



LIBRARY BOARD MEETING - SEPTEMBER 28, 2023
Virtual Meeting
September 28, 2023 at 5:30 PM

MINUTES

CALL TO ORDER - 5:37 p.m.

ROLL CALL

1. Roll Call Presented by Chairperson Chamberlain

Trustees

Heather Lynn
Kelly Mike Green
Lucille Cody
Marjorie Haun-Storland
Marlene Huckabay
Zak Podmore

Trustee Letter of Interest Guests

Shannon Brooks
Barry Woolley

Commissioner Silvia Stubbs
Library Director Nicole Perkins
Assistant Library Director Mikaela Ramsay
Chief Administrative Officer Mack McDonald

APPROVAL OF MINUTES - 5:39 p.m.

2. Library Board Meeting - August 17, 2023 Minutes for Approval by Chamberlain

Huckabay moved to approve the August 17, 2023 minutes. Lynn seconded. The motion passed unanimously.

PUBLIC COMMENT

None

BUSINESS/ACTION

3. Ratify the Library Board Bylaw Resolution and Mack McDonald Discussion

McDonald said the bylaw resolution has been in the works for over a year. Its purpose is to update the county-approved ordinances that describe the appointment of a library director, the budget approval process, and the roles of library board members. The San Juan County attorney's office made sure that bylaws are in compliance with other county ordinances and state laws, McDonald said. Chamberlain said the resolution was approved by county commissioners in August.

The library board had a brief discussion about the new geographic requirements for board members and the addition of more at-large members.

Haun-Storland made a motion to approve the amended bylaws. Huckabay seconded. The vote was unanimous.

4. Library Board Letter of Interest from Shanon Brooks by Chamberlain

Chamberlain read Brooks' letter of interest. Brooks would be the Monticello representative to the board when Chamberlain steps down.

Huckabay made a motion to recommend Brooks' library board appointment to the county commission. Second Haun-Storland. The vote was unanimous.

5. Library Board Letter of Interest from Barry Woolley by Chamberlain

Chamberlain read Woolley's letter of interest. Woolley would be the Blanding representative on the library board.

Haun-Storland made a motion to recommend Woolley's library board appointment to the county commission. The vote was unanimous.

Perkins said that if Woolley and Brooks' positions are approved, then the board will be full and the obligation to fill positions from Blanding and Monticello will be met.

6. Upcoming Board Changes by Chamberlain

The October meeting will be Chamberlain's last meeting on the board, and she reported that a new chairperson will need to be elected. Haun-Storland volunteered to become chairperson, and there was widespread support for her taking that role.

Podmore made a motion to elect Haun-Storland as the chairperson of the library board after the Oct. 12 meeting. Huckabay seconded. The vote was unanimous.

7. Poet Laureate Update by Green

Green said he'd like to create an honorary poet laureate position for the county. He proposed that the laureate would give a free public reading and would work to promote literacy in the county. The laureate would be chosen by library board members upon review of applications. The board discussed how to advertise the position, including through fliers and social media postings. Green will work on a poster to

submit to the board the next time it meets. Cody will help get fliers posted at Navajo Nation chapter houses in San Juan County.

8. San Juan County Library Survey (In Preparation for the Strategic Plan Review) by Chamberlain

Chamberlain presented a revised version of the survey, which will be given out at library locations in the county. Ramsay said there will also be a Google Form so patrons can complete the survey digitally. The link will be made available on the website and library's Facebook page. Huckabay discussed options for getting fliers out in the Spanish Valley/Moab area.

Podmore made a motion to accept the survey as presented in the packet. Huckabay seconded. The vote was unanimous.

Board members agreed to drop off chocolate rewards at all library branches for patrons who complete the survey.

LIBRARY DIRECTOR REPORT - 7:00 p.m.

9. Library Director / Blanding Report Librarian Presented by Perkins

Perkins encouraged the board to look over budget and statistics info included in the packet.

10. Statistics by Perkins

11. Financial Reports for the Library System by Perkins

Perkins walked the board through the budget document, explaining the preliminary 2024 budget. Some items are under the library board's purview, others are determined by the county commission.

12. Budget Preview Presented by Perkins

Perkins explained nuances of the budget planning process and asked board members to review documents in the packet before the October meeting.

Perkins provided an update on staffing and planning in the library system. Eclipse preparation activities are underway across the county library system.

ASSISTANT DIRECTOR REPORT - 7:18 p.m.

13. Assistant Director / Monticello Librarian Report Presented by Ramsay

Ramsay said eclipse activity went well on Sept. 28.

14. Newspaper Article Development by Ramsay

Ramsay reported the first library column in the San Juan Record has been published, and a second one is planned. More article ideas have been put together by Ramsay, and she asked the board to help write or find authors for future articles. Podmore offered to help with editing articles.

LIBRARY CHAIR REPORT - 7:28 p.m.

Oct. 12 will be the next meeting, where the budget will be covered. That will be the last meeting of 2023. Next meeting will have to include the 2024 meeting schedule.

ADJOURN - 7:30

Cody made a motion to adjourn. Haun-Storland seconded. The vote was unanimous.

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APPROVED: _____
San Juan County Library Board

DATE: _____