



## MEMORANDUM

To: Chairman Dan Olson & Board Members

From: Norm Beagley, MPA, P.E., City Manager

Date: December 19, 2022

Re: West Fields Community Reinvestment Area Geotechnical Engineering work,  
RB&G Engineering

As the West Fields Community Reinvestment Area Project Area Plan has been considered by the Board, we now need to start some geotechnical engineering work for the subdivision. We need to start this geotechnical work as soon as possible. As we begin this geotechnical work now, we will be ready for the utility and subdivision work early in 2023.

For your review, I have provided RB&G's proposed agreement along with their project scope and fee. RB&G conducted the original geotechnical engineering work for our Summit Ridge Parkway extension project back in 2015. Therefore, they are very well suited to start immediately with the work for the geotechnical investigative work that is needed.

I have reviewed the proposed scope and fee with the Mayor and City staff. We are comfortable with RB&G's proposal for the geotechnical study within the project area.

I am happy to answer any questions that you may have regarding this item.

**Recommended Motion:** Motion to approve a contract with RB&G Engineering in a not to exceed amount of \$29,980.00 for geotechnical engineering work for the West Fields Community Reinvestment Area project.