re: **Employee Out of State Training (EduCODE International Conference & Expo 2023)**

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Santaquin City Building Official (Randy Spadafora) ask that the Santaquin City Council approve his attendance at the annual EduCODE International Conference and Expo in Las Vegas, Nevada. This opportunity will provide our Building Official a chance to receive some of the best educational training in the country related to building code which also satisfies the requirement to obtain Continuing Education Units (CEU) which are required for maintaining building inspection certifications.

The cost of this training can be sufficiently funded for in accordance with the approved 2022-2023 budget for building inspection education, travel and training. His attendance also correlates with goals and objectives of Santaquin City which is to “encourage a highly motivated and well-trained municipal workforce”.

**COST:**

Registration:	\$900.00
Hotel (5 nights):	\$237.30
Mileage:	\$419.92
Meals:	Federal Per Diem Rate

**Recommended Motion:** “Motion to approve the out-of-state training for the Building Official, Randy Spadafora, as presented.”