



## BOARD OF COMMISSIONERS MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers  
October 21, 2025, at 11:00 AM

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### MINUTES

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1356619.mp3>

<https://www.utah.gov/pmn/files/1356621.mp3>

**VIDEO:** <https://www.youtube.com/watch?v=ElwUTFmOVbc&t=56s>

### CALL TO ORDER

**Time Stamp 0:00:07 (audio) & 0:00:52 (video)**

Commission Chair Stubbs called the meeting to order at 11:04 a.m.

### ROLL CALL

**Time Stamp 0:00:21 (audio) & 0:01:07 (video)**

Commission Chair Silvia Stubbs called for attendance:

### PRESENT

Commission Chair Silvia Stubbs

Commission Vice-Chair Lori Maughan

Commissioner Jamie Harvey

### STAFF

Mack McDonald, County Administrative Officer (CAO)

Lyman W. Duncan, Clerk/Auditor

Jens Nielson, Deputy County Attorney

Mitch Maughan, County Attorney

### INVOCATION

**Time Stamp 0:00:31 (audio) & 0:01:16 (video)**

Nicole Perkins, resident of Blanding, offered the opening prayer.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:15 (audio) & 0:02:00 (video)**

Lyman Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp 0:01:48 (audio) & 0:02:33 (video)**

Commissioner Stubbs asked if anyone had any conflicts with today's agenda. Each commissioner confirmed they did not have any conflicts.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

*Orderly Conduct:* Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the meeting.

**Time Stamp 0:02:02 (audio) & 0:02:47 (video)**

Mack opened the public comment portion of the meeting for anyone who wanted to express their comments publicly in person or online.

Chester Johnson, resident of Montezuma Creek, provided several handouts to the commission. He spoke about McCracken Mesa and the tornado that hit on September 7, 2025. Several homes and buildings with infrastructure were damaged in a matter of minutes. He hopes the county will support those who have experienced the loss of homes and outbuildings.

Mark Shapiro, resident of Pack Creek Estates, asked for reasonable development of southern Spanish Valley. He asked for elected and appointed leaders to listen closely to the county residents.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time Stamp 0:14:42 (audio) & 0:15:27 (video)**

Mack presented the consent agenda for the commission to review and approve.

To Approve with discussion for items #1 & 5.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.

Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

There was significant discussion regarding why the take-down and set up of economic development educational programs equipment was being performed by contractors from outside our county.

1. Approval of \$12,749.33 in Small Purchase; \$5,182.57 for IPW Sunparks Booth Balance for Visitor Services, \$2,805.36 for a Radiator for the Road Department, \$495 for Vert Vent Helmet for Search and Rescue, \$1,304.40 for Mileage Reimbursement and On-Site Event Takedown for Economic Development and \$2,962 for Geotechnical Engineering Services for the Facilities Maintenance
2. Review and Approval of September 2, 2025, Board of Commission Work Meeting Minutes
3. Approval of September 2, 2025, Board of Commission Minutes for Review and Approval
4. Approval of the Appointment of Jim Kopp to the Administrative Board of the Wilson Arch Water and Sewer Special Service District.
5. Ratification of the Continued Interagency Agreement between San Juan County and the Utah Department of Workforce Services for Homeless Prevention Services Until 2027 for \$142,917.88. Rosa Vargas, Executive Assistant

6. Approval of the Letter of Support for Southeastern Regional Development Agency's Grant Request for Funding for a Business Incubator in Price.
7. Ratification of an Agreement with the State of Utah Department of Transportation Division of Aeronautics for the AIP-024 U96 Cal Black Rehabilitate Taxiway A (2024 Design, 2025 Construction) Project. Mack McDonald, Chief Administrative Officer

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

8. 2025 Third Quarter Financial Report for Commission Review

**Time Stamp 0:38:48 (audio) & 0:39:23 (video)**

Lyman Duncan, Clerk/Auditor, presented the 2025 3rd Quarter Financial Statements for the commission to review.

9. Judicial Nominating Commission for San Juan County

**Time Stamp 0:54:02 (audio) & 0:54:47 (video)**

Mack presented the information regarding the process of replacing Judge Hazelton. The purpose of today's agenda item is to recommend three individuals to join the Judicial Nominating Commission.

Jim Peters, Justice Court Administrator for the Administrative Courts of the State of Utah, spoke regarding Judge Lyon Hazelton's approaching retirement on December 31, 2025. He spoke about the pool of candidates and which nominating positions are available. The nomination process changes if Monticello signs an interlocal agreement to join the county justice court instead of running their program through the city.

Commissioner Harvey asked what the role between the coordinating council and the justice court was. Jim thought it would be a great idea for the two entities to have a closer relationship. The nomination commission terms are for one four-year term (to be unelected) and two positions for the remaining term.

10. Discussion regarding Standby Event Fee Schedule in addition to other fees that are out of date and need to be adjusted.

**Time Stamp 1:17:25 (audio) & 1:18:10 (video)**

Jeremy Hoggard, Emergency Services Director, presented a new fee schedule for the commission to review and discuss. He asked the commission to consider adopting (in a future public hearing) an on-going annual fee adjustment according to the EMS Rule in state code.

## **BUSINESS/ACTION**

11. Consideration and Approval of Project Revenue Allocations for the Sheriff's Office. Sheriff Lehi Lacy

**Time Stamp 1:26:17 (audio) & video**

Sheriff Lehi Lacy presented the increased revenue allocations (increased daily bed rate) to be used to give his officers their step and lane pay increases. Commission Chair Stubbs wants to have this discussion be included in the upcoming budget hearings in November. Mack clarified that to make a budget adjustment, it would need to be notified to the public and presented in a hearing.

The commission agreed to approve the concept and hold a public hearing in the future to change the budget.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

12. Consideration and Approval of the Children and Teen Book Grant between the State of Utah and San Juan County. Nicole Perkins, Library Director

**Time Stamp 1:39:26 (audio) & 1:40:11 (video)**

Nicole Perkins, Library Director, presented the grant for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

13. Consideration and Approval of the Letter of Comment on BLM's Labyrinth/Gemini Bridges Travel Management Plan Reassessment. Nick Sandberg, Public Lands Coordinator

**Time Stamp 1:41:14 (audio) & 1:41:59 (video)**

Nick Sandberg, Public Lands Coordinator, presented the letter of comment on BLM's Labyrinth/Gemini Bridges travel plan reassessment for the commission to review and approve. There is a 1.5-mile strip of land which contains four (4) roads. The letter requests the BLM to open the roads for residents and visitors.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

14. Consideration and Approval of the Memorandum of Agreement (MOA) Referencing Historic Properties Potentially Affected by Proposed Lisbon Valley Mine Plan of Operations Modification. Nick Sandberg, Public Lands Coordinator

**Time Stamp 1:44:11 (audio) & 1:44:56 (video)**

Nick Sandberg, Public lands Coordinator, presented the memorandum of agreement for historical properties affected by the Lisbon Valley Mine plan of operations modifications. The agreement has also been signed by the BLM and the State of Utah Historical Commission. If human remains are discovered, a reparation plan will be developed by the Lisbon Valley Mine. Commissioner Harvey expressed his gratitude for tribal input into the process.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

15. Consideration and Approval of the Standard Service Contract Between AJC Architects and San Juan County for the Children Justice Center Architectural Design. Sam Long, Facilities Director

**Time Stamp 1:49:27 (audio) & 1:50:12 (video)**

Sam Long, Facilities Director, presented the contract between AJC Architects and San Juan County for the new Children's Justice Center building for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

16. Consideration and Approval of the Landfill Power Project Deposit with Rocky Mountain Power. Sam Long, Facilities Director

**Time Stamp 1:51:42 (audio) & 1:52:27 (video)**

Sam Long, Facilities Director, presented the Landfill Power Project deposit for the commission to review and approve. The invoice amount is a \$35,000 deposit for the power company to order the new transformer. The entire project will be in the \$380-390,000 range.

17. CONSIDERATION AND APPROVAL OF A RESOULUTION OF THE SAN JUAN COUNTY BOARD OF COMMISSIONERS APPROVING THE RECLASSIFICATION OF ELIGIBLE FIREFIGHTERS' EMPLOYEES INTO THE APPROPRIATE UTAH RETIREMENT SYSTEMS (URS) RETIREMENT LANE. Tranner Sharpe, Human Resources

**Time Stamp 1:54:32 (audio) & 1:55:17 (video)**

Tranner Sharpe, Human Resources, presented the reclassification of eligible firefighters into the correct URS pension program for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

18. Consideration and Approval to Change Signature of Approval to the end date of the Amended and Restated Memorandum of Understanding Between Utah State University Preschool

Development Grant and San Juan County from 12/31/2025 to 9/30/2025. Mike Moulton, Public Health Interim Director

**Time Stamp 1:55:48 (audio) & 1:56:33 (video)**

Mike Moulton, Public Health Interim Director, presented the agreement between Utah State University (USU) and San Juan County for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

19. Consideration and Approval of the San Juan County Public Health Department's Women, Infant and Children (WIC) Program Contract Between San Juan County and State of Utah Department of Health and Human Services Amendment 3. Mike Moulton, Public Health Interim Director

**Time Stamp 1:57:36 (audio) & 1:58:21 (video)**

Mike Moulton, Public Health Interim Director, presented the WIC contract for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

20. Consideration and Approval of the Public Health Emergency and Healthcare Preparedness Programs Contract with Utah Department of Health and Human Services and San Juan County for Fiscal Year 2024 through 2028, Amendment 2. Mike Moulton, Public Health Interim Director

**Time Stamp 1:58:13 (audio) & 1:58:58 (video)**

Mike Moulton, Public Health Director, presented the contract with Utah Department of Health and Human Services and San Juan County for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

21. Consideration and Approval of the 2025 Preventative Health and Health Services Block Grant Contract with Utah Department of Health and Human Services and San Juan County. Mike Moulton, Interim Health Officer

**Time Stamp 1:59:00 (audio) & 1:59:45 (video)**

Mike Moulton, Public Health Interim Director, presented the Preventative Services Block Grant Contract between the State of Utah and San Juan County for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

22. Consideration and Approval of the San Juan County Health Department STD Disease Intervention Services 2019 Contract Between San Juan County and the State of Utah Health and Human Services Department, Amendment 10. Mike Moulton, Interim Health Officer

**Time Stamp 1:59:30 (audio) & 2:00:15 (video)**

Mike Moulton, Public Health Interim Director, presented the STD Disease Services 2019 Contract between San Juan County and the State of Utah for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

23. Consideration and Approval of the San Juan Health Department Community and Clinical Interventions Contract Between San Juan County and the Utah Department of Health and Human Services, Amendment 5. Mike Moulton, Interim Public Health Director

**Time Stamp 2:01:01 (audio) & 2:01:46 (video)**

Mike Moulton, Public Health Interim Director, presented the Clinical interventions Contract between the State of Utah and San Juan County for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

24. Consideration and Approval of the Children with Special Healthcare Needs Care Coordination Agreement Between San Juan County and the State of Utah Department of Health and Human Services, Amendment 3. Mike Moulton, Interim Public Health Director

**Time Stamp 2:01:31 (audio) & 2:02:16 (video)**

Mike Moulton, Public Health Interim Director, presented the Special Needs Care Agreement between San Juan County and the State of Utah Department of Health for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

25. Consideration and Approval of the Maternal and Child Health Services Block Grant Contract Between San Juan County and the Utah Department of Health and Human Services. Mike Moulton, Interim Public Health Director

**Time Stamp 2:01:58 (audio) & 2:02:43 (video)**

Mike Moulton, Public Health Interim Director, presented the Maternal & Child Health Block Grant between San Juan County and the State of Utah Department of Health for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

26. Consideration and Approval of an Outreach Education Agreement between the University of Utah, on behalf of its Utah Poison Control Center, and San Juan County. Mike Moulton, Interim Public Health Director

**Time Stamp 2:02:43 (audio) & 2:03:28 (video)**

Mike Moulton, Public Health Interim Director, presented the Outreach Education Grant between the University of Utah (Utah Poison Control Center) and San Juan County for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

27. Consideration and Approval of the 2026 Utah Rural County Grant Contract Between San Juan County and State of Utah, Governor's Office of Economic Opportunity, Center for Rural Development. Talia Hansen, Economic Development Manager

**Time Stamp 2:03:08 (audio) & 2:03:53 (video)**

Mack presented the grant agreement for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

28. Consideration and Approval of the Revised Contract with Kilgore Companies, LLC dba LeGrand Johnson for the Taxilane and Rehabilitation to the Airport Access Road Project. Mack McDonald, Chief Administrative Officer

**Time Stamp 2:05:06 (audio) & 2:05:51 (video)**

Mack presented the revised contract for the Cal Black Taxilane and Access Road Improvements. The amount increased from 1,982,222 to \$2,355,469. The county participates with 5%, the state participates by funding 5%.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

## **COMMISSION REPORTS**

### **Time Stamp 2:07:01 (audio) & 2:07:46 (video)**

Commission Vice-Chair Maughan attended the Canyon Country Partnership meeting, and they discussed the federal shutdown and how we can protect the archaeological assets within the National Parks and BLM. She also met with a reverse tour group from India. She also attended the Utah One Conference in Cedar City.

Commissioner Harvey spoke about McCracken Mesa resident, Chester Johnson and the damage caused to his property from the recent tornado. He also met with the Aneth Chapter, and they asked about the emergency response and resources available within our county. The county response was very good; however, the jurisdiction challenges paused the county efforts once the Navajo Nation EMS arrived onsite. He is going to work with the chapters in encouraging the initial communication process to be spearheaded by the county rather than the Nation.

He also talked about the road construction going on within the county. He is grateful for the new roads, but the road base is higher than the shoulder by six (6) inches, causing cars to scrape when they enter the road. One family has asked for a cattle guard for their property on McCracken Mesa.

He also wondered if signage can be placed on the S-curves of the road, encouraging drivers to slow down and be safe. He told the commission that the Navajo Nation has signed the road maintenance contract. He is hopeful an interlocal agreement be reached for county road maintenance for BIA school bus roads.

Commission Chair Stubbs talked about the many projects are going on within the county. She expressed concern for voters in Navajo Mountain unable to identify their physical address, hence diminishing their ability to vote. She asked Jens to give a follow-up to the commission regarding House Bill 300 and its ramifications upon the rural voters of the county. She is encouraged by the change that is going on in Navajo Mountain and the growth they are experiencing. She spoke about the need for everyone that needs a cattle guard to be able to receive one.

She is helping to sponsor a community-wide December 1 activity, which is intended to support their local businesses by encouraging everyone to shop at home.

## **ADJOURNMENT**

### **Time Stamp 2:41:32 (audio) & 2:42:17 (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
San Juan County Board of County Commissioners

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
San Juan County Clerk/Auditor