



COMMISSION STAFF REPORT

MEETING DATE: February 1, 2022

ITEM TITLE, PRESENTER: Appointment of Trent Shaffer to continue to represent Monticello, Lloyd Wilson to continue and represent the At-Large/SSD's, Shik Han as the new Planning Commissioner representing Spanish Valley and Leah Schrenk to continue to represent Bluff.

RECOMMENDATION: Approve the appointments

SUMMARY

In December, I began the process to fill/renew vacancies. I advertised all Committee vacancies in the San Juan Record as a public notice including the Planning Commission vacancies.

We received 8 letters of interests. 2 of the letters of interests were from existing Planning Commissioners wanting to renew for another term. All terms are 4-year terms.

A majority of the letter's of interest/resumes and a phone call expressing interest by the due date of December 31st. From there, I collected the final information and resumes of the candidates to verify they met the qualifications, and then we scheduled interviews with those who met the qualifications in accordance with the bylaws approved by Ordinance 2020-03.

One letter of interest was received after we scheduled interviews and two letters of interests did not meet the qualifications. All three of these individuals were not interviewed, however, all interview panelists were made aware of the letters of interests received of all potential candidates.

After interviews were held of the 5 candidates, the panel chose the following:

- Trent Shaffer to renew for another term representing Monticello
- Lloyd Wilson to represent the At-Large and transition to the Special Service District Appointment as indicated in the bylaws.
- Shik Han to represent Spanish Valley.

Leah was not interviewed. At the time, she was the only letter of interest that was submitted. I have since had a conversation with someone who knows of someone who would be interested but no official letter of interest was received from this individual. Leah would renew her term for a 4 year period.