



MEMORANDUM

To: Santaquin City Mayor & Council
From: Norm Beagley, MPA, P.E., Santaquin City Manager
Date: August 29, 2025
Subject: International City Managers Association (ICMA) Annual Conference
Out of State Travel Request – Tampa, FL – October 25-29, 2025

Each year, the ICMA holds their annual conference with extensive training geared directly towards municipal management. Unlike any other training opportunity, this annual event is specifically pertinent to the job responsibilities and career development of City Management Professionals. This is an excellent training opportunity that has historically benefited our community, our staff, Jason Bond, and me professionally. Attendance at these training events has helped both of us to better serve Santaquin City and our residents.

I request that the Santaquin City Council approve my attendance and the attendance of Assistant City Manager, Jason Bond, at this year's ICMA conference, which will be held October 25-29, in Tampa, Florida.

Attendance at this training directly correlates to the following goals and objectives of Santaquin City (Santaquin City Annual 2025-2026 Budget Narrative):

- *Encourage a highly motivated and well-trained municipal workforce*

Attendance at this conference also supports the following goals and objectives as we will be better trained to meet the managerial needs of our respective city positions:

- *Provide Quality City Services*
- *Promote and Support Economic Development*
- *Maintain a Sustainable Budget*
- *Promote Community Involvement*

This training has been budgeted for in the adopted Santaquin City Council 2025-2026 Annual Budget.

Costs: Norm Beagley

Conference Registration:	\$890
Hotel:	\$250/night
Air Fare:	\$450
Meals:	Federal Per Diem Rate

Jason Bond

Conference Registration:	\$890
Hotel:	\$250/night
Air Fare:	\$450
Meals:	Federal Per Diem Rate