



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
February 03, 2026 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1387997.MP3>

VIDEO: https://www.youtube.com/watch?v=XOZjU_JfWpo

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:00:22 (video)

Commission Chair Lori Maughan called the meeting to order at 11:40 am.

ROLL CALL

Time Stamp 0:00:34 (audio) & 0:00:55 (video)

Commission Chair Maughan called for attendance:

PRESENT

Commission Chair Lori Maughan
Commission Vice-Chair Jamie Harvey
Commissioner Silvia Stubbs

STAFF

Mack McDonald, County Administrator
Lyman W. Duncan, Clerk/Auditor
Mitch Maughan, County Attorney
Tranner Sharpe, Human Resources
Cindi Holyoak, County Recorder

INVOCATION

Time Stamp (audio) & 0:01:02 (video)

Lyman W. Duncan, resident of Monticello, offered the opening prayer.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:47 (audio) & 0:02:08 (video)

Commissioner Stubbs led the public in reciting the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE OF INTEREST DISCLOSURE

Time Stamp 0:02:09 (audio) & 0:02:30 (video)

Commission Chair Maughan polled the commissioners to see if they had any conflicts of interest with today's commission agenda. Each affirmed they did not have any conflicts of interest with today's agenda.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile +13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

As indicated in our Commission Policies and Procedures, the following applies:

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

Time Stamp 0:02:26 (audio) & 0:02:47 (video)

Commission Chair Maughan opened the meeting for public comment. She checked the sign-in sheet and then asked online participants to unmute their microphones and to begin speaking.

Marjorie Haun-Storland, resident of Old La Sal, expressed her thoughts on the Policy & Procedures and their being almost identical to Grand County. She felt this document should have been guided through by the county administrator, and not the county attorney. She spoke about the role of the county attorney as the prosecutor in felony & misdemeanor criminal cases. She also referred to two previous Grama requests.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:07:10 (audio) & 0:07:31 (video)

Commission Chair Maughan presented the Consent Agenda for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.

Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

1. Approval of \$14,252.65 in Small Purchases; \$2,598.88 on Phoenix End Protector Front Mounted Set (Snowplow), \$1,483.20 for a Pedal Throttle Harness, \$4,012.16 for a Heavy Equipment Link for the Road Department, \$6,158.41 on Sim Guns for the Sheriff's Department
2. Approval of January 20, 2026, Commission Work Session Meeting Minutes
3. Approval of January 20, 2026, Commission Meeting Minutes
4. Approval of December 16, 2025, Commission Work Session Meeting Minutes
5. Approval of December 16, 2025, Commission Meeting Minutes
6. Approval of January 26, 2026, Board of Commission (CDBG Hearing) Meeting Minutes
7. Approval of the Check Register for December 8th through 31st, 2025
8. Approval of the Check Register for January 1st through 16th, 2026
9. Approval of the 2026 CY Mexican Hat 7-Eleven C Store Off Premise Beer Retailer License
10. Approval of the Hole N The Rock Retail Off Premise Beer License - Desert Blooms, LLC
11. Approval of the Appointment of Kara Nay to the San Juan County Water Conservancy District for a 4-Year Term.
12. Approval of the Re-Appointments of Lois Young and Suzette Morris for 4-Year Terms to the San Juan County Public Health Board.
13. Approval of a Letter of Support for the Dead Horse Point Public Safety Radio Site

BUSINESS/ACTION

14. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment #4. Mike Moulton, Interim Public Health Director

Time Stamp 0:09:17 (audio) & 0:09:38 (video)

Mike Moulton, Public Health Interim Director presented the Childhood Lead Poisoning Prevention contract for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

15. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment 11. Mike Moulton, Interim Public Health Director

Time Stamp 0:11:12 (audio) & 0:11:33 (video)

Mike Moulton, Public Health Interim Director, presented the STD contract for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

16. CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305., Mitch Maughan, County Attorney

CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305., Mitch Maughan, County Attorney

Time Stamp 0:12:13 (audio) & 0:12:34 (video)

Mitch Maughan presented the Resolution Adopting Rules of Order and Procedure Pursuant to Utah Code for the commission to review and approve: The commission asked about the recommended changes in the policy & procedures, and Mitch clarified each proposed item. They agreed the document would be better if the changes were typed in fully before approval.

Motion to postpone until next commission meeting:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

17. Consideration and Approval of the Second Addendum to the Interlocal Cooperation Agreement between Six County Infrastructure Coalition and San Juan County to adding Sanpete County to the Seven County Infrastructure Coalition and Approving New Name for the Coalition.
Mitchell Maughan, County Attorney

Time Stamp 0:42:10 (audio) & 0:42:31 (video)

Mitch presented the Second Addendum to the Interlocal Cooperation Agreement between the Seven County Coalition & to add Sanpete County and to Approve the New Name for the Coalition (Eight County Infrastructure Coalition).

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

18. Consideration and Approval of a Contract for the Recorder's Office between San Juan County and Medici Land Governance. Cindi Holyoak, County Recorder

Consideration and Approval of a Contract for the Recorder's Office between San Juan County

Time Stamp 0:50:01 (audio) & 0:50:22 (video)

Cindi Holyoak, County Recorder, presented the contract with Medici Land Governance for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

19. CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING ORDINANCE 2021-06 ESTABLISHING THE CREDIT CARD USE POLICY WITHIN SAN JUAN COUNTY. Tranner Sharpe, Human Resources

Time Stamp 0:59:03 (audio) & 0:59:24 (video)

Tranner is working on another policy and asked if it could be combined with the credit card policy. He needs more time to incorporate the two policies into the ordinance.

Motion to Postpone:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

20. CONSIDERATION AND APPROVAL OF A RESOLUTION APPROVING THE NOMINATION AND APPOINTMENT OF STEPHEN WHITING AS SAN JUAN COUNTY JUSTICE COURT JUDGE. Tranner Sharpe, Human Resources Director

Time Stamp 0:59:52 (audio) & 1:00:13 (video)

Tranner presented the resolution approving the nomination and appointment of Stephen Whiting as the San Juan County Justice Court Judge for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commissioner Vice-Chair Harvey, Commissioner Stubbs
Voting Nay: Commission Chair Maughan

PUBLIC HEARINGS

21. The San Juan County Board of County Commissioners will hold a Public Hearing on Tuesday, February 3, 2026, starting at 11:00 am at the County Administration Building located at 117 South Main Street, Monticello, Utah 84535 in the Commission Chambers. To attend virtually, visit <https://us02web.zoom.us/j/88279631170> The public hearing will be to consider proposed amendments to the San Juan County General Plan-Land-Use Section. Proposed changes include those required by Utah State Code, as well as suggested changes from the Planning Commission updates to the land-use section and correlating map. All interested parties are encouraged to attend and express their opinion on the matter.

Time Stamp 1:07:20 (audio) & 1:07:41 (video)

Motion to enter a Public Hearing:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

Commission Chair Maughan checked online for anyone interested in offering a public comment. No one in person or online offered any public comments. Corey Coleman, County Building Inspector, presented the timeline of the general plan. The general plan incorporates recent state code changes, and the land use component of the general plan. The resource plan was updated in 2022. The water plan component needs to be updated and incorporated into the general plan.

Motion to exit Public Hearing:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

22. CONSIDERATION AND APPROVAL OF A RESOLUTION TO AMEND THE 2018 COUNTY GENERAL PLAN, LAND USE SECTION, IN ACCORDANCE WITH UTAH CODE 17-79-404 FOR THE MANAGEMENT OF THE UNINCORPORATED LANDS IN SAN JUAN COUNTY, UTAH. Corey Coleman, Building Official/Planning Administrator

Time Stamp 1:23:46 (audio) & 1:24:05 (video)

Motion to accept resolution:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

COMMISSION REPORTS

Time Stamp 1:24:21 (audio) & 1:24:42 (video)

Commission Vice-Chair Harvey announced the Navajo Nation Judiciary will hold a groundbreaking ceremony this Thursday for the new Aneth Judicial Court. He was grateful to all the attendees who participated in the Suicide Prevention conference. He also spoke about the upcoming HEAT weatherization program this Friday for the Utah Chapters in Aneth. They will distribute applications for the residents to complete and apply for assistance.

Commissioner Stubbs thanked all the sponsors and volunteers who helped with the Suicide Prevention conference last Saturday. She has also attended legislative meetings up north at the Capital Building and stated that several bills were passed even against UAC's recommendation. She expressed concern with HB 88 and its impact on non-citizens.

Commission Chair Maughan expressed her support for the commissioners to attend the meetings in SLC. Commission Chair Maughan and a Grand County Commissioner met with the supervisor for Glen Canyon Recreation Area and came away feeling very good about future collaboration opportunities.

EXECUTIVE SESSION

23. A Closed Executive Session for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

Information was not available to the county attorney; therefore, it was agreed to postpone to a later date the executive session meeting.

ADJOURNMENT

Time Stamp 1:39:54 (audio) & 1:40:15 (video)

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____