



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
January 07, 2025 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1216731.MP3>

VIDEO: https://www.youtube.com/watch?v=f8zmW-K_Kv8

CALL TO ORDER

Time Stamp 0:00:07 (audio) & 0:00:20 (video)

Commission Chair Jamie Harvey called the meeting to order at 11:04 a.m. He welcomed the public to the meeting and then wished everyone a happy new year!

ROLL CALL

Time Stamp 0:00:40 (audio) & 0:00:53 (video)

Commission Chair Harvey polled the commissioners for attendance:

PRESENT

Jamie Harvey
Silvia Stubbs
Lori Maughan (newly elected)

STAFF

Mack McDonald, Chief Administrative Officer, (CAO)
Lyman W. Duncan, Clerk/Auditor
Mitch Maughan, County Attorney

INVOCATION

Time Stamp 0:01:23 (audio) & 0:01:36 (video)

Commission Chair Harvey offered the invocation.

PLEDGE OF ALLEGIANCE

Time Stamp 0:04:38 (audio) & 0:04:51 (video)

Commission Chair Harvey led the audience in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:05:11 (audio) & 0:05:24 (video)

Commission Chair Harvey asked the commissioners if there were any conflicts of interest with today's agenda items. None were reported.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:16:40 (audio) & 0:16:53 (video)

Mack asked the public in attendance for any comments in person, he also checked online.

Jake Palma, BLM Field Manager, welcomed Commissioner Maughan, and stated he will be returning soon and present the new BLM Area plan.

Brian Stubbs, resident of Blanding, mentioned that he had taught all three commissioners while serving as an educator.

OATH OF OFFICE

Time Stamp 0:06:12 (audio) & 0:06:25 (video)

1. Judge Lyon Hazleton to Perform Oath of Office for:

County Commissioner, Lori Maughan

County Assessor, Rick Meyer

County Recorder, Cindi Holyoak

County Surveyor, Brad Bunker

County Treasurer, Glenis Pearson

Judge Hazelton performed the Oath of Office for the recently elected county officials. Commissioner Stubbs recognized the unique moment for two women to serve the county as commissioners.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

2. Presentation for the Annual Open and Public Meetings Act, Government Records Access and Management Act (GRAMA), and Utah Public Officers' and Employees' Ethics Act Training. Mitch Maughan, County Attorney

Time Stamp 0:19:26 (audio) & 0:19:39 (video)

Mitch Maughan, County Attorney, presented the GRAMA and Public Officer Ethics training for the elected officials.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time stamp 0:59:48 (audio) & 1:01:01 (video)

Mack presented the consent agenda items for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, seconded by Commissioner Maughan
Voting Yea: Commission Chair Harvey, Commissioner Vice-Chair Stubbs, Commissioner Lori Maughan

3. Approval of the December 17, 2024, Commission Meeting Minutes
4. Approval of the December 17, 2024, Commission Meeting Work Session Minutes & Executive Session Affidavit
5. Approval of the December 30, 2024, Commission Meeting Minutes
6. Approval of the Check Registers for December 14 to December 31, 2024
7. Approval of \$22,028.66 in Small Purchases; \$2,993.66 for a Mini Split System for the Maintenance Department, \$8,790 for Diesel Fuel for San Juan County Landfill, and \$10,245 for a Multifunction CAD Printer for the Surveyor and Recorder Department
8. Approval for Renewal of Alcohol Licenses for Shirt Tail C Store, Sunrise Trading LLC, Twin Rocks Cafe, Halls Crossing Store, and Halls Crossing Marina
9. Ratification of the Content Licensing Agreement between Utah Real Estate and San Juan County for the Multiple Listing Service for the Assessor's Office.
10. Approval of the Reappointments of Jennifer Davila and Bill Haven to the San Juan County Tourism Tax Advisory Board for an Additional 4-Year Terms.
11. Approval of the Reappointment of Doug Gorman to the Wilson Arch Special Service District for an Additional 4-Year Term.

BUSINESS/ACTION

12. CONSIDERATION AND APPROVAL OF A RESOLUTION SETTING THE TERM AND ROTATION OF THE CHAIR AND VICE CHAIR OF THE BOARD OF SAN JUAN COUNTY COMMISSION FOR THE YEAR 2025. Mack McDonald, Chief Administrative Officer

Time Stamp 1:04:23 (audio) & 1:04:36 (video)

Mack presented the resolution for the term and rotation for the Chair and Vice Chair for the year 2025. Commissioner Stubbs volunteered to be the Chair for 2025.

Commissioner Harvey made a motion to nominate Commissioner Stubbs to be the Chair for 2025, Seconded by Commissioner Maughan.

Voting Yea: Commission Harvey, Commissioner Chair Stubbs, Commissioner Lori Maughan

Commissioner Harvey made a motion to nominate Commissioner Maughan to be the Vice Chair, seconded by Commission Chair Stubbs.

Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commissioner Vice Chair Lori Maughan

Motion by Commission Chair Stubbs for Commissioner Harvey to continue as the Chair for today's meeting, seconded by Commission Vice Chair Maughan.

Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commissioner Vice Chair Lori Maughan

13. Consideration and Approval of the Assignments for Calendar Year 2025. Mack McDonald, Chief Administrative Officer

Time Stamp 1:07:54 (audio) & 1:08:07 (video)

Mack presented the assignments for the year 2025 for the commission to review and approve. Commissioner Harvey felt comfortable continuing with his 2024 assignments for 2025. Commission Chair Stubbs felt the same way, and Commission Vice Chair Maughan agreed to fill the assignments held by Commissioner Adams in 2024. Several new assignments were given to Commission Chair Stubbs & Commission Vice Chair Maughan.

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan

Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

14. Consideration and Approval of the Standard Service Contract between Terracon Consultants, Inc and San Juan County for Geotechnical Engineering at the San Juan Public Safety Building. Sam Long, Facilities Maintenance Director

Time stamp 1:20:15 (audio) & 1:20:28 (video)

Mack McDonald presented the geo-technical service contract for the commission to review and approve.

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

15. Consideration and Approval of the Letter of Support for the San Juan County Small Business Assistance Grant Proposal to Provide Financial Assistance to Local Small Businesses, Fostering Economic Growth, and Ensuring Long-Term Sustainability for the Community.
Silvia Stubbs, Commissioner

Time Stamp 1:22:46 (audio) & 1:22:59 (video)

Commissioner Stubbs presented the Letter of Support for the Small Business Grant proposal (to match with the State's Opportunity Grant) for the commission to review and approve.

Motion made by Commission Vice Chair Maughan, seconded by Commission Chair Stubbs
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

16. CONSIDERATION AND APPROVAL OF A RESOLUTION SUPPORTING AMERICA250 UTAH ON RECOGNIZING AND APPROVING OF THE SAN JUAN COUNTY UTAH250 COMMUNITY COMMITTEE. Silvia Stubbs, Commissioner

Time Stamp 1:31:32 (audio) & 1:31:45 (video)

Mack presented the resolution supporting America250 and approving Utah250 for the commission to review and approve. Commissioner Stubbs gave more information regarding the celebration of America as a new country (250 years ago) in 2026.

Motion made by Commission Vice Chair Maughan, seconded by Commission Chair Stubbs
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

17. Consideration and Approval of a Contract for Appraisal Services Between San Juan County and The Appraisers, Inc. Rick Meyer, County Assessor.

Time Stamp 1:39:28 (audio) & 1:39:41 (video)

Rick Meyer, County Assessor, presented the commercial property appraisal services contract with the Appraisers Group (Gordon Lowe) for the commission to review and approve. The appraisers will start with Spanish Valley and La Sal for 2025, Blanding will be appraised in 2026, Monticello in 2027, and the rural county in 2028.

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

BOARD OF EQUALIZATION

18. Consideration and Approval for Board of Equalization Hearing Officer Recommendations.
Lyman Duncan, County Clerk/Auditor, Rick Meyer and Randy Rarick Assessor

Time Stamp 1:53:55 (audio) & 1:54:08 (video)

Motion to enter Board of Equalization Hearing:

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

Rick Meyer, County Assessor, presented the Board of Equalization (BOE) property adjustments for the commission to review and approve. The commissioners asked that for future BOE Hearings, the assessor's office provide more documentation for the properties, such as maps and photos.

Motion made by Commission Vice Chair Maughan, seconded by Commission Chair Stubbs
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

Motion to Exit Board of Equalization Hearing:

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

COMMISSION REPORTS

Time Stamp 2:06:38 (audio) & 2:06:51 (video)

Commission Vice Chair Maughan passed on offering any report.

Commission Vice Chair Stubbs complemented the employees for their good work on behalf of the county.

Commission Chair Harvey reported on attending the Utah Navajo Commission in Mexican Water. he updated the Utah Navajo Commission on the justice programs. He continues to work towards an agreement between the Navajo Police and San Juan County Sherriff's department. He is also seeking treatment for perpetrators and victims in domestic abuse cases, so the perpetrators can realize the harm they caused.

EXECUTIVE SESSION

Time Stamp 2:20:55 (audio) & 2:21:07 (video)

19. Make a Motion to Enter Into A Closed Executive Session for a Strategy Sessions to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

Motion to enter:

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

ADJOURNMENT

Time 1:30 p.m.

Motion made by Commission Chair Stubbs, seconded by Commission Vice Chair Maughan
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice Chair Maughan

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____