



COMMISSION STAFF REPORT

MEETING DATE: January 2, 2024

ITEM TITLE, PRESENTER: CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE GOVERNING BODY OF SAN JUAN COUNTY AUTHORIZING THE EXECUTION AND DELIVERY OF AN MUNICIPAL LEASE-PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Approve the Agreement

SUMMARY

In November of 2021, San Juan County contracted with Unified Fleet Services to provide annual vehicle leases. These annual leases required staff to manage a fleet program exchanging vehicles on an annual basis. Since then, Unified Fleet Services has contracted with Umpqua Bank to offer a longer-term lease program. San Juan County will lease vehicles for two to three years with the option to purchase on year 4 or 5. This will allow us to avoid the costs of changing our equipment for vehicles every year and instead allow us to recoup costs at trade-in.

In October 2023, San Juan County approved the updated lease agreement for leasing of County Vehicles with Umpqua Bank. This is the resolution supporting the lease financing.

In November 2023, San Juan County Board of Commissioner approved Resolution 2023-14 authorizing the lease-purchase agreement but the amount on the term sheet and resolution was only for \$500,000. The total amount, if we had to purchase the vehicles today, exceeds that value so we needed to update the resolution and term sheet to cover the total amount with room to add additional vehicles.

HISTORY/PAST ACTION

In November 2023, San Juan County Board of Commissioner approved Resolution 2023-14

FISCAL IMPACT

Overall a saving from trade-in as well as the cost to repack vehicles every year.