



REGULAR CITY COUNCIL MEETING

Tuesday, January 16, 2024, at 7:00 PM
Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Councilors Adcock, Keel, Mecham, and Siddoway.

Councilor Del Rosario was absent from the meeting but listened in via Zoom. He did not participate in voting.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Recorder Amalie Ottley, Community Services Director John Bradley, Jennifer Wagner, Joe Wall, Rose Larsen, Ross Williams.

Various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Councilor Keel led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Mecham offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 12-19-2023 City Council Work Session Meeting Minutes
2. 12-19-2023 City Council Meeting Minutes
3. 01-02-2024 City Council Work Session Meeting Minutes
4. 01-02-2024 City Council Meeting Minutes
5. City Expenditures from 12/30/2023 to 01/12/2024 in the amount of \$1,006,934.20
6. Community Services Out of State Training Request - John Bradley

Councilor Mecham made a motion to approve the Consent Agenda items 1 through 6. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

RECOGNITIONS

7. Quality Library Award – Jennifer Wagner and Staff

Director Bradley presented the Quality Library Award to Jennifer Wagner and the library staff. He read the following letter from the Utah State Library.

“Dear Mayor Dan Olson,

The Utah State Library would like to recognize Santaquin City Library for outstanding service to their community during the 2023 fiscal year. Please accept our congratulations on earning the Quality Library Award.

The Quality Library Award is a designation that the State Library determines during recertification, which is an annual process that requires public libraries to submit reports and data to indicate that their services are in accordance with State Library standards. The Quality Library Award is a secondary application for library directors to indicate that the work they and their staff have accomplished rises above and beyond the standards. The purpose of this award is to recognize libraries, and the dedicated people who work in them, who are offering exemplary work in their communities. In other words, the Quality Library Award provides an opportunity for the State Library to highlight transformational services that might not be obvious in the standard recertification process.

As a Quality Library, your institution is an active, involved, and vital part of the community. It provides resources and services beyond the four walls of the library with exemplary outreach to residents. The best libraries seek to serve their communities in specific ways to address local needs. The efforts being made at your library demonstrate an awareness of community needs with an appropriate and helpful response by the library.

Commitment to excellent library service indicates teamwork. It takes leadership from the director, funding and support from the city/county government, dedication from all library staff, support from the community, training for the staff and board, planning, and careful attention to community needs.

Thank you for continuing to deliver outstanding library service to Utah residents.

*Warmest regards,
Chaundra Johnson
State Librarian/Division Director*

Jen Wagner recognized and thanked her staff for their hard work.

PUBLIC FORUM

Ross Williams attended the meeting to address the City Council in the public forum. He expressed his frustration with his area of town as neighbors no longer care about the upkeep of their properties. He spoke of neighbors with multiple dogs and other neighbors with numerous broken down vehicles. He asked that the City focus on code enforcement in the coming year.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 10 residential units have been issued building permits in the current calendar year. In comparison, 98 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). No new business licenses were issued in the last two weeks.

NEW BUSINESS

8. Ordinance 01-01-2024 - 2nd Access Requirements Code Amendment

Mayor Olson invited Rose Larsen to speak regarding the proposed 2nd Access Requirement Code Amendment. She presented documentation that she used to research ADT requirements in other cities. Councilor Mecham spoke to meetings and research that he has conducted on the matter. He encouraged Ms. Larsen to speak with neighboring businesses to discuss a possible joint access.

Councilor Siddoway made a motion to approve Ordinance 01-01-2024, an ordinance amending Santaquin City code to modify the second access requirement to a parking facility, providing for codification, correction of scrivener's errors, severability and an effective date for the ordinance. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

9. Ordinance 01-02-2024 - Public Facilities Zone Change

Assistant Manager Bond presented proposed multiple rezones on City owned property to allow for the City to provide services to areas such as Public Works and the Cemetery. Rezoning these various areas in the City allows for more functionality of those properties. Councilor Adcock expressed his concern about the City using the lot across from the cemetery due to residential neighbors. Council members discussed how the City could operate logistically using the lot near the cemetery for staging versus the difficulties of using the Public Works facilities across town. Councilor Siddoway clarified that notice for a Public Hearing was provided to neighbors within 500 feet of all the properties, including the property near the cemetery, and the City received no concerns or comments.

Councilor Mecham made a motion to approve Ordinance 01-02-2024, an ordinance amending the zoning map of Santaquin City, more specifically, approving the rezoning of approximately 179.49 acres from the Residential (R-8) Zone, the Industrial (I-1) Zone, the Planned Community (PC) Zone and the Main Street Commercial (MSC) District within the Main Street Business Districts Zone to the Public

Facilities (PF) Zone, providing severability and an effective date for the ordinance. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

10. Ordinance 01-03-2024 - Food Trucks Code Amendment

Assistant Manager Bond presented the proposed Food Trucks Code Amendment. Councilor Del Rosario expressed concern regarding noise from generators used to power the trucks but otherwise approved of the ordinance for more food opportunities in town. Council members discussed the positive aspects of approving the ordinance for a one-year period to be able to test what may or may not work at the park and the use of food trucks, including parking.

Councilor Keel made a motion to approve Ordinance 01-03-2024, an ordinance creating provisions for Food Trucks, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

11. Resolution 01-04-2024 - Santaquin Research & Tech Center Update Development Agreement

Assistant Manager Bond presented an updated Development Agreement for the Santaquin Research & Tech Center located at the south end of town. An applicant representative attended the meeting to review the proposed site and answer any questions from council members.

Councilor Mecham made a motion to approve Resolution 01-04-2024, a resolution approving the Santaquin Research & Tech Center LCM Master Development Agreement between Santaquin City and LG SQ1, LLC and KPHTHS, LLC. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

12. Resolution 01-05-2024 - Modifying and Designation of Santaquin City Representation on the Board of the South Utah Valley Municipal Water Association (SUVMWA)

Mayor Olson presented both Resolution 01-05-2024 and 01-06-2024 that approves the replacement of previous council members on the South Utah Valley Municipal Water Association and Mt. Nebo Water Agency.

Councilor Keel made a motion to Resolution 01-05-2024, a resolution approving modification and designation of Santaquin City’s representation on the Board of the South Utah Valley Municipal Water Association (SUVWMA). Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

13. Resolution 01-06-2024 - Modifying and Designating Santaquin City's Representation on the Mt. Nebo Water Agency

Councilor Siddoway made a motion to Resolution 01-06-2024, a resolution modification and designation of Santaquin City’s representation on the Mt. Nebo Water Agency Board. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

14. Resolution 01-07-2024 - Adoption of the Fee Schedule

Manager Beagley presented updates to the City’s Fee Schedule.

Councilor Mecham made a motion to approve Resolution 01-07-2024, Adoption of the Fee Schedule. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond reported on the upcoming Payson Santaquin Area Chamber of Commerce Gala event. He discussed the State mandated Moderate Income Housing strategies that have been resubmitted and that the City continues to work on.

Manager Beagley encouraged the City Council members to follow legislative bills that are being considered in this year's current session. He asked the council members to plan to attend the upcoming Utah League of Cities and Towns Midyear Conference in April. He spoke to an upcoming Environmental Assessment meeting being held at the city offices in the coming week (January 25th, 5:30 pm). He clarified the plans for upcoming construction seasons for the Main Street Project in 2024 and 2025. Lastly, Manager Beagley reminded council members of the upcoming Budget Planning Sessions on February 2nd and 3rd.

Councilor Adcock inquired about the snowpack and water reserve for the city up in Santaquin Canyon. Mayor Olson indicated that water levels are at a normal level compared to other years. Councilor Adcock also inquired about the installation of security cameras in the canyon in hopes of reducing vandalism. Mayor Olson and Manager Beagley indicated that they are working on the purchase of those cameras.

Councilor Siddoway also mentioned the current legislative session and encouraged everyone to keep in contact with legislators and to keep an eye on what is happening in the State.

Councilor Mecham spoke of recent meetings with local legislators and encouraged members of the public to research current legislative bills.

Councilor Keel stated that he has met with the Youth City Council as well as the Library Board and looks forward to meeting with them in the coming years.

Mayor Olson discussed his nomination of the Kars convenience store as the Payson Santaquin Area Chamber of Commerce Business of the Year. He discussed the work continuing in the industrial zone and other parts of the city.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent (Abstain)
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The meeting was adjourned at 8:45 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder

DRAFT