



## **CITY COUNCIL WORK MEETING**

Tuesday, February 15, 2022 at 5:30 PM

Court Room/Council Chambers (2<sup>nd</sup> floor) and Online

### **MINUTES**

Mayor Olson called the meeting to order at 5:30 PM.

#### **ROLL CALL**

##### **PRESENT**

Mayor Dan Olson, Council Member Art Adcock, Council Member David Hathaway, Council Member Lynn Mecham, Council Member Montoya, Council Member Jeff Siddoway.

**PLEDGE OF ALLEGIANCE** was Led by Councilor Montoya

#### **INVOCATION / INSPIRATIONAL THOUGHT**

Whalen Pruitt shared an inspirational thought, "Where there's a will, there's a way".

#### **Discussion Items**

1. CentraCom representative, Faylynn Catmull, discussed ideas for a community service project in Santaquin with the Council: Flower boxes on Main, Mulch near I-15 on Main, Centennial playground area mulch replacement, Painting concession stand near Santaquin Elementary, and Upgrade Disc Golf Course.  
Ms. Catmull also discussed the company's efforts to extend broadband in the city. Parts of town with curb and gutter but built before the city required conduit installations will be difficult to build out. Effort will be 2-4 years for entire city to have GigaByte service.
2. Assistant City Manager, Norm Beagley, explained several changes that are proposed to the city development and construction standards: Changing 55' wide street cross-section to a 62' wide design, removing private road options, adding communications conduit requirements, traffic rated utility boxes for narrow lots.
3. Community Services Director, John Bradley, discussed options for management of the annual car show during Orchard Days. Need to clean up money handling items for compliance with state financial requirements. Council expressed appreciation for the car show and its initiatives to help people in need.
4. City Manager Reeves highlighted discussion points from the recent City Council budget planning work session. Rankings were provided of next budget year proposed equipment, personnel, vehicles, and potential capital projects and expenditures (see attached presentation slides).

**Adjournment.**

Councilor Montoya moved to adjourn at 6:25 PM. Seconded by Councilor Mecham. Vote was unanimous in favor. Meeting adjourned the meeting at 6:37 PM.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Dennis L. Marker, City Recorder**

DRAFT



# Budget Planning Session 2022-23 Recap

# Santaquin City - Equipment Ranking

2022-2023 Fiscal Year

Equipment	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Backhoe	Public Works	\$43K	1	1	1
Battery Powered Extraction Tools	Fire Department	\$55K	2	2	2
ESRI GIS Software Upgrade	Engineering	\$6.5K	3	3	3
Wrestling Mats	Community Service	\$8K	5	5	4
GPS Antenna	Engineering	\$23K	4	6	5
Aerator for Turf	Public Works	\$4K	4	9	6
Bobcat (tool cat)	Public Works	\$83K	9	4	7
Traffic Counter	Engineering	\$6.6K	7	8	8
Forklift for Shop	Public Works	\$12K	6	10	9
Tractor with Rear Bucket	Public Works	\$47.5K	9	9	10
Ballfield Groomer	Public Works	\$16.5K	12	7	11
Catwalk	Public Works	\$6K	8	12	12
Arena Groomer	Public Works	\$8K	10	11	13
Library Book Return	Library	\$5.5K	11	13	14

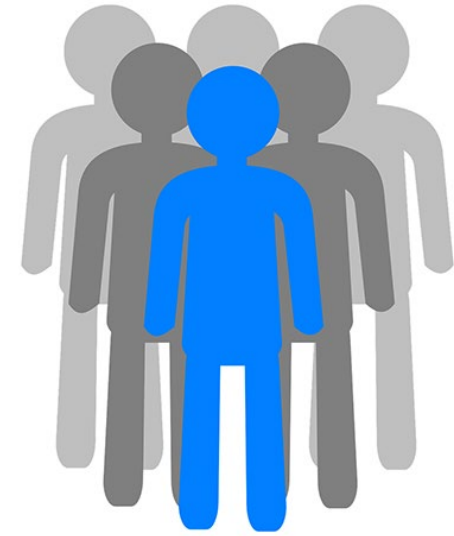




# Santaquin City - Personnel Ranking

2022-2023 Fiscal Year

Personnel	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Electrician/Operator	Electrician/Operator	\$90K	1	1	1
PW Seasonal	Public Works	\$12K	5	2	2
Events (Restore PT Position)	Events	\$26K	3	3	3
CD - Covert PT to FT	Community Development	\$32K	6	4	4
Fire/EMS Daytime Coverage (3-5)	Fire Department	\$156K	2	5	5
CERT Coordinator	Fire Department	\$26K	4	6	6
Library Expanded Hours	Library	\$15K	6	6	7



## Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	6	3	3
Flatbed	Public Works	\$61K	5	4	4
Water Tender Truck	Fire	\$500K	4	8	5
F-150 Pickup (1)	Engineering	\$46K	7	5	6
Ladder Truck	Fire	\$1.5M	3	10	7
Ford Expedition	Admin	\$46K	8	6	8
F-150 Pickup (1)	Community Services	\$46K	9	7	9
F-150 Pickup (1)	Comm Dev	\$46K	10	9	10

## Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	6	3	3
Flatbed	Public Works	\$61K	5	4	4
<del>Water Tender Truck</del>	<del>Fire</del>	<del>\$500K</del>	<del>4</del>	<del>8</del>	<del>5</del>
F-150 Pickup (1)	Engineering	\$46K	7	5	6
<del>Ladder Truck</del>	<del>Fire</del>	<del>\$1.5M</del>	<del>3</del>	<del>10</del>	<del>7</del>
Ford Expedition	Admin	\$46K	8	6	8
F-150 Pickup (1)	Community Services	\$46K	9	7	9
F-150 Pickup (1)	Comm Dev	\$46K	10	9	10



# Santaquin City - Vehicle Ranking

2022-2023 Fiscal Year

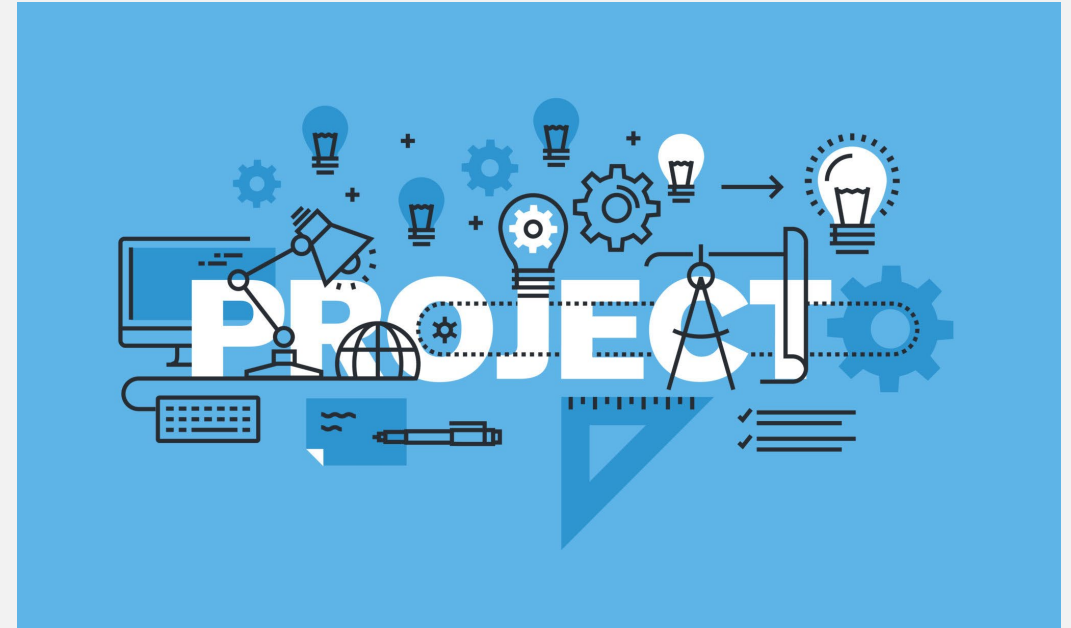
Vehicles	Dept.	Estimated Cost	Council Rank	Staff Rank	Combined Rank
Snowplow	Public Works	\$220K	1	1	1
Patrol Vehicles (4) - Trucks	Police	\$260K	2	2	2
F-150 Pickup (2)	Public Works	\$92K	4	3	3
Flatbed	Public Works	\$61K	3	4	4
F-150 Pickup (1)	Engineering	\$46K	5	5	5
Ford Expedition	Admin	\$46K	6	6	6
F-150 Pickup (1)	Community Services	\$46K	7	7	7
F-150 Pickup (1)	Comm Dev	\$46K	8	8	8



# Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank
SMART Clocks	Public Works	\$10K	2	2	1
SCADA Upgrade	Public Works	\$30K	3	1	2
Prospector View Park - Phase I	Parks	\$50-100K	1	5	3
Upgrade Locks	Public Works	\$10K	8	6	4
Automatic Gate for PW	Public Works	\$25K	11	4	5
Demo Jr. High & Seniors	Facilities	\$500K	16	3	6
Landscape - East Booster Pump Property	Facilities	\$95K	10	7	7
Rodeo Grounds - Parking (Land Acquisition)	Parks	Unknown	5	10	8
Solid Waste Transfer Station- Feasibility Study	Economic Dev	\$50K	12	9	9
Lights - Orchard Hills Elementary (2-Fields)	Parks	\$280K	7	12	10
Cemetery - Phase III	Public Works	\$40K	4	13	11
Fire Department Second Station	Fire Dept	\$500K	6	16	12
Pump Test Pit - Confined Space Tank	Fire Dept	\$35K	15	14	13
New Well - Design	Water	\$200K	26	8	14
Re-Route SR-198 Frontage Road	Roads	\$1.5-2M	17	15	15
Rodeo Grounds - Seating	Parks	Unknown	9	22	16
Lights - Santaquin Elementary (3-Fields)	Parks	\$350K	13	21	17
SR-198 & 400 E. Design	Engineering	\$5K	25	11	18
Cemetery - Cremation Garden Design	Public Works	\$15K	20	17	19
Skate Park	Parks	\$350-500K	14	24	20
Develop Business Parks (Water Sewer)	Economic Dev	\$2M	24	19	21
Landscape - WRF & PW Property	Facilities	\$250K	19	25	22
Red Barn Road Trail & Lighting	Parks	\$50-100K	30	18	23
New City Hall Block - Acquire Properties	Parks	\$7K	22	23	24
Code Enforcement Enhancements	Police	Time	27	20	25
North Center Street Widening/Finish	Roads	\$500K	18	28	26
Regional SCIC Pond Park Feasibility Study	Parks	\$50-100K	21	27	27
Core Storm Drainage Feasibility Study	Storm Drainage	\$50-100K	31	26	28
Cemetery Land Acquisition	Facilities	Unknown	23	31	29
South Exit Sewer Installation	Economic Dev	\$2M	28	29	30
Re-Write Code to Support General Plan	Planning	\$50-100K	29	30	31
Highland Drive Widening	Roads	\$2.5M	32	32	32
Restore Museum	Facilities	\$500k	33	33	33



# Parks Projects:

## Santaquin City - Potential Projects/Initiatives 2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Prospector View Park - Phase I	Parks	\$50-100K	1	5	3	1
Rodeo Grounds - Parking (Land Acquisition)	Parks	Unknown	5	10	8	2
Lights - Orchard Hills Elementary (2-Fields)	Parks	\$280K	7	12	10	3
Rodeo Grounds - Seating	Parks	Unknown	9	22	16	4
Lights - Santaquin Elementary (3-Fields)	Parks	\$350K	13	21	17	5
Skate Park	Parks	\$350-500K	14	24	20	6
Red Barn Road Trail & Lighting	Parks	\$50-100K	30	18	23	7
New City Hall Block - Acquire Properties	Parks	\$7K	22	23	24	8
Regional SCIC Pond Park Feasibility Study	Parks	\$50-100K	21	27	27	9



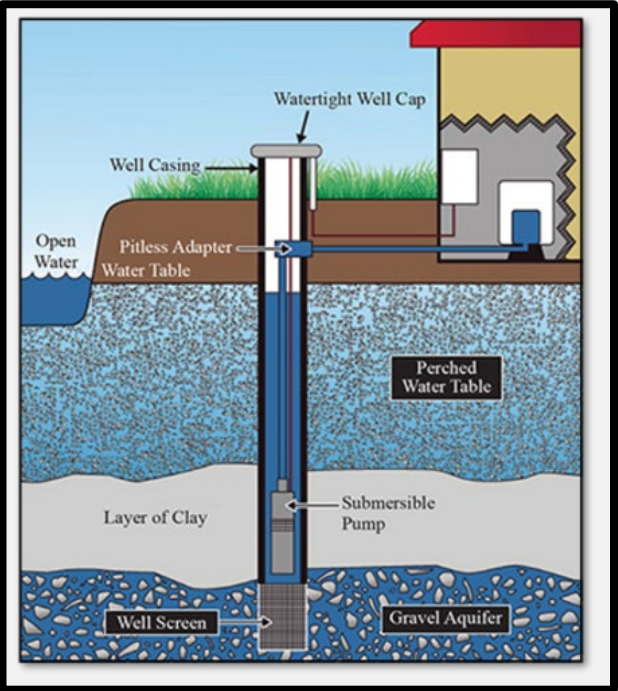


# Water Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
New Well - Design	Water	\$200K	26	8	14	1



# Storm Drainage Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Core Storm Drainage Feasibility Study	Storm Drainage	\$50-100K	31	26	28	1



# Roads Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Re-Route SR-198 Frontage Road	Roads	\$1.5-2M	17	15	15	1
North Center Street Widening/Finish	Roads	\$500K	18	28	26	2
Highland Drive Widening	Roads	\$2.5M	32	32	32	3



# Public Works Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
SMART Clocks	Public Works	\$10K	2	2	1	1
SCADA Upgrade	Public Works	\$30K	3	1	2	2
Upgrade Locks	Public Works	\$10K	8	6	4	3
Automatic Gate for PW	Public Works	\$25K	11	4	5	4
Cemetery - Phase III	Public Works	\$40K	4	13	11	5
Cemetery - Cremation Garden Design	Public Works	\$15K	20	17	19	6



# Facilities Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Demo Jr. High & Seniors	Facilities	\$500K	16	3	6	1
Landscape - East Booster Pump Property	Facilities	\$95K	10	7	7	2
Landscape - WRF & PW Property	Facilities	\$250K	19	25	22	3
Cemetery Land Acquisition	Facilities	Unknown	23	31	29	4
Restore Museum	Facilities	\$500k	33	33	33	5



# Engineering & Planning Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
SR-198 & 400 E. Design	Planning	\$5K	25	11	18	1
Re-Write Code to Support General Plan	Planning	\$50-100K	29	30	31	2



# Fire Department Projects:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Fire Department Second Station	Fire Dept	\$500K	6	16	12	1
Pump Test Pit - Confined Space Tank	Fire Dept	\$35K	15	14	13	2

# Police, Community Development, & Fire Department:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Code Enforcement Enhancements	All	Time	27	20	25	1

# Economic Development Opportunities:

## Santaquin City - Potential Projects/Initiatives

2022-2023 Fiscal Year

Project/Initiative	Dept.	Estimated Costs	Council Rank	Staff Rank	Combined Rank	Rank by Department & Fund
Solid Waste Transfer Station- Feasibility Study	Economic Dev	\$50K	12	9	9	1
Develop Business Parks (Water Sewer)	Economic Dev	\$2M	24	19	21	2
South Exit Sewer Installation	Economic Dev	\$2M	28	29	30	3