



## **CITY COUNCIL REGULAR MEETING**

Tuesday, June 7<sup>th</sup> at 7:00 PM

Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### **MINUTES**

Mayor Olson called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

Councilors present included Councilors Hathaway, Montoya, and Siddoway.

Councilor Mecham joined the meeting via Zoom.

Councilor Adcock was excused from the meeting.

Former City Manager Ben Reeves also joined the meeting via Zoom.

Others present included City Manager Beagley, Community Development Director Jason Bond, Attorney Brett Rich, Finance Director Shannon Hoffman, Recorder Amalie Ottley, Community Services Director John Bradley, Public Works Director Jason Callaway, Assistant Penny Reeves, Jim Rowland from Payson/Santaquin Area Chamber of Commerce.

Various members of the public were also present.

#### **PLEDGE OF ALLEGIANCE**

Jason Bond led the Pledge of Allegiance

#### **INVOCATION/INSPIRATIONAL THOUGHT**

An Invocation was offered by Councilor Montoya

#### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

There were no declarations of potential conflicts offered by any of the councilors.

#### **CONSENT AGENDA (MINUTES, BILLS, ITEMS)**

1. City Council Work Session Minutes – May 17,2022
2. City Council Minutes – May 17, 2022
3. Combined City Council & Planning Commission Minutes – May 31, 2022
4. City Expenditures for May 12 to June 01, 2022 totaling \$2,559,566.27

Councilor Mecham moved to approve the Consent Agenda items consisting of the Work Session and Regular Council Meeting minutes from May 17th, Combine City Council & Planning Commission Minutes from May 31, and finally, the City Expenditures for May 12<sup>th</sup> thru June 1<sup>st</sup>, 2022. Councilor Hathaway seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

## **RECOGNITIONS**

### **5. Employee of the Month – Braden Williams**

Penny Reeves presented Braden Williams with Employee of the Month for June, 2022.

Braden has worked for the city for about 1 1/2 years and has been a great benefit to our public works department and to Santaquin City. He has picked up on the meter reading system and is constantly learning new skills that will help the department and our city in the future. Last fall, Braden was driving down 100 North on his day off and noticed water in the road. After investigating, he found a broken pipe in a sprinkler system. Not only was the water running down the street, but it had also started filling up the window well at the resident's home. Braden immediately turned the water off averting flooding into the resident's home. Braden then called his boss, and they were able to get in touch with the homeowner. She was very grateful for Braden noticing an issue and taking care of it. It goes back to what has always been encouraged in the public works department; if an employee is in town, they are working, no matter if it is their day off or not. When asked what Braden likes about his job, he said, "It is helping people with whatever they need with their meters and connections." It is evident that Braden does love helping our citizens.

Braden is married to his sweetheart Lauren, and they have three children. He was born and raised in Santaquin and they've recently purchased their third home here in Santaquin. His extended family is all still in the town, and he loves being close to them.

A big thank you is extended to Braden for his service to Santaquin City and the residents of this community. He is a great example of a dedicated employee and deserving of this recognition.

## **PUBLIC FORUM**

No members of the public wished to address the City Council.

## **BUILDING PERMIT & BUSINESS LICENSE REPORT**

Community Development Director Bond presented the Building Permit & Business License Report. 203 total Building Permits have been issued in 2022. Two new business licenses were issued in the last month.

## **SANTAQUIN CITY FY2022-2023 BUDGET PRESENTATION**

Former City Manager Ben Reeves presented the proposed FY2022-2023 Santaquin City Budget, the proposed Santaquin Local Building Authority budget and the proposed Santaquin Water District budget to the City Council and members of the public.

## **PUBLIC HEARING**

Councilor Hathaway motioned to enter into a Public Hearing to address the FY2022-2023 Santaquin City Budget. Councilor Siddoway seconded.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously. Public Hearing entered into at 7:20 p.m.

No members of the public wished to address the Council regarding the budget. The City Council thanked Ben and Shannon for their work on the budget process.

Councilor Montoya motioned to adjourn the Public Hearing. Councilor Hathaway seconded.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Public Hearing adjourned at 7:21 p.m.

## **CONVENE OF THE SANTAQUIN LOCAL BUILDING AUTHORITY**

Motion made by Councilor Montoya to enter into a Santaquin Local Building Authority Agency Board Meeting. Motion seconded by Councilor Siddoway.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The Santaquin Local Building Authority meeting was convened at 7:26 p.m.

Motion made by Board Member Siddoway to enter into a Public Hearing to address the Local Building Authority FY2022-2023 Budget. Motion seconded by Board Member Hathaway.

Board Member Adcock	Absent
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

Formal Public Hearing opened at 7:27 p.m.

No members of the public wished to address the board.

Motion made by Board Member Hathaway to adjourn the Formal Public Hearing for the Santaquin Local Building Authority. Motion seconded by Board Member Siddoway.

Formal Public Hearing adjourned at 7:32 p.m.

Motion made by Board Member Montoya to adjourn the Santaquin Local Building Authority meeting and enter back into a Regular City Council meeting.

Board Member Adcock	Absent
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

The Santaquin Local Building Authority meeting was adjourned at 7:33 p.m.

#### **CONVENE OF THE SANTAQUIN WATER DISTRICT**

Motion made by Councilor Montoya to enter into a Santaquin Water District Meeting. Motion seconded by Councilor Hathaway.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The Santaquin Water District meeting was convened at 7:34 p.m.

Motion made by Board Member Montoya to enter into a Public Hearing to address the Santaquin Water District FY2022-2023 Budget. Motion seconded by Board Member Siddoway.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Formal Public Hearing opened at 7:34 p.m.

No members of the public wished to address the board.

Motion made by Board Member Montoya to adjourn the Formal Public Hearing for the Santaquin Water District. Motion seconded by Board Member Siddoway.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion made by Board Member Montoya to adjourn the Santaquin Water District meeting and enter back into a Regular City Council meeting. Motion seconded by Board Member Hathaway.

Board Member Adcock	Absent
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

The Santaquin Local Building Authority meeting was adjourned at 7:36 p.m.

## **NEW BUSINESS**

### **7. Ordinance 06-01-2022 Commercial, Cosmetology Definition & Land Use**

Director Bond presented the Planning Commission's positive recommendation to amend the City Code to define Commercial, Cosmetology and permit the land use in the Main Street Business Districts Zone. The Council inquired about licensing requirements for this type of business.

Councilor Montoya moved to approve Ordinance 06-01-2022 amending Santaquin City Code defining Commercial, Cosmetology and permit the land use in all areas of the Main Street Business Districts Zone, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Siddoway seconded the motion.

Councilor Adcock	Absent
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Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

## 8. Ordinance 06-02-2022 Menu Board Amendment

Director Bond presented the Planning Commission's positive recommendation to amend the City Code to allow for additional menu boards at drive-in restaurant sites increasing two menu boards per site to two menu boards per drive aisle.

Councilor Mecham moved to approve Ordinance 06-02-2022 amending Santaquin City Code to allow two drive-in restaurant menu boards per drive-in aisle and allow larger directional and instructional signs, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Hathaway seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

## DISCUSSION & POSSIBLE ACTION ITEMS; RESOLUTIONS

### 9. D&PA – Financial Approval of the Recreation, Arts, and Parks (RAP) Tax Expenditures for FY2022-2023 Utilizing Tax Proceeds from Prior Fiscal Year

Community Services Director John Bradley presented utilization of RAP Tax monies in years past to the City Council. Director Bradley pointed out what programs RAP Tax funds will be applied to this Fiscal Year. Councilor Montoya inquired about line items on the worksheet presented. Councilor Hathaway commended the RAP Tax committee and their work with Director Bradley on the funding that will be applied to benefit members of the community.

Councilor Montoya motioned to approve RAP Tax Expenditures. Councilor Mecham seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes

Councilor Siddoway                      Yes

**10. Resolution 06-04-2022 Utah Outdoor Recreation Grant Funding**

Councilor Montoya motioned to approve Resolution 06-04-2022 approving a State of Utah Outdoor Recreation Grant Funding Agreement with the State of Utah, Governor's Office of Economic Opportunity. Councilor Mecham seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

**11. D&PA – Purchase of a Restroom for Prospector View Park**

Mayor Olson discussed the expenditure of the restroom for Prospector View Park that would be funded by the Utah Outdoor Recreation Grant.

Councilor Siddoway motioned to approve the purchase of the restroom for Prospector View Park. Councilor Hathaway seconded.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

**12. Resolution 06-05-2022 Amendment to MAG CDBG Funding Interlocal Agreement**

Councilor Montoya motioned to approve Resolution 06-05-2022 adopting an amendment to the 2016 Mountainland Association of Governments (MAG) CDBG Interlocal Agreement. Councilor Siddoway seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes

Councilor Siddoway                      Yes

Motion passed unanimously in the affirmative.

**13. Resolution 06-06-2022 Employment Contract for Finance Director**

Councilor Montoya motioned to approve Resolution 06-06-2022 approving an employment agreement with Shannon Hoffman as the Santaquin City Finance Director. Councilor Mecham seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

**14. Discussion – City Organizational Structure**

City Manager Beagley presented his recommendations in moving forward with the City's Organizational Structure and organization among employees and management.

**15. Resolution 06-07-2022 Employment Contract for Assistant City Manager**

Per the prior discussion on the City Organizational Structure, City Manager Beagley made a positive recommendation to the Council to appoint Jason Bond as the new Santaquin City Assistant City Manager.

Councilor Mecham motioned to approve Resolution 06-07-2022 authorizing an employment agreement with Jason Bond for the Assistant City Manager position. Councilor Montoya seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative.

Mayor Olson excused himself from the meeting. Mayor Pro tempore (pro tem), Lynn Mecham, stepped in to assist in the meeting. Five-minute break requested.



## **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

City Manager Norm Beagley updated the City Council on a future Fire Station design and potential properties. He gave notice on the completion of the water tank and the leak tests. He stated that the booster pump will be online next year. Manager Beagley updated the council on the progress of the City Hall building. Manager Beagley spoke about the MAG funds that were awarded to the city and upcoming negotiations on the purchase of property. Manager Norm also spoke to recent meetings with Nebo School District and the Department of Natural Resources.

Community Development Director Bond updated the City Council on agenda items for upcoming Planning Commission meetings and Public Hearings.

## **REPORTS OF MAYOR AND COUNCIL MEMBERS**

Councilor Montoya reported on the activities of the Youth City Council. The Youth Council helped at the Memorial Day breakfast as well as the Library Summer Reading Kick-Off events. Councilor Montoya commended Jennifer Wagner on her efforts in writing grants and receiving over \$80,000 in grant monies for the library.

Councilor Siddoway stated that he recently attended the 5k and mile run. He enjoyed seeing the youth participate in that activity. He reminded the public and council to support the Hometown Markets on Monday nights.

Councilor Hathaway will be attending a SUVMWA South Utah Valley Municipal Water Agency meeting and a Mount Nebo Water agency meeting. He stated that he will be attending an event to award the rodeo of the year.

Community Director Bond expressed his gratitude for the approval of the opportunity to move forward in the Assistant City Manager position.

## **ADJOURNMENT**

Councilor Montoya motioned to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Absent
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Regular City Council Meeting adjourned at 9:05 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**