



MEMORANDUM

October 1, 2021

To: Santaquin City Mayor and City Council
From: Norm Beagley, MPA, P.E., Assistant City Manager
RE: Santaquin City Parks, Recreation, Trails, & Open Space Master Plan Update

Mayor and Council Members,

It is time to update our Parks, Recreation, Trails, and Open Space Master Plan as well as the associated Impact Fee Facility Plan (IFFP) and Impact Fee Analysis (IFA). We have budgeted for this work in the City's approved 2021-2022 budget.

Per the Council's direction, we requested a proposal for this work from Blu Line Designs. Blu Line Designs submitted their proposal to update this master plan and the associated IFFP & IFA. Their proposal is attached for your review. Blu Line's proposed scope and fee for this complete master plan update is \$66,900.00. The proposed amount is in line with our budgeted amount for this project and in line with industry standard costs for this type and scope of work.

Having completed our previous master plan update and having designed other city parks facilities projects for us since the last master plan update, Blu Line is very familiar with Santaquin City park facilities, standards, etc. and is therefore well situated to complete this work for us.

I am happy to answer any questions you may have on this item.

Recommended Motion:

Motion to award a contract to Blu Line Designs for updating the Santaquin City Parks, Recreation, Trails, and Open Space Master Plan and the associated IFFP and IFA, in an amount not to exceed \$66,900.00.