



REGULAR CITY COUNCIL MEETING
Tuesday, June 18, 2024 at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Travis Keel, Lynn Mecham, Jeff Siddoway, Art Adcock, and Brian Del Rosario.

Assistant City Manager Jason Bond was excused from the meeting.

Others present included City Manager Norm Beagley, City Recorder Amalie Ottley, Finance Director Shannon Hoffman, Hayden Hansen, and Jarod Carlson

Other various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Councilor Mecham led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Keel offered an inspirational thought.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

1. 06-04-2024 City Council Work Session Minutes
2. 06-04-2024 City Council Regular Meeting Minutes
3. City Expenditures from 06/01/2024 to 06/14/2024 in the amount of \$2,843,076.59.

Councilor Keel made a motion to approve the Consent Agenda items 1 through 3. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

PUBLIC FORUM

No members of the public wished to address the City Council in the public forum.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Manager Beagley presented the Building Permit Report. 140 residential units have been issued building permits in the current calendar year. In comparison, 238 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). No new business licenses were issued in the last two weeks.

NEW BUSINESS

4. Ordinance 06-01-2024 - Amending Santaquin City Code to Clarify Warranty Requirements for Required Infrastructure Improvements

Manager Beagley and Mayor Olson presented Ordinance 06-01-2024 - Amending Santaquin City Code to Clarify Warranty Requirements for Required Infrastructure Improvements. The amendment puts the City more in line with State Code regarding one year warranty periods. Manager Beagley indicated that the City Engineer may extend warranty periods for more than one year under certain circumstances.

Councilor Siddoway made a motion to approve Ordinance 06-01-2024 - Amending Santaquin City Code to Clarify Warranty Requirements for Required Infrastructure Improvements. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed

5. Resolution 06-02-2024 - Establishing the FY 2024-2025 Certified Tax Rate

Manager Beagley presented the Certified Tax Rate for Fiscal Year 2024-2025.

Councilor Del Rosario made a motion to approve Resolution 06-02-2024 - Establishing the FY 2024-2025 Certified Tax Rate. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed

6. Resolution 06-03-2024 - Approval of the Updated Fee Schedule

Mayor Olson presented Resolution 06-03-2024 - Approval of the Updated Fee Schedule.

Councilor Mecham made a motion to approve Resolution 06-03-2024 - Approval of the Updated Fee Schedule with the change to increase amounts for cemetery plots purchased by non-residents to \$2,000 for regular plots and \$1800 for flush mount plots. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed

7. Resolution 06-04-2024 - Adoption of the Santaquin City FY 2024-2025 Budget & Transfers Therein

Finance Director Shannon Hoffman presented the Fiscal Year 2024-2025 Budget. Director Hoffman pointed out line items in the budget that changed from the time the tentative budget was passed in May 2024 to the final budget detail.

Councilor Mecham made a motion to approve Resolution 06-04-2024 - Adoption of the Santaquin City FY 2024-2025 Budget & Transfers Therein. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

8. Resolution 06-05-2024 - Approval of Veolia (GE) Water Reclamation Facility (WRF) Membrane Purchase

Manager Beagley presented Resolution 06-05-2024 - Approval of Veolia (GE) Water Reclamation Facility (WRF) Membrane Purchase which will allow for maintenance of the WRF facility.

Councilor Adcock made a motion to approve Resolution 06-05-2024 - Approval of Veolia (GE) Water Reclamation Facility (WRF) Membrane Purchase in the amount of \$638,225.00. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Councilor Keel made a motion to enter into a Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA meeting began at 7:30 p.m.

9. Resolution 06-03-2024 CDA - Adoption of FY 2024-2025 Final Budget & Transfers Therein

Board Chair Olson presented the FY 2024-2025 Final Budget. Finance Director Hoffman confirmed the amounts for the Santaquin Peaks subdivision.

Board Member Keel made a motion to approve Resolution 06-03-2024 CDA - Adoption of FY 2024-2025 Final Budget & Transfers Therein. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Mecham made a motion to end the CDRA meeting and enter back into a Regular City Council Meeting. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The CDRA Meeting ended, and the Regular City Council Meeting reconvened at 7:31 p.m.

CONVENE OF THE SANTAQUIN LOCAL BUILDING AUTHORITY

Councilor Mecham made a motion to enter into the Santaquin Local Building Authority (LBA) Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The LBA meeting began at 7:31 p.m.

10. Resolution 06-01-2024 LBA - Adoption of FY 2024-2025 Final Budget & Transfers Therein

Board Member Keel made a motion to approve Resolution 06-01-2024 LBA - Adoption of FY 2024-2025 Final Budget & Transfers Therein. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Keel made a motion to end the LBA meeting and enter back into a Regular City Council Meeting. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The LBA Meeting ended, and the Regular City Council Meeting reconvened at 7:32 p.m.

CONVENE OF THE SANTAQUIN SPECIAL SERVICE DISTRICT

Councilor Keel made a motion to enter into the Santaquin Special Service (Water) District (SWD) Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The SWD meeting began at 7:33 p.m.

11. Resolution 06-01-2024 SWD - Adoption of FY 2024-2025 Final Budget & Transfers Therein

Board Member Mecham made a motion to approve Resolution 06-01-2024 SWD - Adoption of FY 2024-2025 Final Budget & Transfers Therein. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Mecham made a motion to end the SWD meeting and enter back into a Regular City Council Meeting. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The SWD Meeting ended, and the Regular City Council Meeting reconvened at 7:34 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Manager Beagley reported on the ongoing Main Street reconstruction project. He encouraged council members and residents to continue to support the businesses on Main Street. Manager Beagley updated the council on the progress of the Santaquin Peaks industrial park subdivision. Lastly, Manager Beagley indicated that the water runoff for the season is almost complete and water levels are near average compared to other years.

Councilor Del Rosario reported on the recent and upcoming activities for the Payson Santaquin Area Chamber of Commerce.

Councilor Adcock encouraged residents to vote on the upcoming Election Day. He also encouraged members of the community to attend the upcoming Hometown Market events this summer.

Councilor Siddoway reported on the Family Fitness Festival and how it was well attended. He also encouraged residents to come to the Hometown Market nights and upcoming Orchard Days.

Councilor Mecham reported on the Mount Nebo Water Board and South Utah Valley Municipal Water Association (SUVMWA) board meetings. He thanked property owners for maintaining their weeds and debris on empty lots in the City, especially during fireworks season.

Councilor Keel had nothing to report.

Mayor Olson also reported on the current water levels in the City. Mayor Olson spoke of the upcoming Orchard Days parade along 100 South. He asked for help from residents cleaning up that portion of the City where it's needed. Mayor Olson expressed his excitement for the progress in Santaquin Canyon. He also asked that members of the council plan on discussing the Juneteenth holiday in an upcoming meeting. Mayor Olson thanked the staff and council for their hard work and dedication to the City.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The meeting was adjourned at 7:50 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder