

Attachment A

San Juan County RFP Form

Respondent Information: Provide the following information about yourself and your company.

Respondent Name: Advanced Emergency Management Tech
(Note: give exact legal name as it will appear on the contract if awarded)

Address: 90 N State St

City: Joseph State: Utah Zip: 84739

Business Structure:

- Individual or Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company
- Other, list business structure _____

Insurance Certificate: Copy of insurance certificate, or You are willing to get the proper insurance requirements if awarded the contract during contract negotiation.

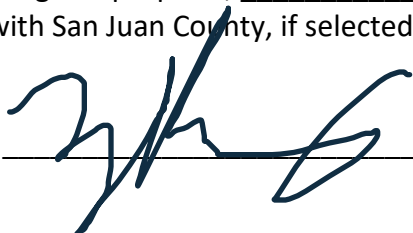
Contact Information: List the one person who San Juan County or their representative may contact concerning your proposal.

Name: Zac Kearney
Telephone Number: 435-590-3297
E-Mail: advancedemergencymanagement@gmail.com

Final Bid/Pricing Structure:

See Proposal for fee structure

By submitting this proposal, Zac Kearney hereby certifies our willingness to enter into a contract with San Juan County, if selected.

Signature 

Date 11-24-23



Advanced Emergency Management Tech

Zac Kearney
90 N State Street
Joseph, UT 84739

B. Executive Summary

I am writing on behalf of Advanced Emergency Management Technology (AEMT) to formally express our interest in temporarily filling the Environmental Health Science position within San Juan County. AEMT is a comprehensive emergency management organization that is staffed with highly skilled professionals in Environmental Health, Fire, Hazmat, Emergency Management, and Grant writing. We are confident that our team can effectively fill the gaps in personnel that San Juan County is currently experiencing.

At AEMT, we understand the importance of maintaining essential services, especially during times of transition or staffing shortages. Our organization has a proven track record of successfully collaborating with various agencies to provide immediate support and assistance. We have qualified professionals who are experienced in Environmental Health and are ready to seamlessly integrate into San Juan County's operations.

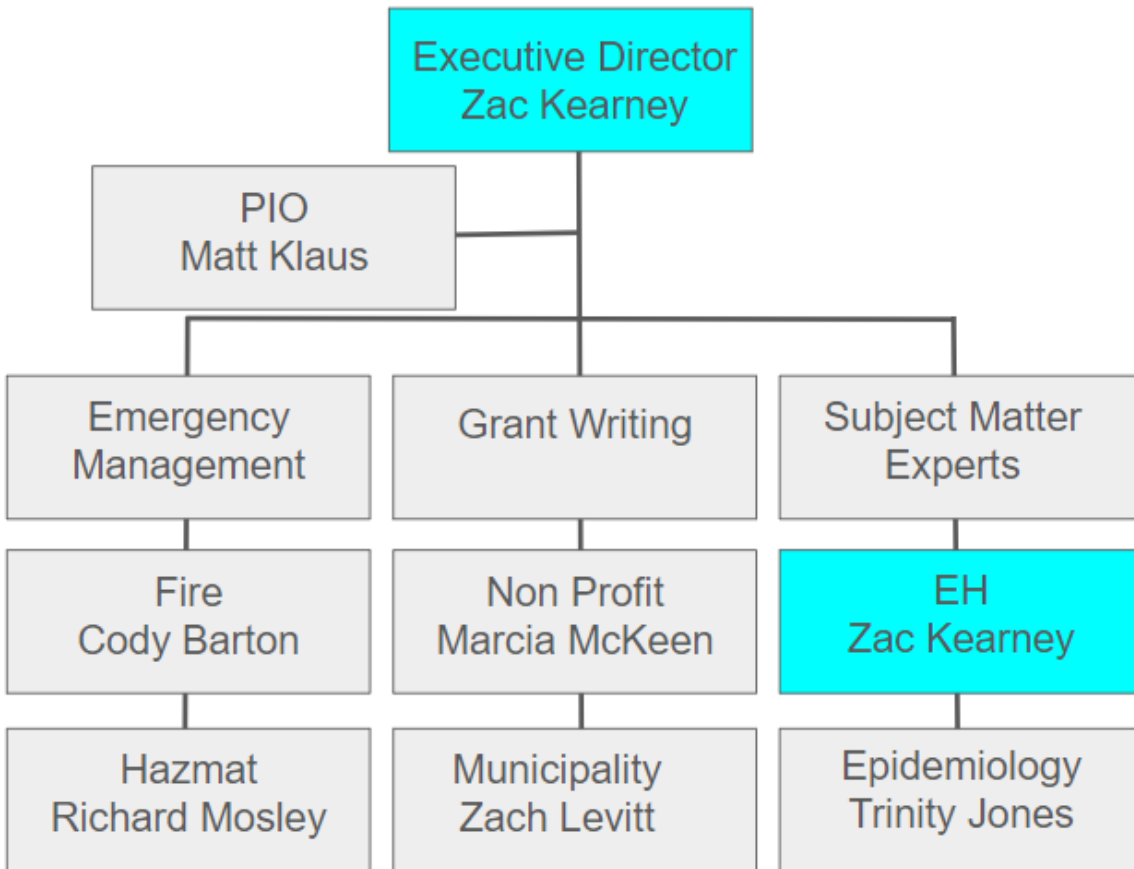
AEMT's team of EH professionals possess a wide range of expertise, including but not limited to water quality management, food safety, waste management, and hazardous materials handling. Our team is equipped with the necessary knowledge and skills to effectively carry out the responsibilities of the Environmental Health position, ensuring that San Juan County's residents receive the highest standard of environmental health services.

Furthermore, AEMT's collaborative approach to emergency management means that we have established relationships with other organizations and agencies. This enables us to quickly mobilize additional resources and support, should the need arise. By partnering with AEMT, San Juan County can rest assured that its service needs will be met promptly and efficiently.

Thank you for your time in reviewing this proposal. Should you have any questions, please reach out to Zac Kearney, Executive Director of Advanced Emergency Management Technology, at 435-590-3297 or advancedemergencymanagement@gmail.com

Organization chart:

Zac Kearney is the EH-trained individual and the Executive director of AEMT.



Resume for principal consultant:

Name: Zac Kearney

Position: Environmental Health Specialist Consultant(REHS)

Location: San Juan County, Utah

Summary:

Highly experienced and dedicated Environmental Health Specialist with 9 years of experience in the field. Proven expertise in various areas of environmental health, including wastewater, restaurants, pools, and various other programs. Committed to ensuring public safety and promoting healthy communities.

Professional Experience:

Executive Director | Advanced Emergency Management Tech, Utah | 2022 - Present

- Leadership: As the executive director for AEMT, I possess strong leadership skills.
- Strategic Thinking: I can think critically, analyze data, and make informed decisions that align with the organization's mission and values.
- Financial Management: Analyze financial statements, create budgets, and make sound financial decisions that support the organization's financial health.
- Communication: Effectively communicate with various stakeholders, including staff, donors, and external partners.
- Relationship Building: Skilled in networking and establishing partnerships that benefit the organization.
- Problem Solving: Possess strong problem-solving skills to identify issues, analyze root causes, and develop effective strategies to address them.
- Team Management: Hiring and retaining talented individuals, providing feedback and guidance, and fostering a positive work environment.

Environmental Health Specialist/Emergency Response Coordinator | Central Utah | 2013 - 2022

- Conducted routine inspections of food establishments, swimming pools, and other public facilities.
- Investigated complaints related to environmental health hazards and took appropriate action.
- Assisted in the development and implementation of policies and procedures to improve environmental health standards.
- Conducted training sessions for staff and community members on environmental health practices.

Education:

Bachelor of Science | Southern Utah University

Certifications:

Registered Environmental Health Specialist (REHS)

Member of Utah Environmental Health Association (UEHA)

Skills:

- Strong knowledge of environmental health regulations and best practices.
- Excellent problem-solving and decision-making abilities.
- Effective communication and interpersonal skills.
- Proficient in conducting inspections and assessments.
- Skilled in developing and implementing public health programs.

References:

- Eric Larsen, Sevier Utah, (385)505-5558
- Jayson Bagley Sevier Utah, (435)633-5310
- Jayson Hatch Sanpete Utah, (435)660-0667

C. Vendor Qualifications

AEMT's Executive Director and EH consultant has been working with the County government for 10 years and has equipped AEMT and Zac with the necessary skills and knowledge to effectively carry out the services requested in the RFP's scope of work. AEMT has a familiarity with the history of the San Juan health department. AEMT Executive Director has worked in the past with Ronnie Nieves and most recently has worked with Mike Molten with the After Action Report for COVID-19. This knowledge of how the health department operates, protocols, and requirements allows them to work seamlessly. AEMT understands the importance of collaboration and coordination with various County departments and agencies to ensure a comprehensive and efficient work day. This will be paramount to be working with others as well as making priority lists of required activities to catch up and stay ahead of inspections.

In terms of previous work, Zac Kearney has a proven track record in inspecting and conducting Environmental Health Services and Inspections. His expertise in this area enables them to identify potential risks, implement appropriate mitigation measures, and ensure compliance with relevant regulations and guidelines. This diverse experience equips them with a comprehensive understanding of the unique challenges and requirements associated with different environments.

In conclusion, Zac's qualifications and experience position AEMT as a highly capable and reliable entity for fulfilling the requirements outlined in UCA Rule R392 (IIA), (IIB), and (IIC). Their experience working with the County government, expertise in inspecting and conducting Environmental Health Services and Inspections, and involvement in similar projects demonstrate their ability to successfully meet the specific project described in the RFP.

D. Proposal

Advanced Emergency Management Tech (AEMT) approach to the RFP scope of work includes a schedule of 20 hours per week. This schedule may consist of two days onsite and 4 hours remote work. This may change as priorities change with more inspections and work needed on-site will equate to longer days in-person or approved more hours to accomplish goals

Onsite work will include all inspections scheduled that week and check-ins with staff on any needs and to confirm his schedule. The days will be back-to-back to reduce the drive to and from the San Juan office. The days will be 4-12 hour days where the total will be min of 16 hours on-site. San Juan Health Department can request extra hours onsite pulling time from remote work or adding more than 20 hours to the schedule.

Remote work will be scheduled on different days close to the end of the working day. This time will be allotted to schedule inspections, approve applications, and attend virtual meetings as required. Remote work will be charged at a discounted rate.

We will also be notifying staff of the specific days the inspector will be on-site a minimum of two weeks in advance in case he is needed for face-to-face meetings with partners or the public. AEMT ensures the availability of the consultant as scheduled and approved times by San Juan Health Department leadership

For off-site interactions, AEMT will utilize virtual meetings, and if timely inspections are required, tools like FaceTime, pictures/videos or other appropriate avenues will be used to keep time and cost down appropriately and be able to work effectively when not on-site.

To ensure effective communication, AEMT commits to responding to phone calls and emails within a 2-4 hour timeframe during business hours. Check-in with staff when onsite.

AEMT will not charge for lodging, meals, miles and drive time to/from the San Juan Health Department to/from the home office in Sevier county. This will only be the case as long as there is a minimum of an 8-hour day of inspections, and admin work to do on site. If required to be on site for less time than 8 hours then mileage and hours will start from the home office.

Any emergency event requires the consultant to be on-site during non-onsite days. This is at a higher rate than on-site rates and will include miles and time from the office in Sevier County. There is a minimum charge of 10 hours for a call out. This will ensure it is a true emergency and can't be dealt with over the phone.

We reserve the right to hire another inspector to help the primary inspector with on site inspections. If we do they will have an Environmental Health Scientist licence and min of 3 years of experience.

E. Fee Schedule

Form Fee Proposal	
Item	Total Cost
Inspector on site doing any inspections for the following: a) food safety consistent with R392-100, R392-101, R392-103, R392-104, and R392-110; b) schools consistent with R392-200; c) recreation camps consistent with R392-300; d) recreational vehicle parks consistent with R392-301; e) public pools consistent with R392-302 and R392-303; f) temporary mass gatherings consistent with R392-400; g) roadway rest stops consistent with R392-401; h) mobile home parks consistent with R392-402; i) labor camps consistent with R392-501; j) hotels, motels and resorts consistent with R392-502; k) indoor clean air consistent with Section 26-38 and R392-510;	\$250 hr

l) illegal drug operations decontamination consistent with R392-600; m) Indoor tanning beds consistent with R392-700; and n) investigation of complaints about public health hazards, including vector control.	
Zac on site doing any admin meetings	\$250 hr
Zac remote work for returning calls, reviewing and approving paperwork, video calls and photo review of work, and scheduling his on-site days for the following: a) food safety consistent with R392-100, R392-101, R392-103, R392-104, and R392-110; b) schools consistent with R392-200; c) recreation camps consistent with R392-300; d) recreational vehicle parks consistent with R392-301; e) public pools consistent with R392-302 and R392-303; f) temporary mass gatherings consistent with R392-400; g) roadway rest stops consistent with R392-401; h) mobile home parks consistent with R392-402; i) labor camps consistent with R392-501; j) hotels, motels and resorts consistent with R392-502; k) indoor clean air consistent with Section 26-38 and R392-510; l) illegal drug operations decontamination consistent with R392-600; m) Indoor tanning beds consistent with R392-700; and n) investigation of complaints about public health hazards, including vector control.	\$200 hr
Weekly Total	\$5,800
Travel for inspections: from the San Juan Health Department to inspection site, inspection to inspection, inspection to San Juan Health Department	\$0.56 per mile
Emergency Response on-site, billed hourly (includes 4-hour travel time to and from the health department) Min 10-hour charge	\$300 hr
After-hours phone calls billed in ¼ hour increments between 5pm-9am	\$300 hr
Grand totals	