



Architectural Review Committee Meeting Minutes

July 17, 2025

ARC Members in Attendance: Assistant City Manager Jason Bond, Committee Member Tim Ringger, Committee Member Ron Jones, Committee Member Kylie Lance, City Council Representative Art Adcock

Others in Attendance: Brooke Bean (Sanders Associates Architect) and Amber Lake (Mountain America Credit Union) attended the meeting via Zoom.

Mr. Bond called the meeting to order at 5:31 p.m.

1. Mountain America Credit Union

A review a commercial site plan for a proposed credit union located at approximately 200 E. Main Street.

Assistant Manager Bond discussed the current Santaquin City Code which does not allow for less than 5/12 roof pitch. The proposed Mountain America Credit Union building plans show a 2/12 roof pitch. There were no other concerns with the architectural renderings of the building. Committee Member Ron Jones indicated that he is more concerned with flat roofs than roofs with a slight slope such as the 2/12 pitch. The applicant indicated that the roof materials will be made up of metal roof panels. Committee Member Tim Ringger inquired why the 5/12 roof pitch was initially set in the code as a requirement. Committee members discussed the historical nature of architecture in Santaquin City. Committee Member Lance inquired where electrical units will be placed on the building and about the materials that will be used for the frontage of the building. The applicant indicated that units electrical and air conditioning units will be screened behind a parapet on the back end of the roof. She added that natural elements like wood and real sandblasted limestone will be used on the building. The applicant also indicated that Mountain America Credit Union is not opposed to gooseneck type lighting to fit in with the agrarian architecture in Santaquin. The applicant discussed with members of the committee a possible mural in the building. She explained that Mountain America Credit Union would seek out a local artist to complete a mural that speaks to the landscape of the surrounding area. Members recommended Kyle Vincent for the mural. Committee Member Adcock inquired about access to the site. Assistant Manager Bond indicated that traffic flow will be considered at the site plan process in Development Review Committee meetings.

Motion:

Committee Member Ron Jones made a motion to approve the Mountain America Credit Union building architectural renderings including 2/12 the roof pitch and the gooseneck lighting. Committee Member Kylie Lance seconded the motion.

Jason Bond	Yes
Art Adcock	Yes
Ron Jones	Yes
Kylie Lance	Yes
Tim Ringger	Yes

The motion passed.

2. Ratification of Approval - Les Schwab

Motion: Committee Member Kylie Lance made a motion to approve the Les Schwab Commercial building. Committee Member Tim Ringger seconded the motion.

Jason Bond	Yes
Art Adcock	Yes
Ron Jones	Yes
Kylie Lance	Yes
Tim Ringger	Yes

The motion passed.

3. Ratification of Approval - Central Valley Medical Center (CVMC) Addition

Motion: Committee Member Art Adcock made a motion to approve the Central Valley Medical Center (CVMC) Addition. Committee Member Ron Jones seconded the motion.

Jason Bond	Yes
Art Adcock	Yes
Ron Jones	Yes
Kylie Lance	Yes
Tim Ringger	Yes

The motion passed.

4. Ratification of Approval - Silver Oaks Subdivision Color Options

Motion: Committee Member Tim Ringger made a motion to approve the Silver Oaks Subdivision Color Options. Committee Member Kylie Lance seconded the motion.

Jason Bond	Yes
Art Adcock	Yes
Ron Jones	Yes
Kylie Lance	Yes
Tim Ringger	Yes

The motion passed.

5. Meeting Minutes Approval

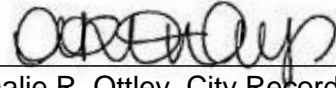
Committee Member Kylie Lance made a motion to approve the ARC Meeting Minutes from April 11, 2025. Committee Member Ron Jones seconded the motion.

Jason Bond	Yes
Art Adcock	Yes
Ron Jones	Yes
Kylie Lance	Yes
Tim Ringger	Yes

Adjournment:

Committee Member Art Adcock motioned to adjourn.

The meeting ended at 6:06 p.m.

A handwritten signature in black ink, appearing to read "A. Ottley", is written over a horizontal line.

Amalie R. Ottley, City Recorder

DRAFT