



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
October 03, 2023 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**Audio:** <https://www.utah.gov/pmn/files/1031421.MP3>

**Video:**

[https://www.youtube.com/watch?v=ZR08StYMWu0&list=PLFB2nKz9I9zkK8nc\\_lZSotAE1qoaTfGL4&index=1&pp=iAQB](https://www.youtube.com/watch?v=ZR08StYMWu0&list=PLFB2nKz9I9zkK8nc_lZSotAE1qoaTfGL4&index=1&pp=iAQB)

**CALL TO ORDER**

**Time Stamp 0:00:06 (audio & video)**

Commission Chair Adams called the meeting to order at 11:00 a.m.

**ROLL CALL**

Time Stamp 0:00:11 (audio & video)

**PRESENT**

Commission Chair Bruce Adams  
Commission Vice-Chair Silvia Stubbs  
Commissioner Jaime Harvey

**OTHERS**

Mack McDonald, County Administrative Officer (CAO)  
Lyman W. Duncan, Clerk/Auditor

**INVOCATION**

**Time Stamp 0:00:36 (audio & video)**

Invocation was offered by TC Garcia, resident of La Sal.

**PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:30 (audio & video)**

Commission Chair Adams led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DECLARATION**

### **Time Stamp 0:02:01 (audio & video)**

The Commissioners reported on the Conflict of Interest Declaration Statement. No conflicts of interest were reported.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Link <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose)*

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

### **Time Stamp 0:02:35 (audio & video)**

No comments were offered.

## **CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator**

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

### **Time Stamp 0:03:15 (audio & video)**

Mack presented the Consent Agenda for the commissioners to review and approve.

1. Ratification of a Utah Department of Alcoholic Beverage Control Local Consent Form - Granary Bar & Grill - Discovery Center Event for Solar Eclipse
2. Approval of the Check Registers for September 16 - 28 of 2023
3. Approval of the Appointment of Shea Walker to the San Juan County Planning Commission. Mack McDonald, Chief Administrative Officer
4. Ratification of the Southeastern Utah Economic Development District's Recompete Strategy Development and Recompete Plan Application Support Letter

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

## **BUSINESS/ACTION**

5. Consideration and Approval of the Grant Agreement with the State of Utah Office for Victims of Crime Services for the Utah Victim Services Program (UVSP) in the Amount of \$38,136.37 for the Period of July 2023-June 2024. Brittney Ivins, San Juan County Attorney.

### **Time Stamp 0:06:18 (audio & video)**

Mack presented the Victims of Crime Grant Agreement for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

6. Consideration and Approval of the 2024 Utah Office of Tourism Grant Contract. Elaine Gizler, Economic Development and Visitor Services Director.

### **Time Stamp 0:07:56 (audio & video)**

Elaine Gizler, Economic Development and Visitors Services Director, presented the Tourism Grant Contract for the commission to review and approve. There was additional discussion regarding the proposed sale of the Goulding's Lodge (failed) and the upcoming 100 year anniversary of the lodge and the 75th year anniversary of film production in Monument Valley.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

7. Consideration and Approval of the Landfill Employee Recycling Incentive Program, Jed Tate, Landfill Manager

### **Time Stamp 0:22:05 (audio & video)**

Jed Tate, Landfill Manager, presented the scrap metal recycling incentive program details for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

8. Consideration and Approval of the Preliminary Design Investigation Process for \$8,300 for the Perkins Crossing Project, TJ Adair, Road Superintendent

### **Time Stamp 0:31:38 (audio & video)**

TJ Adair, Road Superintendent, presented the preliminary design investigation contract for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

9. Consideration and Approval of the Acquisition of a Smith Sand and Salt Spreader from Blanding City. TJ Adair, Road Superintendent

**Time Stamp 0:38:10 (audio & video)**

TJ Adair, Road Superintendent, presented the proposed purchase of the sand and salt spreader equipment for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

10. Consideration and Approval of the Library Services and Technology Act Hotspot Grant 2023-2024, Nicole Perkins, Library Director

**Time Stamp 0:43:18 (audio & video)**

Nicole Perkins, Library Director, presented the Hotspot LSTA Grant contract for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

11. Consideration and Approval of the Navajo Language Consulting Contract - Peggy Scott - Certified Translator. Lyman Duncan, San Juan County Clerk/Auditor

**Time Stamp 0:47:25 (audio & video)**

Lyman W. Duncan, Clerk/Auditor, presented the consulting contract with Peggy Scott for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of the Independent Contractor Agreement with Bernice Elsie Dee for the 2023 Municipal Elections. Lyman Duncan, San Juan County Clerk/Auditor

**Time Stamp 0:51:30 (audio & video)**

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval of the Independent Contractor Agreement for Liaison Services by Bernice Lefthand for the 2023 Municipal Elections. Lyman Duncan, San Juan County Clerk/Auditor

**Time Stamp 0:53:26 (audio & video)**

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

14. Consideration and Approval of an Application for Overnight Accommodations Overlay District for 33 East Merriam Court. Mack McDonald, Chief Administrative Officer

**Time Stamp 0:55:54 (audio & video)**

Mack McDonald, CAO, presented the overnight accommodations overlay district for 33 E. Merriam Ct. for the commission to review and approve. The property is in a commercial area, and it does not allow single family dwellings, hence the need to develop as an overnight rental property.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

15. CONSIDERATION AND APPROVAL OF A RESOLUTION URGING THE ADMINISTRATION AND CONGRESS TO HALT THE ONGOING INJURY TO THE U.S. SHEEP INDUSTRY CAUSED BY EXCESSIVE IMPORTS AND URGE THE ESTABLISHMENT OF TARIFFS AND A TARIFF RATE QUOTA SYSTEM, OR SOME OTHER FORM OF QUANTITY CONTROLS THAT WILL ENSURE THE VIABILITY AND COMPETITIVENESS OF THE DOMESTIC SHEEP INDUSTRY

**Time Stamp 1:00:57 (audio & video)**

Mack presented the 2023 US Sheep Resolution for the commission to review and approve. While San Juan County is a low producer of sheep, other counties have asked for San Juan's support.

## **BOARD OF EQUALIZATION**

16. Board of Equalization Hearing For- 8/28-29/2023 Judge Randy Kelly-Wilson Arch Resort

**Time Stamp 1:02:25 (audio & video)**

To enter the Board of Equalization:

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Rick Meyer, Assessor, presented the findings of the BOE hearings for the commission to review and approve. The State Tax Commission required the County to re-open the 2022 BOE Hearing process for Wilson Arch Resorts.

Motion to accept the BOE- Randy Kelly, Hearing Officer, findings:

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

Motion to exit Board of Equalization:

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

## **COMMISSION REPORTS**

### **Time Stamp 1:21:15 (audio & video)**

Commission Chair Adams reported on attending the Northern Lake Powell meeting. A study is being performed to see if economic development can be increased in this area. He also attended the 7-County AOG meeting. He will also attend next week's CIB meeting in hopes of receiving funds to finance the remodel of the county safety building.

Commission Vice-Chair Stubbs attended training in county "basics." She felt that the classes were very helpful and informative.

Commissioner Harvey is attending the Utah 1 Summit in Cedar City. He is interested in learning more about economic development in rural areas, specifically in the southern part of the county. He also reported on the Montezuma Creek lighting situation. Roads continue to be discussed within the chapterhouses and other public settings.

## **ADJOURNMENT**

### **Time Stamp 1:42:00 (audio & video)**

Commission Chair Adams called for an adjournment at 12:42 p.m.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_