



COMMISSION STAFF REPORT

MEETING DATE:	September 16, 2025
ITEM TITLE, PRESENTER:	Memorandum of Understanding (MOU) Between the Moab Free Health Clinic & San Juan County, Presented by Talia Hansen, Economic Development Manager
RECOMMENDATION:	Consideration and approval of the Memorandum of Understanding (MOU) between the Moab Free Health Clinic, as the Canyonlands Volunteers in Service to America (VISTA) Project Sponsor, and San Juan County Economic Development Department, as the Project Host Subsite, for participation in the AmeriCorps VISTA program.

SUMMARY

San Juan County Economic Development has been awarded one AmeriCorps VISTA position for a one-year term (August 24, 2025 – August 8, 2026) through the Canyonlands VISTA project sponsored by the Moab Free Health Clinic.

The VISTA member will work under the supervision of the San Juan County Economic Development Department and will support countywide initiatives related to business development, workforce development, community development, and infrastructure capacity building.

The Moab Free Health Clinic, as the Project Sponsor, will serve as the fiscal agent, administrator, and liaison with AmeriCorps, while San Juan County will serve as the host site responsible for supervision, work planning, and reporting

HISTORY/PAST ACTION

- The San Juan County Economic Development Department has been seeking solutions to increase staff capacity without directly impacting the county budget or operating solely within its current limited resources.
- A core strategy has been to leverage grant funding as a means of developing infrastructure, streamlining departmental work, and creating systems that allow for easier management in the areas of workforce and business development support.
- In 2025, the department applied for a VISTA placement through the Canyonlands VISTA Project as part of this strategy.
- The application was approved, and a formal Memorandum of Understanding (MOU) was executed with the Moab Free Health Clinic (signed September 4, 2025).

- This represents the first AmeriCorps VISTA placement within the San Juan County Economic Development Department.

FISCAL IMPACT

The MOU requires San Juan County, as the host site, to provide a cost-share contribution of \$8,500 toward the VISTA member's service year.

This obligation is fully covered by grant funding secured by San Juan County Economic Development and therefore does not require additional county general fund resources. Payment is due to the Moab Free Health Clinic by October 15, 2025, as outlined in the agreement