



REGULAR CITY COUNCIL MEETING

Tuesday, February 6, 2024, at 7:00 PM
Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Councilors Adcock, Del Rosario, Keel, Mecham, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Recorder Amalie Ottley, Community Services Director John Bradley, Police Chief Rodney Hurst, Sergeant Bill Hooser, Cauleen Olson, Jackie Backman, and Vanessa Wallace.

Various members of the public attended the meeting.

PLEDGE OF ALLEGIANCE

Sergeant Bill Hooser led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Mecham offered an invocation.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

1. 01-16-2024 City Council Work Session Meeting Minutes
2. 01-16-2024 City Council Regular Meeting Minutes
3. City Expenditures from 01/13/2024 to 02/02/2024 in the amount of \$1,122,705.86
4. Resolution 02-01-2024 - Surplus Items

Councilor Adcock made a motion to approve the Consent Agenda items 1 through 4 with one minor adjustment made to the 01-16-2024 City Council Work Session Minutes. Councilor Mecham seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

RECOGNITIONS

5. Employee of the Month – Jackie Backman

Director Bradley presented the Employee of the Month Award to Jackie Backman by reading the following statement.

“Jackie Backman is our February 2024 Employee of the Month.

Jackie has worked for the Santaquin City Recreation Department since July of 2021. She is a Program Assistant and enjoys that her job is a little different every day. She reconciles the daily cash tills, answers phones, registers participants, markets the department programs on social media, takes photos for the department, and reserves parks and facilities. John Bradley, the Community Services Department Director, stated, “Jackie does such a great job coordinating our Recreation Office. She recently has done a great job helping us develop our rental fee schedule and policies for the New City Hall. Additionally, she coordinates our Youth Fishing Class and Hunter Safety Class. She has a can-do attitude and is quick to help anyone in the office that needs assistance. She makes life easier for all of us at the Community Services/Recreation Office.”

Jackie has lived with her three children in Santaquin for the past three years. She grew up in Fountain Green with two older brothers and a twin sister. She graduated from North Sanpete High School and has taken some graphic design classes, which has helped her marketing skills for the department. Prior to working for Santaquin City, she ran her own photography business. In her free time, she enjoys anything outdoors, such as 4-wheeling, fishing, camping, riding horses and hiking.

A big thank you to Jackie for being an outstanding employee of Santaquin City. She will be recognized during the February 6th City Council meeting.”

Jackie thanked Director Bradley and the City Council for the award.

6. “What Do You Love About Santaquin?” Photo Contest Winner – Vanessa Wallace

City Manager Norm Beagley presented the “What Do You Love About Santaquin?” Photo Contest Winner to Vanessa Wallace by reading the following statement.

“Our “What Do You Love About Santaquin?” Photo Contest is in its 10th year. This past year our average monthly submissions were at 23 with one month receiving 54 submissions. As of December 2023, over 1,250 images have been submitted showcasing our beautiful city. Many of these photos are used in the Santaquin Orchard Days magazine, in the Payson & Santaquin Area Chamber of Commerce annual magazine, on the Santaquin City website, on the city’s social media pages and in our annual city calendar. Residents of Santaquin are encouraged to participate in this rewarding contest through regular social media reminders.

Our overall winning image of the contest for 2023 was submitted by Vanessa Wallace in May. We are excited to recognize Vanessa tonight and thank her for participating in our photo contest with this beautiful photo of one of our stunning Santaquin sunsets with snowcapped mountains in the background. She is being gifted with a basket full of merchandise and gift cards from our local businesses along with a print of her winning image.”

Vanessa stated that she and her family moved to the Summit Ridge area of Santaquin two years ago and that she likes to take photos as she walks. She thanked the council for the recognition.

7. Nebo School District Citizens Academy Graduates

Kris Thomas from Nebo School District thanked Chief Hurst and Sergeant Hooser for running the Citizens Academy for students at local schools. She stated the 55 students have graduated from the program in the last two years. Sergeant Hooser extended his gratitude to the Mayor and City Council for their support of the Citizens Academy Program through Nebo School District. He also expressed his gratitude to all those involved in the program who have reached out to make it continually better. Lastly, he thanked Norm Beagley and Lisa Wilkey for their help and use of the Main City Hall building while the Public Safety building was being renovated.

Kris Thomas and Sergeant Bill Hooser recognized the following students for graduating from the Nebo School District Citizens Academy Program:

Salem Hardle, Kayley Jeffs, Emmett Ford, Spencer Petersen, Jon Quigley, Talayna Schaerrer, Quannah Weiss, Emma McKinnon, Madisen Millard, Josh Steingraber.

PUBLIC FORUM

No members of the public wished to address the council in the public forum.

FORMAL PUBLIC HEARING

8. Public Hearing: FY2023-2024 Budget Amendment #1

Councilor Mecham made a motion to enter into the Public Hearing to address FY2023-2024 Budget Amendment #1. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing began at 7:21 p.m.

No members of the public wished to address the City Council in the Public Hearing.

Councilor Keel made a motion to end the Public Hearing. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The Public Hearing ended at 7:22 p.m.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant City Manager Bond presented the Building Permit Report. 53 residential units have been issued building permits in the current calendar year. In comparison, 151 single and multi-family residential units have been built in the current fiscal year (July 1, 2023 – June 30, 2024). 6 new business licenses were issued in the last three weeks.

Councilor Adcock inquired about the address listed for the new Revere Health Clinic. Assistant Manager Bond indicated that the address is reflective of their corporate offices or home base rather than the location here in town.

NEW BUSINESS

9. Resolution 02-02-2024 – Approval of FY2023-2024 Budget Amendment #1

Manager Beagley presented items in the budget already approved for purchase by the City Council. He also pointed out other clean-up items that needed to be adjusted in the budget process.

Councilor Mecham made a motion to approve Resolution 02-02-2024 FY2023-2024 Budget Amendment #1. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

10. Ordinance 02-01-2024 Animal Bite Quarantine Code Amendment

Assistant City Manager Bond presented an update to the Animal Bite Quarantine City Code that will follow a change in State Law. The amendment changes the quarantine time for an animal from fourteen (14) days to ten (10) days and specifies that a bite “may cause an abrasion, puncture, or tear, of the skin.”

Councilor Siddoway made a motion to approve Ordinance 02-01-2024 Animal Bite Quarantine Code Amendment. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) BOARD MEETING

Mayor Olson and Manager Beagley presented the agreement with Rocky Mountain Power that provides service to the Santaquin Peaks Industrial Park. Councilor Del Rosario inquired if the agreement affects the east or west side of the road. Mayor Olson and Manager Beagley indicated what area of the industrial park will be associated with the proposed agreement.

Councilor Mecham made a motion to enter into a Community Development and Renewal Agency Board Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting started at 7:34 p.m.

11. Resolution 02-01-2024 CDA – Agreement with Rocky Mountain Power for Service to Santaquin Peaks Industrial Park

Board Member Adcock asked when the service to the subdivision will be implemented. Manager Beagley indicated that a current contract with Greenhalgh Construction is in place that will facilitate the installation of conduit in order for Rocky Mountain Power to run their lines. He added that power will be provided to all lots in the subdivision as well as the proposed lift station and future businesses. He pointed out that the agreement is in Santaquin City’s name rather than the Community Development and Renewal Agency Board and that will need to be fixed prior to the Board Chair signing the agreement. Board Member Adcock reiterated his question about the timetable for the installation of the power. Manager Beagley indicated that once the conduit is installed by Greenhalgh Construction, power can typically be installed within 6-8 weeks by Rocky Mountain Power.

Board Member Keel made a motion to approve Resolution 02-01-2024 CDA – An Agreement with Rocky Mountain Power for Service to Santaquin Peaks Industrial Park. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

Board Member Mecham made a motion to end the Community Development and Renewal Agency and reconvene the Regular City Council Meeting. Board Member Del Rosario seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed unanimously.

The CDRA Meeting ended, and the Regular City Council Meeting reconvened at 7:40 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Assistant Manager Bond went over items on upcoming DRC and Planning Commission meetings.

Manager Beagley discussed upcoming calendar items for council members such as photos and conferences. He asked council members to stay informed of legislative bills and to watch for Calls to Action associated with the current legislative session. He went over current projects in the city and upcoming City Council meeting agenda items.

Council Member Keel spoke about the Elected Officials Day at the State Capitol with the Youth City Council.

Council Member Mecham discussed the recent neighborhood meeting with UDOT regarding the interchange Environmental Assessment. He thanked staff members for their work towards the annual budget (planning) meetings.

Council Member Siddoway had nothing to report.

Council Member Adcock reported that the American Legion’s Memorial Day program was recognized by The Daily Herald and will be included in a booklet that advertises things to do in Utah County.

Council Member Del Rosario thanked Manager Beagley for addressing audio issues in the Council Chambers.

Mayor Olson expressed his gratitude to staff and council members for their careful consideration and attendance at the recent budget meetings.

EXECUTIVE SESSION

Councilor Mecham made a motion to enter into an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes

Councilor Siddoway Yes

The motion passed unanimously.

The Executive Session began at 8:05 p.m.

Present in the Executive Session: Mayor Daniel M. Olson, City Manager Norm Beagley, Assistant City Manager Bond, Legal Counsel Brett Rich, Councilor Adcock, Councilor Del Rosario, Councilor Keel, Councilor Mecham, Councilor Siddoway.

Councilor Mecham made a motion to leave the Executive session and reconvene the Regular City Council Meeting. Councilor Siddoway seconded the motion.

Councilor Adcock Yes
Councilor Del Rosario Yes
Councilor Keel Yes
Councilor Mecham Yes
Councilor Siddoway Yes

The motion passed unanimously.

The Executive Session ended, and the Regular City Council Meeting reconvened at 8:21 p.m.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Siddoway seconded the motion.

Councilor Adcock Yes
Councilor Del Rosario Yes
Councilor Keel Yes
Councilor Mecham Yes
Councilor Siddoway Yes

The motion passed unanimously.

The meeting was adjourned at 8:22 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder