



REGULAR CITY COUNCIL MEETING

Tuesday, November 7th at 7:00 PM

Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Council members present included Councilors Adcock, Hathaway, Mecham, Montoya, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Recorder Amalie Ottley, Public Works Director Jason Callaway, Community Services Director John Bradley, J. Travis Keel, Cauleen Olson, Bryan Mecham, BreAnna Nixon, Michael Romero, Jason and Andrea Lee & family, Doug and Denise Rohbock, Dian and Brendan Bowen, Judy and Val Robbins, Sara & Daniel Olson & family, Bryan Blake (Payson/Santaquin Area Chamber of Commerce), Lane Monson, Steve Potter, Andrea Urban, Alex Rugg & Paul Peckham (CentraCom), Craig Eden, Natlynn Hampton, Alex Stireford, Diane Jensen, Olivia Macdonald.

Other various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Bryan Blake led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Doug Rohbock offered an invocation.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 10-17-2023 City Council Meeting Minutes
2. City Expenditures from 10-14-2023 to 11-03-2023 in the amount of \$1,257,276.91.

Councilor Mecham made a motion to approve the two consent agenda items. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

RECOGNITIONS

3. Volunteer of the Month – Sara Olson

Community Services Director John Bradley recognized the Volunteer of the Month Sara Olson by reading the following statement:

“Sara Olson is our November 2023 Volunteer of the Month. Nominated by our Community Services Department, Sara has become an invaluable support to the community. John Bradley, our Community Services Director, stated, “Sara has been instrumental in the Community Services Department for all four years that I have worked with the City. Her desire to promote recreation and healthy lifestyles has been commendable. She truly cares about the residents of Santaquin. She has a strong desire to improve residents’ quality of life, whether through programs, events or developing trails in the mountains.” Sara has served as a Recreation Board Member from 2019 to 2021, as a Community Services Board Member from 2021 to 2023, as a RAP TAX Board Member from 2021 until 2024, and as the Volunteer Coordinator for Prospector View Park & Trails from 2022 until now.

Sara was born and raised in Payson and graduated from Payson High School. She went on to receive her cosmetology license and her CNA certificate and is employed at Central Valley Medical Center.

Sara is married to Daniel Olson, who encourages and supports Sara in her desire to volunteer. They have lived in Santaquin for the past 23 years, where they have raised their four children. Sara loves the outdoors and any activities that involve exploring our world. She especially loves mountain biking and street biking, hiking, backpacking and road tripping. When asked why she has been willing to volunteer for Santaquin City for so many years, she said, “I love Santaquin! I love to be involved in anything that makes the community better.”

Sara will be recognized on November 7th during the regular city council meeting. Thank you, Sara, for your volunteer spirit and dedicated service to Santaquin City.”

Sara thanked the City Council for the recognition and thanked Director Bradley for his support of programs in the community.

4. Judy & Val Robbins Retirement

Community Services Director John Bradley recognized Judy & Val Robbins in their retirement by reading the following statement:

“Today we are pleased to recognize Judy & Val Robbins for their great service from 2016-2023.

Judy is from Farmington, Utah and worked at Lagoon for seven years. She attended Davis High School and graduated from BYU with a degree in Early Childhood Education. She owned and operated her own preschool for 20+ years. She enjoys teaching, family history, cooking, and spending time with grandchildren and family. She served as the Santaquin Senior Center Director, working with the seniors, for the past 7 years.

Val was born and raised here in Santaquin. He attended kindergarten through ninth grade, where currently the museum and the Senior Center and the adjacent building to the east are located. He served as student body president during ninth grade. He enjoys woodworking, hunting, gardening, and sports. He especially likes watching BYU sports. Val has served on our Senior Citizen Committee as the treasurer. He has volunteered at the Senior Center alongside Judy for the last 7 years.

Judy & Val crossed paths several times before dating and were married 47 years ago. They lived in Payson for about 30 years before building their home 15 years ago here in Santaquin. They have 3 boys and twelve grandchildren. As a family, they enjoy spending time together, camping, hunting, playing games, and serving others.

We are extremely grateful for the dedication of both Judy and Val as they have provided wonderful service for the seniors of Santaquin and the surrounding areas. Under their leadership, our senior lunch program and membership have grown exponentially. Many of our seniors have often mentioned how comfortable both Judy & Val made them feel at each event.

Thanks again to Judy & Val Robbins for your great service!"

Judy thanked Mayor Olson, the City Council, and staff for the recognition. She expressed her heartfelt gratitude for being able to serve the wonderful seniors in the community for so many years. She was grateful for the opportunity to serve and get to know so many people in Santaquin. Councilor Adcock also expressed his gratitude to Judy and Val.

PUBLIC FORUM

Brendan Bowen attended the meeting and wished to address Mayor Olson and the City Council. He expressed concerns he has had regarding private property rights. He and his wife have experienced utility workers coming onto their fenced property without their permission as homeowners. He brought up concerns about feeling safe as a homeowner when individuals come onto their private property without announcing themselves as well as for workers who go onto property where a hazard may be. He asked that it be required that utility announce themselves formally and politely at the front door of residents before entering a back yard to ease concerns of homeowners in town. He wondered if the City could put a policy in place so that residents feel safe, and workers are not put in dangerous situations. Mayor Olson stated that he will take the topic into consideration and work with department heads to try to come up with a solution.

Bryan Blake from the Payson/Santaquin Area Chamber of Commerce attended the meeting to recognize the Chamber's quarterly Business of the Month, ERA Brokers Consolidated. The Payson business is owned and operated by Diane Jensen. Mr. Blake thanked Ms. Jensen for her hard work and dedication to being a notable business owner in the community. Mr. Blake also spoke about the recent Meet the Candidates night held in Santaquin and expressed his appreciation for all those who attended that event.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 163 residential units have been issued building permits in the current calendar year. In comparison, 57 single and multi-family residential units have been built in the current fiscal year. (July 1, 2023 – June 30, 2024) 4 new business licenses were issued in the last two weeks. Councilor Mecham thanked staff for their work in building permits, inspections, and licensing.

NEW BUSINESS

Mayor Olson moved item numbers 7, 17, & 18 to earlier in the meeting to accommodate business owners who were present at the meeting who had driven a long way.

(7.) Ordinance 11-03-2023 Approving the Transfer of Certain Real Property to the Community Development and Renewal Agency of Santaquin City.

Mayor Olson presented Ordinance 11-03-2023 Approving the Transfer of Certain Real Property to the Community Development and Renewal Agency of Santaquin City and explained the role of the Community Development and Renewal Agency in the City. He spoke about the process of building an industrial subdivision on the west side of Santaquin. The transfer of the property is the area surrounding lots 1, 2, and 3 in the Santaquin Peaks Industrial Subdivision. This transfer included in the ordinance will clean up previous recordation of the area and lots therein.

Councilor Mecham made a motion to approve Ordinance 11-03-2023 Approving the Transfer of Certain Real Property to the Community Development and Renewal Agency of Santaquin City. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Councilor Montoya made a motion to enter into a Community Development and Renewal Agency Board Meeting. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting was entered into at 7:36 p.m.

(17.) Resolution 11-01-2023 CDA – Acceptance of Real Property from Santaquin City to the Community Development & Renewal Agency

Board Member Montoya made a motion to approve Resolution 11-01-2023 CDA – Acceptance of Real Property from Santaquin City to the CDRA. Board Member Hathaway seconded the motion.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

(18.) Resolution 11-02-2023 CDA – Monson Property Purchase Agreement

Board Chair Olson presented Resolution 11-02-2023 CDA. He commended the work done with Lane Monson and Steve Potter to come to a purchase agreement for property in the Santaquin Peaks Subdivision. The applicants Lane Monson, Steve Potter, and their real estate representative, BreAnna

Nixon attended the meeting. Lane stated that he and his partners' goal is the same as the City's to make the Santaquin Peaks subdivision look the best it can. He looks forward to working on the project and praised the materials that will be used to make the subdivision an asset to the community. He spoke of goals to bring jobs and opportunities to the area, to support recreation and the city's tax base, and to make sure the buildings are maintained for long-term use. Steve Potter stated his commitment to bringing a project to Santaquin City that will make the City better. Board Chair Olson reiterated that no resident tax dollars have been used for the project for any of the Santaquin Peaks Subdivision.

Board Member Mecham made a motion to approve Resolution 11-02-2023 CDA – Monson Property Purchase Agreement. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

Board Member Siddoway made a motion to end the CDRA Meeting and reconvene the Regular City Council Meeting. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Hathaway	Yes
Board Member Mecham	Yes
Board Member Montoya	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting ended, and the Regular City Council Meeting reconvened at 7:46 p.m.

NEW BUSINESS CONT.

5. Ordinance 11-01-2023 Amendment to Subdivision Review Process to Meet State Code Requirements, Providing for Codification, Correction of Scrivener's Errors, Severability, and an Effective Date for the Ordinance

Mayor Olson and Assistant City Manager presented Ordinance 11-01-2023 which will adjust the process for reviewing subdivisions. Recent changes to Utah State Code impacted the administrative process and therefore required the City to update our subdivision processes within City Code. Councilor Montoya expressed concerns about zoning authorities being placed at a state level rather than being mandated by municipalities. She encouraged city staff to look closely at the land use sections in the City Code to ensure that the City Council is in agreement with what is in the code and what powers are given to developers. Assistant Manager Bond and Manager Beagley agreed with Councilor Montoya's concerns and reiterated the need for cities to remain in compliance with state code so that funding and other resources remain available to the city. Manager Beagley expressed his gratitude to Senior Planner Ryan Harris for the countless hours taken to update and improve the City Code with regards to the subdivision process and land uses.

Councilor Siddoway made a motion to adopt Ordinance 11-01-2023 which amends the subdivision review process in Santaquin City Code to meet the requirements in Senate Bill 174 and State Code. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

6. Ordinance 11-02-2023 Amending the Zoning Map of Santaquin City, More Specifically, Approving the Rezoning of Approximately 0.47 Acres from Main Street Residential (MSR) Zone to Main Street Commercial (MSC) Zone, Providing Severability, and an Effective Date for the Ordinance.

The applicant, Andrea Lee, attended the meeting and addressed the City Council. She thanked members of the Planning Commission and City Council for their consideration of her rezone proposal. Councilor Adcock commented that he was originally opposed to the idea of the rezone but after speaking with a neighboring businessman who had no concerns with the rezone, he changed his mind.

Councilor Mecham made a motion to approve Ordinance No. 11-02-2023, an ordinance amending the zoning map of Santaquin City, more specifically, approving the rezoning of approximately 0.47 acres located at 55 South 300 East from the Main Street Residential (MSR) Zone to Main Street Commercial (MSC) Zone. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

8. Discussion & Possible Action: 2024 City Council Meeting Schedule

Councilor Mecham made a motion to approve the 2024 City Council Meeting Schedule. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

9. Discussion & Possible Action: Z.L. Goodall Plat Amendment

Assistant Manager Bond presented the proposed Z.L. Goodall Plat Amendment in which a lot line would be adjusted by 14 feet.

Councilor Mecham made a motion to approve the Z.L. Goodall Plat Amendment. Councilor Montoya seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

10. Discussion & Possible Action: Approve Order of Secondary Water Meters & Towers from Mountainland Supply Company

Public Works Director Jason Callaway attended the meeting to answer any questions regarding the secondary water meters. With the encouragement of Councilor Adcock, City Staff were able to obtain a grant in the amount of \$1.67 million from the State of Utah to fund the replacement of aging pressure irrigation water meters and to install radio read towers in the city. Manager Beagley indicated that the new meters will have real-time data available for both city workers and residents.

Councilor Adcock made a motion to approve the order of secondary water meters & towers from Mountainland Supply Company. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

11. Discussion & Possible Action: Award Meter Installation Contract to Nielson Plumbing & Mechanical

Councilor Hathaway inquired how long it will take to install the meters and towers. Director Callaway indicated that it shouldn't take long, and the installation will include training for city staff.

Councilor Montoya made a motion to award the meter installation contract to Nielson Plumbing & Mechanical. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

12. Discussion & Possible Action: Purchase of an Electrical Line Conditioner for the Water Reclamation Facility (WRF)

Director Callaway indicated that the Electrical Line Conditioner will replace a piece of equipment that previously failed. He stated that this new conditioner will hopefully last at least 20 years.

Councilor Mecham made a motion to approve the purchase of an electrical line conditioner for the Water Reclamation Facility. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

13. Resolution 11-01-2023 Water Line & Turnout Easements (2) for the Central Utah Water Conservancy District ULS Pipeline

Councilor Mecham made a motion to approve Resolution 11-01-2023 Water Line & Turnout Easements (2) for the Central Utah Water Conservancy District ULS Pipeline. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

14. Resolution 11-02-2023 Partial Release for the Sorensen Property

Councilor Montoya made a motion to approve Resolution 11-02-2023 Partial Release for the Sorensen Property. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

15. Resolution 11-03-2023 Renewal of a CentraCom Franchise Agreement.

Paul Peckham and Alex Rugg both attended the meeting on behalf of CentraCom. Councilor Adcock complemented the company and Alex Rugg. Mayor Olson inquired about micro-trenching. Paul indicated that they are finishing up micro-trenching in Nephi and will move to Santaquin next.

Councilor Adcock made a motion to approve Resolution 11-03-2023 Renewal of the CentraCom Franchise Agreement. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

16. Resolution 11-04-2023 Justice Court Certification

Councilor Mecham made a motion to approve Resolution 11-04-2023 Justice Court Certification. Councilor Montoya seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond reported that the Planner I position is open after Camille Moffat left and interviews will be conducted before the Thanksgiving holiday. He spoke to City Council about Moderate Income Housing and why the City was deemed “non-compliant” in our recently submitted report. Assistant Manager Bond will provide more information to the State in order to come into compliance and resubmit the Moderate-Income Housing report. He also let City Council members know about the upcoming staff Christmas Party. Lastly, he discussed upcoming items on DRC and Planning Commission meetings.

Manager Beagley spoke about the updated State Code regarding the Standards, Specifications, & Drawings which would change the amount of asphalt required for city roads. He went over City Council meeting schedules for the rest of the year. Manager Beagley mentioned the Payson/Santaquin Area Chamber of Commerce’s Meet the Candidates event that was very well attended. He spoke of the progress in the industrial park and indicated that paving will shortly be underway. Councilor Montoya inquired about the broken pipe on 690 E. and 130 S. Manager Beagley noted that CentraCom will be responsible for repairing the damaged roadway.

Councilor Montoya updated council members on the activities of the Youth City Council and Senior Citizen programming. She also discussed possible plans for the Chieftain Museum. Councilor Montoya expressed her appreciation to everyone who works at the Santaquin Library. She also thanked the Public Works Department for their hard work during the holidays.

Councilor Adcock spoke about the Spooky Night at the Museum and its success. He also thanked the Public Works Department for what they do and for their help at the cemetery.

Councilor Siddoway echoed Councilor Adcock’s compliments about the Spooky Night at the Museum. He mentioned the upcoming Turkey Trot 5K event at Apple Valley Elementary School. He added that he and Planning Commissioner Mike Romero as well as Miss Santaquin are meeting to coordinate efforts for the

Free Bikes 4 Kidz event this year. Lastly, he mentioned the upcoming Holly Days Celebration in December.

Councilor Mecham encouraged members of the public to vote in the upcoming General Election on November 21st.

Councilor Hathaway spoke about recent SUVMWA and Mt. Nebo Water Board Meetings. He spoke of the fun time he had participating in the Trunk or Treat event. He expressed his gratitude to all Santaquin employees.

Manager Beagley added that the City's Holly Days Celebration will be held on December 8th and 9th. He mentioned that at this point, there are not enough participants who have signed up for the Light Parade and, due to a lack of entries, may be cancelled.

Mayor Olson thanked members of the community for attending the meeting in person that night. He mentioned an upcoming recognition for Ivanov Estrada by Burgess Owens at the State Capital. Lastly, he thanked council members and staff for all that they do for the City.

ADJOURNMENT

Councilor Montoya made a motion to adjourn the Regular City Council Meeting. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The meeting was adjourned at 9:04 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder