



**LIBRARY BOARD MEETING - AUGUST 17, 2023**  
Virtual Meeting at <https://meet.google.com/pqq-fgpb-evt?authuser=0>  
August 17, 2023 at 5:30 PM

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## **MINUTES**

### **CALL TO ORDER**

Call to order 5:31 PM

#### **Present:**

**Ramona Chamberlain—Library Board Chair**

**Zak Podmore**

**Marjorie Haun-Storland**

**Marlene Huckabay**

**Kelly Mike Green**

**Heather Lynn**

**Nicole Perkins—Library Director**

**Mikaela Ramsay—Asst. Library Director**

**Mack McDonald—County Administrator**

**Silvia Stubbs—County Commissioner**

#### **Not in Attendance:**

**Tim Schulte (resigned)**

**Lucille Cody**

### **ROLL CALL**

### **APPROVAL OF MINUTES**

1. Library Board Meeting - June 8, 2023 Minutes for Approval
  - Marlene Huckabay made motion to approve minutes
  - Zak Podmore seconded
  - Minutes from July 8, 2023 meeting approved unanimously

### **PUBLIC COMMENT**

**Board discussion about placing notices in public spaces and publications about Library events and volunteer opportunities**

### **BUSINESS/ACTION**

2. Library Board Letter of Interest - Dr. Shannon Brooks

- Item tabled until next meeting
3. Borrower Support Grant (ILL) for Approval
  4. Vote to ratify approval of (ILL) Grant
    - Podmore made motion to approve support for grant
    - Kelly Mike Green seconds
    - Unanimous approval of (ILL) Grant motion
  5. Strategic Plan Review in Preparation for Survey
    - Chairman Chamberlain presented goals and explained each.
    - Discussion of goals as explained in Strategic Plan
  6. San Juan County Library Survey
    - Discussion of changes and additions to items in survey including: possible tax increase; community use of library services; donations; possible endowments, etc.
    - Consideration of delaying vote to approve Library Survey until October, 2023 when verbiage of items of discussion are refined and tax rate is known

### **LIBRARY DIRECTOR REPORT**

7. Director's Report Presented by Nicole Perkins, Library Director / Blanding Librarian
  - Discussion of new materials purchases; ways to gauge patron wait times
8. Statistics - May to July 2023
  - Presentation of library events statistics and general patronage
9. Financial Reports for Library System
  - Discussion of volunteer background checks and reimbursement
  - Presentation of PR efforts for October 14 Annular Eclipse events
  - Use of library spaces for community organizations
  - Interviews for and hiring of new staff members to fill 2 vacant positions

### **LIBRARY ASSISTANT DIRECTOR REPORT**

10. Presented by Mikaela Ramsay, Assistant Library Director / Monticello Librarian
  - Discussion of community outreach in La Sal including; booth at La Sal Country Market; co-hosting a game night for the La Sal Community Teen Night in October
  - Installation of memorial sculpture on grounds of Monticello branch

### **LIBRARY CHAIR REPORT**

11. Presented by Ramona Chamberlain, Library Board Chair
  - Changes and clarifications in bylaws governing library board entities
  - Board will prepare to ratify bylaws in October
  - Ramona's term will be up in October; interim chair needed until January of 2024
  - Next meeting scheduled for September 28
  - October meeting will focus on budget

**ADJOURN**

- Marlene Huckaby makes motion to adjourn, Podmore seconds, meeting adjourned

\*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Library Board

DATE: \_\_\_\_\_

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