



## MEMORANDUM

To: Mayor & Council  
From: K. Aaron Shirley, City Recorder  
Date: May 4, 2021  
Subject: Ordinance 05-01-2021 - Changes to City Code Regarding Public Notice Requirements

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Mayor & Council,

### Background

On March 3<sup>rd</sup>, 2021 the most recent state legislature session ended and among all of the bills passed by the House and Senate was Senate Bill 201 which removes the requirement for the use of newspapers in the public noticing process for public notices of every kind. In place of the use of newspapers is a requirement for the use of the Utah Public Notice Website. This change will be effective May 4<sup>th</sup>, 2021.

### Research & Findings

To make Santaquin City code match this update to State Code, the following sections of code are being proposed for revision as they specifically require the use of a newspaper in the public noticing process:

- 1.20.050 (D) Notice of Ordinances to be considered by City Council
- 1.40.030 (B) Bids (Notification of Intent to Purchase in an amount over \$15,000)
- 2.04.040(B) Notice of Vacancy in Planning Commission
- 5.08.120(B) Notice of Sale of Stray Animals by Animal Control Officer
- 10.16.030(C) Notice of Public Hearing for Land Use Ordinance
- 10.68.110(E)(8)(b) Notice of Public Hearing for Land Use Applications

As newspapers move increasingly online, it makes more sense to use the Utah Public Notice Website and the Santaquin City website which are free to the city instead of paying newspaper publication fees. As of March 24<sup>th</sup>, 2021, for example, the city has spent just under \$3,000 on newspaper publications for public notices and we're only roughly 75% through the fiscal year. This has been brought before the Planning Commission on April 27<sup>th</sup>, 2021 as it affected title 10 land use code and a positive recommendation has been forwarded.

### Recommendation

It is recommended that the City Council amend the listed portions of city code in Ordinance 05-01-2021 to match state code and repeal all provisions that require the use of a newspaper for public noticing and to defer to state code for public noticing requirements.

**Motion** – Motion to approve Ordinance 05-01-2021 – Changes to City Code Regarding Public Noticing Requirements.