



## **BOARD OF COMMISSIONERS WORK SESSION MEETING**

**117 South Main Street, Monticello, Utah 84535. Commission Chambers**

**November 18, 2025, at 9:00 AM**

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### **MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO: Unavailable due to Equipment Malfunction**

**VIDEO: <https://www.youtube.com/watch?v=hEu8mdH261Q>**

#### **CALL TO ORDER**

**Time Stamp 0:00:00 (audio) & 0:03:24 (video)**

Commissioner Silvia Stubbs called the meeting to order at 9:06 a.m.

#### **ROLL CALL**

**Time Stamp 0:00:00 (audio) & 0:03:46 (video)**

Commissioner Stubbs called for attendance:

#### **COMMISSION**

Commission Chair Silvia Stubbs

Commission Vice-Chair Lori Maughan

Commissioner Jamie Harvey

#### **STAFF**

Mack McDonald, County Administrative Officer, CAO

Lyman W. Duncan, Clerk/Auditor

#### **AGENDA ITEMS**

1. Consideration and Approval of the Building Inspector Agreement with Monticello City under the Utah Code Annotated 11-13-202.5(3). Mitch Maughan, County Attorney

**Time Stamp 0:00:00 (audio) & 0:03:55 (video)**

Mitch Maughan, County Attorney, presented the Building Inspector Agreement with Monticello City for the commission to review and approve. Mitch asked the commission if they wanted to contract with a building inspector or create an interlocal agreement with Monticello

City to share the services. UCIP is concerned with the current proposed interlocal agreement. There are several key points the county and city need to be aware of and to address. Kaden Kulow, Monticello City Manager, and Megan Gallegos, Assistant City Manager, added additional insights to the discussion. Monticello has attempted to employ a licensed inspector but did not receive a single application. The only available licensed building inspector in San Juan County is employed by the county; hence, the city needs a service agreement contract with the county. The county agreed to continue providing services until the new agreement is in place.

2. Consideration and Approval of an Interlocal Agreement with Monticello City for Justice Court Services. Mack McDonald, Chief Administrative Officer

**Time Stamp 0:00:00 (audio) & 0:35:16 (video)**

Mitch Maughan, County Attorney, presented the Interlocal Agreement with Monticello City for Justice Court Services for the commission to review and discuss. Currently, Monticello has a contract with Mitch for Justice Court duties, Jens Nielson is the judge for the portion of the county outside of Blanding and Monticello. Monticello City wants to contract with the San Juan County for Justice Court management and legal services. The agreement will increase expenses for the attorney's office. Mitch is contracted with the City of Monticello for \$125 per hour, for twelve hours a month. The county will receive a significant portion of the revenue generated by the court.

**ADJOURNMENT**

**Time Stamp 0:00:00 (audio) & 1:16:10 (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Lori Maughan, Seconded by Commission Chair Silvia Stubbs. Voting Yea: Silvia Stubbs, Lori Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_