



DRC Members in Attendance: City Manager Norm Beagley, Assistant City Manager Jason Bond, City Engineer Jon Lundell, Public Works Director Jason Callaway, Building Official Randy Spadafora, Police Officer Kayson Shepherd, Fire Chief Ryan Lind.

Others in Attendance: Recorder Amalie Ottley, Engineer in Training Megan Wilson, Planner Camille Moffat.

Engineer Lundell called the meeting to order at 10:02 a.m.

1. Access Requirements Code Discussion

A continued discussion regarding access requirements on Main Street and other areas of town with regards to Santaquin City Code 10.48.050E "Access to Parking Facilities" which reads:

"Any development with a single point of access (ingress and egress) shall have a maximum ADT (average daily trips) of two hundred fifty (250) trips. Any development that exceeds an ADT of two hundred fifty (250) shall provide a secondary access for ingress to and egress from the site."

Members of the DRC have discussed possible code changes regarding access requirements for the past two DRC meetings as well as interdepartmentally. Members of the DRC also met with the Utah Department of Transportation (UDOT) to discuss the topic. City Engineer Jon Lundell listed the following potential options as a result of those discussions.

- No Change action (i.e. let the code stand as is. No change to the number of ADT or to 2nd access requirement)
- Increase the ADT requirement for a second access to 500 ADT.
- Increase the ADT requirement for a second access to 500 ADT. There would be an exception for properties along a UDOT road. Properties along a UDOT road can have one access with a 30-foot width minimum.
- Remove the code and not regulate access requirements.
- Require a larger 50-foot width access for UDOT roads only with 30' being used for normal access (ingress/egress) plus an immediately adjacent 20' access for public safety, with a "crash gate" or a chain that could be used for ingress (public safety) and egress (the general public) in the event of an emergency.

Engineer Lundell indicated that UDOT's minimum access width is 30-feet. UDOT also imposes requirements for access spacing adjacent to other accesses. Manager Beagley indicated that after meeting with UDOT that they review commercial site plans on a case-by-case basis and their number one priority is public safety. As UDOT's requirements are determined on a case-by-case basis, it would be extremely difficult for Santaquin City to make City Code requirements completely in line with UDOT. Manager Beagley also indicated that after visiting with a local car wash business in a nearby city that their Average Daily Trips (ADT) can be upwards of 750 on average daily with a potential of 1,200 on busy days (Saturday). Fire Chief Lind expressed his approval of the option that would increase the second access requirement to 500 ADT. Assistant Manager Bond discussed the need to set criteria and language in the code that would support future decisions and not have commercial access decisions be based arbitrarily or on a case-by-case basis. Director Callaway inquired how much of the access requirements or queuing issues can be left solely up to UDOT. Assistant Manager Bond and Manager Beagley discussed the importance of considering public safety with regards to acquiescing requirements solely to

UDOT. Chief Lind stated that he does not agree with removing the access code requirements completely. Manager Beagley agreed with Chief Lind stating that any access regulations should be for UDOT facilities, such as Main Street, only and not for other developments in other parts of the city on smaller City side streets/roads. Officer Shepherd agreed with Chief Lind's comments.

Assistant Manager Bond made a motion to recommend to the Planning Commission and City Council an increase of ADT to 500 on UDOT roads only, no change to ADT for single access on City owned rights-of-way and allowing site queuing and internal circulation requirements to remain the same. Manager Beagley seconded the motion.

Police Officer Kayson Shepherd	Yes
Public Works Director Jason Callaway	Yes
Fire Chief Ryan Lind	Yes
City Manager Norm Beagley	Yes
Assistant City Manager Jason Bond	Yes
Building Official Randy Spadafora	Yes
City Engineer Jon Lundell	Yes

The motion passed unanimously.

Meeting Minutes Approval

Manager Beagley made a motion to approve the September 12th, 2023 and September 26th 2023 meeting minutes. Fire Chief Lind seconded the motion.

Police Officer Kayson Shepherd	Yes
Public Works Director Jason Callaway	Yes
Fire Chief Ryan Lind	Yes
City Manager Norm Beagley	Yes
Assistant City Manager Jason Bond	Yes
Building Official Randy Spadafora	Yes
City Engineer Jon Lundell	Yes

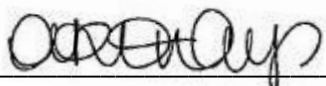
The motion passed unanimously.

Adjournment

Chief Lind made a motion to adjourn.

The meeting was adjourned at 10:34 a.m.

Jon Lundell, City Engineer



Amalie R. Ottley, City Recorder