



COMMISSION STAFF REPORT

MEETING DATE: May 6, 2025

ITEM TITLE, PRESENTER: Memorandum of Understanding between Utah Education and Telehealth Network and San Juan County Library System, Nicole Perkins, Library Director

RECOMMENDATION: Approve

SUMMARY

Entering into the Memorandum of Understanding (MOU) concerning the telecom circuits between San Juan County Library System and Utah Education Network (UEN) would result in a significant savings for the San Juan County Library System with necessary Internet services. The locations awarded are one new (to the San Juan County Library Blanding Branch) and the expiring services (Bluff Library and Montezuma Creek Library branches) which are staying with the current vendor, Emery Telcom. In order to follow the contract, the Library System agrees to stay in compliance with E-rate requirements.

HISTORY/PAST ACTION

This MOU is similar to others we have entered in between Utah Education and Telehealth Network (UETN) and the San Juan County Library System that were approved.

FISCAL IMPACT

Entering into this agreement will save the Library System \$109,186.40 for the next 60 months for Internet services. UETN has negotiated a 90% discount with Emery. Even with the E-rate discount, there would be expenses in Monthly Recurring Costs (MRC) for 60 months of service of \$10,583.64 and Non-Recurring Costs (NRC), or one-time fees, of \$335. With this agreement, UETN agrees to pay all of those costs, which means the San Juan County Library system will have 100 % of costs covered by UETN until at least June 30, 2030.