

Exhibit A

Ballot Drop Box

In order to accomplish the Parties' common obligation to administer elections (general and municipal) in compliance with Utah law, the Parties agree to provide the following services in relation to utilizing a ballot drop box: Services Santaquin will provide include, but are not limited to:

- Permanently secure the ballot drop box(es) (bolted in concrete) in a location approved by both City and the election division of the County Clerk's Office.
- If City desires to relocate a ballot drop box, City will obtain the approval of the election division of the County Clerk's Office for the new location and secure it as provided above.
- Access ballots from the drop box(es) only as authorized by the election division of the County Clerk's Office.
- If CITY accesses election ballots from the drop box, after receiving authorization as provided above, ensure there are 2 people engaged in administering the duties associated with the election ballots.
- Provide 24-hour video surveillance of each ballot drop box and retain all recordings in compliance with CITY policy and any applicable retention schedule.
- Post and maintain a sign on or near each ballot drop box indicating that the ballot drop box is under 24-hour video surveillance.
- Provide County with the surveillance recording upon request.

Services the County will provide include, but are not limited to:

- Purchase and maintain ownership of the ballot drop box(es).
- Inspect, clean and maintain the ballot drop box(es) regularly.
- Provide reasonable authorization and access to CITY to use the ballot drop box(es) for official and reasonable purposes.
- Provide CITY with one video surveillance camera that is mutually acceptable to the parties.
- Reimburse CITY for the cost of one video surveillance camera and installation thereof.
- Provide CITY with one sign per ballot drop box in CITY that is to be posted on or near each ballot drop box indicating that the ballot drop box is under 24-hour video surveillance.