



## **CITY COUNCIL REGULAR MEETING**

Tuesday, June 21st at 7:00 PM

Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### **MINUTES**

Mayor Olson called the meeting to order at 7:04 p.m.

#### **ROLL CALL**

Councilors present included Councilors Adcock, Hathaway, Mecham, Montoya, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Attorney Brett Rich, Finance Director Shannon Hoffman, Recorder Amalie Ottley, Assistant Kathy Swenson, and John Janson with People and Place

Former City Manager Ben Reeves joined the meeting via Zoom.

#### **PLEDGE OF ALLEGIANCE**

Councilor Mecham led the Pledge of Allegiance

#### **INVOCATION/INSPIRATIONAL THOUGHT**

An Invocation was offered by City Manager Beagley.

#### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

There were no declarations of potential conflicts offered by any of the councilors.

#### **CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

1. City Expenditures for 06/02/2022 to 06/15/222 in the amount of \$2,083,794.14
2. D&PA – Out of State Training Request for Jason Bond to go to ICMA 2022 in Columbus, Ohio.

Councilor Mecham moved to approve the Consent Agenda items consisting of City Expenditures totaling \$2,083,794.14 and the Out of State Training Request for Jason Bond to attend the 2022 ICMA training in Columbus, Ohio. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

## **RECOGNITIONS**

### **3. Payson & Santaquin Area Chamber of Commerce**

Stephanie Taylor represented the Chamber of Commerce presenting the May Business of the Month to Lance Group Homes, a Santaquin City business. The Chamber acknowledged the contributions to the community that Lance Group Homes provides. The City Council expressed their gratitude and appreciation to Lance Group Homes and the positive impact they have on the City of Santaquin and its residents.

## **PUBLIC FORUM**

No members of the public wished to address the City Council.

## **NEW BUSINESS**

### **4. Resolution 06-01-2022 Establishment of the Fee Schedule for Santaquin City**

Councilor Montoya moved to approve Resolution 06-01-2022 establishing the fee schedule for Santaquin City. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

### **5. Resolution 06-02-2022 Establishment of the FY2022-2023 Certified Tax Rate**

Councilor Mecham moved to approve Resolution 06-02-2022 establishing the FY2022-2023 Certified Tax Rate. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

### **6. Resolution 06-03-2022 Adoption of the Final FY2022-2023 Budget**

Former City Manager Ben Reeves presented the Final FY2022-2023 Budget. Mayor Olson and the City Council discussed specific line items and changes in those lines from last year to this year. Council addressed increases in cost of living (COLA) as well as inflation the city is experiencing this year and will continue to experience in the future. Finance Director Hoffman addressed the moving of funds from line items to others in order to track funds and spending in the city more accurately. Mayor Olson recognized the efforts of Manager Reeves and Director Hoffman in their extensive work on the budget.

Councilor Montoya moved to approve Resolution 06-03-2022 establishing the Final FY2022-2023 Budget. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

**CONVENE THE COMMUNITY DEVELOPMENT & RENEWAL AGENCY FOR SANTAQUIN CITY:**

Motion made by Councilor Mecham to enter into a Community Development & Renewal Agency for Santaquin City Meeting. Motion seconded by Councilor Hathaway

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Meeting opened at 7:37 p.m.

**7.** Motion made by Board Member Siddoway to enter into a Public Hearing for the Community Development & Renewal Agency of Santaquin City FY2022-2023 Budget. Motion seconded by Board Member Mecham.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing started at 7:38 p.m.

No members of the public wished to comment.

Motion made by Board Member Montoya to close the Public Hearing. Motion Seconded by Board Member Hathaway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing closed at 7:40 p.m.

8. Motion made by Board Member Mecham to approve Resolution 06-01-2022-CDA Community Development & Renewal Agency FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

9. Motion made by Board Member Adcock to approve Resolution 06-02-2022-CDA Designating the West Side Survey Area and Authorizing Related Actions. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Motion made by Board Member Mecham to adjourn the Community Development & Renewal Agency for Santaquin City and enter back into a Regular City Council Meeting. Motion seconded by Board Member Hathaway

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Meeting adjourned at 7:50 p.m.

**CONVENE THE LOCAL BUILDING AUTHORITY OF SANTAQUIN CITY**

Motion made by Councilor Mecham to enter into a Local Building Authority of Santaquin City Meeting. Motion seconded by Councilor Montoya.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Meeting opened at 7:51 p.m.

**10.** Motion made by Board Member Montoya to enter into a Public Hearing for the Local Building Authority of Santaquin City FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing started at 7:52 p.m.

No members of the public wished to comment.

Motion made by Board Member Montoya to close the Public Hearing. Motion Seconded by Board Member Mecham.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing closed at 7:53 p.m.

**11.** Motion made by Board Member Mecham to Approve Resolution 06-01-2022-LBA Local Building Authority of Santaquin City FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Motion made by Board Member Montoya to adjourn the Local Building Authority of Santaquin City and enter back into a Regular City Council Meeting. Motion seconded by Board Member Mecham.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Meeting adjourned at 7:55 p.m.

**CONVENE THE SANTAQUIN SPECIAL SERVICE DISTRICT:**

Motion made by Councilor Montoya to enter into a Santaquin Special Service District Meeting. Motion seconded by Councilor Hathaway.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Meeting opened at 7:55 p.m.

**12.** Motion made by Board Member Mecham to enter into a Public Hearing for the Santaquin Special Service District FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing started at 7:56 p.m.

No members of the public wished to comment.

Motion made by Board Member Montoya to close the Public Hearing. Motion Seconded by Board Member Mecham.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Public Hearing closed at 7:57 p.m.

**13.** Motion made by Board Member Mecham to Approve Resolution 06-01-2022-SSD Santaquin Special Service District FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Motion made by Board Member Mecham to adjourn the Santaquin Special Service District and enter back into a Regular City Council Meeting. Motion seconded by Board Member Siddoway.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Meeting adjourned at 7:59 p.m.

## **ORDINANCES**

**14.** Ordinance 06-03-2022 Adoption of the General Plan

Assistant Manager Bond presented the ordinance adopting the General Plan.

Councilor Mecham moved to approve Ordinance 06-03-2022 adopting the General Plan of Santaquin City, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance to include an update on the future land use map and edits. Motion seconded by Councilor Hathaway.

Councilor Adcock	Yes
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Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

## **DISCUSSION & POSSIBLE ACTION**

### **15. D&PA – Preliminary Design Agreement for the Fire Station Property**

Mayor Olson presented the opportunity for the city to use Impact Fees to contemplate a design agreement for a future fire station and property thereof. The City Council discussed the two proposed properties owned by the city. The Council also discussed the pros and cons of two separate locations in the city.

Motion made by Councilor Montoya to approve a contract with WPA Architecture for concept and preliminary design serviced for a new fire station in an amount not to exceed \$40,000.

Motion seconded by Councilor Adcock.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

### **16. D&PA – Approval of funding to MAG**

Motion made by Councilor Mecham to approve funding to MAG in support of their regional transportation planning efforts. Specifically, to support MAG's efforts to help obtain funding for an Environmental Impact Statement (EIS) and related work, in preparation for the possible reconstruction of the UDOT I15 Santaquin Main Street interchange for the two year, \$75,000 per year plan. Motion seconded by Councilor Hathaway.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.



## **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

City Manager Beagley updated the City Council on the Center Street Storm Drain Project and the bids that the city has received that were much higher than expected. As such, funds will not be drawn from MAG/CDBG at this time for that project. Director Hoffman confirmed that an extension for CDBG funds was requested and granted by MAG last year. No further extension is available. The city is currently under contract for the frontage road corridor preservation property purchase. He updated the Council on needs of the rodeo for stock/cattle storage at the site. Previously approved additional CDBG/MAG funding will be utilized for kitchen equipment at the new City Hall building.

Assistant Manager Bond updated the Council on job postings for the open Assistant and Planner positions. An ARC meeting will be held on Thursday, June 23<sup>rd</sup> to address renderings for the McDonald's restaurant. Jason addressed upcoming DRC and Planning Commission meeting agenda items.

## **REPORTS BY MAYOR AND COUNCIL MEMBERS**

Councilor Hathway updated the Council on the recent Mt. Nebo Water Agency meeting and the Ground Water Management Plan. Councilor Hathway attended the banquet for Rodeo Award of the Year and commended members of the rodeo that have done such a great job this year.

Councilor Mecham addressed the feedback he's received on the Hometown Market from both residents and out-of-towners.

Councilor Siddoway had no updates.

Councilor Adcock expressed his concerns for illegal activity in the area and recommended that residents take extra caution to lock their doors at their homes and on their vehicles.

Councilor Montoya updated everyone on the Youth Council activities. Councilor Montoya stated she will be attending a land planning conference this coming week in Lehi, Utah.

Mayor Olson met with CUP last week to go over plans for access to water in the Summit Ridge tank. He commended the work of Engineering and Public Works to help with the project. The bike park in Santaquin Canyon is coming along. He updated the council on recent meetings with the DWR and Forrest Service.

## **ADJOURNMENT**

Councilor Siddoway motioned to adjourn the Regular City Council Meeting. Councilor Montoya seconded the motion.

Meeting adjourned at 8:50 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**