



MEMORANDUM

To: Chair Dan Olson & Board Members

From: Norm Beagley, MPA, P.E., City Manager

Date: December 16, 2022

Re: West Fields Community Reinvestment Area Utilities and Subdivision Design Contract, Rimrock Engineering

As the West Fields Community Reinvestment Area Project Area Plan has been considered by the Board, we now need to start the design work for both the utilities and subdividing the properties to provide improved industrial lots. We need to start the design work as soon as possible. As we start the design work now, the project will be ready for bidding and construction very early in 2023.

For your review, I have provided Rimrock's proposed agreement along with their project scope and fee. The staff at Rimrock designed the entirety of our Summit Ridge Parkway extension project. Therefore, they are very well suited to start immediately with the design for these utility improvements and the subdivision. Rimrock's proposal includes subdivision design and utility design work.

I have reviewed the proposed scope and fee with the Mayor and City staff. We are comfortable with the scope and fee for design of these projects.

I am happy to answer any questions that you may have regarding this item.

Recommended Motion: Motion to approve a design contract with Rimrock Engineering and Development in a not to exceed amount of \$62,775.00 for utility improvements and subdivision design for the West Fields Community Reinvestment Area project.