



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
March 05, 2024 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

Audio: <https://www.utah.gov/pmn/files/1095581.mp3>

Video: <https://www.youtube.com/watch?v=ydRu3DfAMb0>

CALL TO ORDER

Time Stamp 0:00:02 (audio & video)

Commission Chair Jaime Harvey called the meeting to order at 11:02 a.m.

ROLL CALL

Time Stamp 0:00:34 (audio & video)

PRESENT

Commission Chair Jaime Harvey
Commission Vice Chair Silvia Stubbs
Commissioner Bruce Adams

STAFF

Mack McDonald, County Administrative Officer, (CAO)
Brittany Ivins, County Attorney

INVOCATION

Time Stamp 0:00:58 (audio & video)

Invocation was offered by Nicole Perkins, County Library Director.

PLEDGE OF ALLEGIANCE

Time Stamp 0:02:25 (audio & video)

The Commission led the audience in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:0:51 (audio & video)

Each commissioner affirmed to the public that there were not any conflicts of interest with the agenda.

PUBLIC COMMENT

*Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)*

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:03:15 (audio & video)

Mack presented the opportunity for public comment to the online participants and to those in attendance, and none was offered.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:03:58 (audio & video)

1. Approval of February 15-26, 2024 Check Registers
2. Approval of the Appointment of Andy Bayless to the San Juan Counseling Board for a 4-Year Term Beginning January 2024 Representing the Blanding Area

3. Approval of the Letter of Introduction from the Commission to the Indigenous Community in Support of the Housing Assessment. Elaine Gizler, Economic Development and Visitor Services Director
4. Approval of San Juan County Health Department Agreement with the State of Utah Health and Human Services Department for the STD Disease Intervention Services 2019 Amendment 6. Grant Sunada, Public Health Director
5. Approval of San Juan County Health Department Agreement with the State of Utah Health and Human Services Department for the HIV Prevention 2023 Amendment 2. Grant Sunada, Public Health Director

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs,
Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs,
Commissioner Adams

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

6. Poet Laureate Presentation by Kelly Green

Time Stamp 0:05:43 (audio & video)

Kelly Green was not in attendance, but will be rescheduled in the near future.

BUSINESS/ACTION

7. Consideration and Approval of the 2024 San Juan County Rural Grant Funding Allocation. Elaine Gizler, Economic Development and Visitor Services Director

Time Stamp 0:06:25 (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the allocation for the commission to review and approve. \$1.3 MM in requests were presented, but only \$175,000 of funding was awarded. The State of Utah encouraged the county board to consider granting moneys to groups which would increase sales taxes and economic growth throughout the county.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs,
Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

8. Consideration and Approval of Grant Recipients 2024 Rural Grant Memorandum of Understanding. Elaine Gizler, Economic Development and Visitor Services Director

Time Stamp 0:16:03 (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the memorandum of understanding (MOU) for the commission to review and approve. Several new requirements were included into the MOU which will encourage the grantees to follow the guidelines.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

9. Consideration and Approval of Community Library Enhancement Fund (CLEF) Grant Contract between San Juan County and the State of Utah Department of Community and Cultural Engagement. Nicole Perkins, Library Services Director

Time Stamp 0:19:39 (audio & video)

Nicole Perkins, Library Services Director, presented the grant contract for the commission to review and approve.

Motion made by Commission Vice Chair Stubbs, Seconded by Commissioner Adams, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

10. Consideration and Approval of the Children and Teen Book Enhancement Federal Mini-Grant Between San Juan County and the State of Utah Department of Community and Cultural Engagement. Nicole Perkins, Library Services Director

Time Stamp 0:21:57 (audio & video)

Nicole Perkins, Library Services Director, presented the grant contract for the commission to review and approve.

Motion made by Commission Vice Chair Stubbs, Seconded by Commissioner Adams, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

11. Consideration and Approval of Moab to Monument Valley Film Commission Annual Payment to Grand County, Utah. Elaine Gizler, Economic Development and Visitor Services Director

Time Stamp 0:29:29 (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the annual payment to Moab to Monument Valley Film Commission for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

12. Consideration and Approval of Election Liaison Poll Worker Contract with Mary Ann Woody. Lyman Duncan, County Clerk/Auditor

Time Stamp 0:32:10 (audio & video)

Mack presented the contract in place of Lyman, as he was involved in the Presidential Preferential Primary Election being held throughout the county today.

Motion made by Commission Vice Chair Stubbs, Seconded by Commissioner Adams, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

13. Consideration and Approval of the Cooperating Agency Request for the Lisbon Valley Mine Plan of Operation with the Bureau of Land Management. Mack McDonald, Chief Administrative Officer

Time Stamp 0:34:19 (audio & video)

Mack presented the agency request plan of operation with the BLM for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

14. Consideration and Approval of the Health and Human Services emPOWER Emergency Response Outreach Individual Dataset Signature Letter. Grant Sunada, Public Health Director

Time Stamp 0:36:10 (audio & video)

Grant Sunada, Public Health Director, presented the letter for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

15. Consideration and Approval of the Architectural Contract for the San Juan County Public Safety Building Remodel Project Design and Construction Administration Services with AJC Architects. Mack McDonald, Chief Administrative Officer

Time Stamp 0:39:25 (audio & video)

Mack presented the contract for architectural services for the detention facility remodel, for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

16. Consideration and Approval of the General Release and Settlement Agreement for San Juan County and the San Juan County Sheriff's Office. Mack McDonald, Chief Administrative Officer.

Time Stamp 0:50:19 (audio & video)

Mack presented the agreement for the commission to review and approve. The settlement amount is for \$82,000, half paid by UCIP, half by the county.

Motion made by Commission Vice Chair Stubbs, Seconded by Commissioner Adams, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

17. Consideration and Approval of the Cooperative Agreement for the Utah State University Extension Services for San Juan County. Mack McDonald, Chief Administrative Officer

Time Stamp 0:52:39 (audio & video)

Mack presented the agreement with Utah State University for Extension Services for the commission to review and approve. The contract will be in place for five years.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

18. Consideration and Approval of the Draft Letter to the Navajo Nation's President Nygren for Various Topics for Discussion. Jamie Harvey, Commission Chair

Time Stamp 1:02:24 (audio & video)

Commissioner Harvey presented the letter addressed to the Navajo Nation President Buu Nygren. He wants greater support and coordination from the Navajo Nation Tribe towards the county programs.

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

PUBLIC HEARINGS

19. CONSIDERATION AND APPROVAL OF AN ORDINANCE ESTABLISHING THE SAN JUAN COUNTY CONSOLIDATED FEE SCHEDULE IN ACCORDANCE WITH UTAH CODE 17-53-211. Mack McDonald, Chief Administrative Officer

Time Stamp 1:10:56 (audio & video)

Motion to Enter into the Public Hearing:

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

Mack presented the ordinance establishing the county consolidated fee schedule. Department heads were asked to gather all of the fees utilized in daily county operations. The information was compared with neighboring counties.

Motion to exit the Public Hearing:

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

Motion to adopt the consolidated fee schedule:

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs, Voting Yea: Commission Chair Harvey, Commission Vice Chair Stubbs, Commissioner Adams

COMMISSION REPORTS

Time Stamp 1:19:15 (audio & video)

Commissioner Harvey thanked former Commissioner Lynn Stevens for his many years of dedicated service to the San Juan Counseling Board of Directors. He also encouraged the county-wide support for the Utah Food Bank program and the new building locations in Montezuma Creek and Monument Valley.

Commissioner Stubbs thanked Commissioner Stevens for his service with the Blanding Cemetery Board and the Blanding Fourth of July Parade & Celebration. She also recognized the county youth and for all the programs they are involved within their schools. She was appreciative of the development of the new Children’s Justice Center and for the good it will be for our children.

Commissioner Adams was excited for the Health District to receive funding for their new hospital in Monticello.

ADJOURNMENT

Time Stamp 1:35:48 (audio & video)

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County
Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____