



**DRC Members in Attendance:** City Engineer Jon Lundell, City Manager Norm Beagley, Public Works Director Jason Callaway, Senior Planner Ryan Harris, Police Officer Kayson Shepherd, and Emergency Manager Chris Lindquist.

Building Official Randy Spadafora was excused from the meeting.

**Others in Attendance:** City Recorder Amalie Ottley, EIT Megan Wilson, Alex Rugg (CentraCom), Kyle Spencer, and Layne Vincent.

**1. Vincent Oaks Final Plat**

*A final plat review of a 7-lot subdivision located at approximately 850 E. 450 S.*

Building Official Spadafora was excused from the meeting. However, he relayed to Engineer Lundell that addressing for the subdivision is complete.

Emergency Manager Lindquist had no comments.

Public Works Director Callaway had no comments.

Police Officer Shepherd had no comments.

Senior Planner Harris pointed out the acceptance notation on the plat needs to be updated to reflect that the City Council will accept the road dedication, but they will not be the approval authority on the subdivision.

Manager Beagley inquired about stop signs on the streets around the cul-de-sac. Officer Shepherd confirmed that the appropriate stop signs were shown on the other pages of the plans.

Engineer Lundell inquired about the access on lot #7. He indicated that, due to grading, access on that lot should be limited to 875 East and not 450 South and should be noted as such on the plat. Engineer Lundell also pointed out various notes on the plans that need to be clarified, such as the storm drain easements and public utility easements. Engineer Lundell pointed out notes on the culinary water line cuts into the City right-of-way suggesting that they be more squared. Director Callaway indicated that the City will work with the contractor to make sure road cuts are done properly. Engineer Lundell also pointed out the suggested location for a “Dead End” sign. He noted that based on the uphill slope, the storm drain inlet is required to have a double inlet. Engineer Lundell discussed the construction berm along the property line on 900 East. Manager Beagley said that the berm needs to be constructed all the way to the south end of the property to protect the lot lines. Lastly, Engineer Lundell indicated the requirements for road base stating that the minimum street cross-section is 3 inches of asphalt, 8 inches of road base, and 12 inches of structural fill which will also have to be placed on 900 East.

Senior Planner Harris made a motion to conditionally approve the Vincent Oaks Final Plat with the condition that all redlines be addressed. Director Callaway seconded the motion.

Police Officer Kayson Shepherd	Yes
Public Works Director Jason Callaway	Yes

Emergency Manager Chris Lindquist	Yes
City Manager Norm Beagley	Yes
Senior Planner Ryan Harris	Yes
Building Official Randy Spadafora	Absent
City Engineer Jon Lundell	Yes

The motion passed.

## 2. Traffic Control Request

*Review of a traffic control request for a crosswalk on the intersection of Royal Land Drive and Center Street and striping of a bike lane along Center Street connection to Apple Valley Elementary School.*

Engineer Lundell indicated that the first portion of the traffic control request (for a crosswalk) is reviewable by the DRC adding that the second portion of the request to strip the bike lane is an administrative decision that will need to be considered by City staff and possibly the City Council on how to best move forward with trails citywide. Engineer Lundell presented data from the area showing speeds and number of vehicles that travel the road daily (Average Daily Trips a.k.a. ADT). After reviewing the ADTs and taking into consideration the Manual on Uniform Traffic Control Devices (MUTCD), Engineer Lundell determined from an engineering standpoint that a crosswalk and/or additional signage is not necessary.

Emergency Manager Lindquist had no comments.

Public Works Director Callaway pointed out that a safe walking route and plan is in place for the school. He suggested that the City work with Nebo School District to make sure that families are aware of the safety plan and where kids should and shouldn't be crossing in that area.

Officer Shepherd agreed with Director Callaway's suggestion to work with the school district to notify residents of the safe walking route to and from school adding that another crosswalk would require an extension of the school zone and the employment of another crossing guard.

Senior Planner Harris agreed with the previous comments.

Manager Beagley concurred with the previous comments adding that the school district reviews safe walking routes annually and those safe routes crosswalks should not be changed without their input. He agreed with the suggestion to work with the school district prior to the new school year to confirm the safest routes for kids to follow.

Manager Beagley made a motion to table the crosswalk portion of the request until a time that the City can work with the school district to discuss the safe walking route to the school. Included in Manager Beagley's motion, he asked to table the request for the trail marking portion of the application so that it can be discussed administratively and with the City Council on how to move forward. Emergency Manager Lindquist seconded the motion.

Police Officer Kayson Shepherd	Yes
Public Works Director Jason Callaway	Yes

Emergency Manager Chris Lindquist	Yes
City Manager Norm Beagley	Yes
Senior Planner Ryan Harris	Yes
Building Official Randy Spadafora	Absent
City Engineer Jon Lundell	Yes

The motion passed.

### 3. Meeting Minutes Approval

Manager Beagley made a motion to approve the April 23, 2024, DRC Meeting Minutes. Public Works Director Callaway seconded the motion.

Police Officer Kayson Shepherd	Yes
Public Works Director Jason Callaway	Yes
Emergency Manager Chris Lindquist	Yes
City Manager Norm Beagley	Yes
Senior Planner Ryan Harris	Yes
Building Official Randy Spadafora	Absent
City Engineer Jon Lundell	Yes

The motion passed.

### Adjournment

Manager Beagley made a motion to adjourn.

The meeting was adjourned at 10:27 a.m.