



**STATE OF UTAH CONTRACT**  
**The Governor's Office of Economic Opportunity**  
**Rural County Grant Contract**

1. **CONTRACTING PARTIES:** This Rural County Grant contract (this "Contract") is between the State of Utah, Governor's Office of Economic Opportunity, Center for Rural Development, referred to as the State or "Go Utah", and the following Grantee:

San Juan County Government  
117 South Main St.  
PO Box 490  
Monticello, Utah 84535

Contact Person: Elaine Gizler  
Contact Phone: (435) 587-3235  
Contact Email: [egizler@sanjuancounty.org](mailto:egizler@sanjuancounty.org)  
Legal Status of Contractor: Governmental Agency  
Vendor #: VC0000114664

2. **THE GENERAL PURPOSE OF THIS CONTRACT:** The purpose of this contract is to provide a conditional grant to Grantee under the Rural County Grant ("RCG") program. The RCG program is intended to empower rural county governments to manage their own economic development opportunities and to take responsibility for planning, projects, and activities that will lead to improved economies and is designed to address economic development needs, which may include business recruitment, development and expansion, workforce training and development and infrastructure and capital facilities improvements for business development.
3. **AUTHORITY:** This Contract is entered into and pursuant to the State's authority to administer funds under Utah Code § 63N-4-802 et seq and Utah Administrative Rule R357-29.
4. **CONTRACT PERIOD:** This Contract shall remain in effect until all obligations of this Contract have been performed by Grantee not to exceed twelve (12) months from the effective date shown below.

Effective date: July 1, 2022.  
Termination date: June 30, 2023.

5. **CONTRACT AMOUNT:** The State awards and Grantee accepts a potential grant award of up to \$200,000.00, which represents the maximum amount that will be awarded under this Contract.

Fund: 1000  
Appropriation: COD

Unit: 6321  
Commodity Code: 99999

6. **BY ACCEPTING GRANT AWARD, GRANTEE HEREBY AGREES TO THE FOLLOWING:**
- a) Grantee agrees to abide by the terms and conditions outlined in Attachment B, as well as all other applicable terms, conditions, administrative rules, statutes, and instructions and guidelines listed in the application at the time Grantee applied for the Grant.
  - b) Grantee shall use the grant funds solely for the purposes outlined in Attachment B and Attachment C which are incorporated herein by reference, to accomplish the deliverables and outcomes outlined in



- this Contract and the costs allowable under this Contract and the program policies and procedures.
- c) Grant Disbursement Period: Subject to the terms and conditions provided herein, Grant funds shall be disbursed during the period shown below, unless extended in writing by the State.  
Beginning date: July 1, 2022  
Ending date: June 30, 2023
  - d) Grantee agrees that any material changes to the Project Proposal, Scope of Work, Deliverables and Outcome, Timeline and Budget as stated in Attachment C must be approved by the State. Grantee further agrees that such changes may require an amendment to the Contract as determined solely by the State.
  - e) Grantee is a Rural County in the State of Utah of the third, fourth, fifth, or sixth class, as defined in Utah Code section 17-50-501.
  - f) Grantee agrees to create and maintain a functioning County Economic Opportunity Advisory Board (“CEO Board”) as defined in Utah Code section 63N-4-803.

**7. ATTACHMENTS INCLUDED AND MADE PART OF THIS CONTRACT:**

Attachment A: Standard Terms and Conditions for Grants Between Government Entities  
Attachment B: Rural County Grant Terms and Conditions  
Attachment C: Project Plan

Any conflicts between Attachment A and other Attachments will be resolved in favor of Attachment A.

**8. DOCUMENTS INCORPORATED BY REFERENCE BUT NOT ATTACHED:**

Grantee’s Application and all governmental laws, regulations, or actions applicable to the grant authorized by this contract, including but not limited to, Title 63N, Chapter 4, Rural Development Act and Utah Administrative Rule R357-29.

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**BY SIGNING THIS CONTRACT, GRANTEE HEREBY ACKNOWLEDGES THAT GRANTEE HAS READ, UNDERSTOOD AND AGREES TO THE CONDITIONS OF THIS CONTRACT.**

SAN JUAN COUNTY GOVERNMENT

STATE OF UTAH

By:

Name:

Title:

Date:

By:

Name:

Title:

Date:

Governor’s Office of Economic Opportunity

By:

Name:

Title:

Date:

Governor’s Office of Economic Opportunity

By:

Name:

Date:

Utah Division of Finance  
350 North State Street  
Salt Lake City, UT 84114

**ATTACHMENT A: STANDARD TERMS AND CONDITIONS FOR GRANTS  
BETWEEN GOVERNMENT ENTITIES Standard Terms and Conditions for Grants between  
Government Entities**

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:

1. **“Contract”** means these terms and conditions, the cover pages, and all other attachments and documents incorporated by reference.
2. **“Grant Money”** means money derived from State fees or tax revenues that are owned, held, or administered by the State.
3. **“Grantee”** means the individual or entity which is the recipient of Grant Money from the State. The term “Grantee” includes Grantee’s agents, officers, employees, and partners.
4. **“Non-Public Information”** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable State and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional information that must be kept non-public under federal and State laws.
5. **“State”** means the State of Utah Department, Division, Office, Bureau, Agency, or other State entity identified on the Contract providing the Grant Money.
6. **“SubGrantees”** means persons or entities under the direct or indirect control or responsibility of Grantee, including, but not limited to, Grantee’s agents, consultants, employees, authorized resellers, or anyone else for whom Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including Grantee’s manufacturers, distributors, and suppliers.

2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and State constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract. This includes documentation related to Grantee’s performance of the Contract terms, scope of work, project-specific requirements, and outcomes reported to the State by Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State staff, and/or a party hired by the State, access to all records necessary to account for all Grant Money received by Grantee as a result of this Contract and to verify that Grantee’s use of the Grant Money is appropriate and has been properly reported.
5. **INDEPENDENT CAPACITY:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State of Utah agency effectuating this Contract.
6. **INDEMNITY:** Both parties to this Contract are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it. There are no indemnity obligations between these parties.
7. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90 which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (v) Utah’s Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the workplace. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee’s employees.
8. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached



to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.

9. **TERMINATION:** Unless otherwise stated in this Contract, this Contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. Any material violation of the terms of the program or Contract may give rise to for-cause termination.
10. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
11. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees, as well as any SubGrantees as required by law.
12. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public records in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that non-protected portions of Grantee's Application will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
13. **PAYMENT:** The acceptance by Grantee of final Grant Money payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all liability to Grantee. No State payment is to be construed to prejudice any claims that the State may have against Grantee. State may withhold, adjust payment amount, or require repayment of any Grant Money under this Contract that is: provided in reliance on an inaccurate or incomplete representation, unsupported by sufficient invoices or other documentation, not used by Grantee for the project identified, used for any purpose in violation of the terms of this Contract or in violation of the law, or paid in excess of what is actually owed.
14. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon Grantee's use of the Grant Money. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
15. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State.
16. **NON-PUBLIC INFORMATION:** If Non-Public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-Public Information strictly confidential; and (iii) not disclose any Non-Public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-Public Information. Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-Public Information to the State or certify, in writing, that the Non-Public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.
17. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
18. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability, such limitations of liability will not apply to this section.
19. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognize that they have no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
20. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
21. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract signature page(s); (iii) the State's additional terms and conditions, if any; (iv) any other document listed or referenced in Contract; and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.
22. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
23. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or



enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.

24. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(Revision date: 21 March 2019)

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**ATTACHMENT B: RURAL COUNTY GRANT TERMS AND CONDITIONS**

1. **PROJECT DESIGN, SCOPE OF WORK, AND USE OF FUNDS:** The scope of work for this Contract shall be the Grantee's Project Plan as described in Attachment C herein. Grant Money awarded under this Contract shall be used by Grantee to accomplish the project as described therein.
2. **NATURE OF ENTITY:** Grantee is a rural county in the State of Utah of the third, fourth, fifth, or sixth class as defined in Utah Code 17-50-501.
3. **FUNDING:** All Grant funds awarded under this Contract are subject to the following funding conditions:
  - a) Grantee shall not receive any Grant Money until this Contract is fully signed and executed
  - b) Grantee shall submit an invoice for 100% of the Contract Amount to be disbursed prior to full completion of Grantee's project.
  - c) In no event shall payments from the State to Grantee exceed in sum the Contract Amount.
4. **REPORTING REQUIREMENTS:** On or before September 1 of each year, a Grantee that has received an RCG in the previous fiscal year shall provide a written report to the Rural Opportunity Advisory Committee. Each CEO Board within a county shall assist and advise the county legislative body in preparing reporting requirements for grant money received by a rural county and as required by the Rural Opportunity Advisory Committee. This reporting requirement must be completed and approved before new funds can be awarded and distributed.
5. **DISTRIBUTION OF FUNDS:** The Contract Amount shall be distributed to Grantee after approval of Grantee's previous year annual report, if applicable, and after this Contract is fully signed and executed. Grantee shall submit an invoice to the State for payment of the Contract Amount.
6. **SITE VISITS:** The State reserves the right to visit the Grantee's operations, the project site, and other facilities related to the project. Grantee agrees to allow State access to such sites and facilities as agreed, upon reasonable notice to Grantee.
7. **ACCESS TO DATA:** At State's request, Grantee shall allow State access to data and information about the project in order to assess progress and to ensure that grant funding is being spent on the project specified within the Grantee's Project Proposal.
8. **AUDIT:** Grantee shall allow State auditors to make audits and inspections of all records relating to this Grant. Grantee shall make available for audit and inspection the records of expenditures relating to this Contract until all State audits are completed or for period of up to five (5) years from the date of this Contract. Grantee shall refund to the State any grant funds spent that did not meet the requirements of this Contract and determined by audit to be ineligible under the terms hereof or in accordance with State and Federal law.
9. **STATE CONTACT PERSON:** The State designates the current Associate Director of the Center for Rural Development at Go Utah or their successor and the Department Program Coordinator, as the contact persons at the Utah Governor's Office of Economic Development to consult with the Grantee on an ongoing basis. The contact person will provide the Grantee with any additional guidelines, standards, procedures, and reporting requirements on which the State will review progress and evaluate performance hereunder.
10. **EVALUATION:** The State reserves the right to conduct an independent evaluation of the use of the grant funding and of the activities covered by this Contract, including achievement of goals and benchmarks, location of entity, and achievement of outcomes, economic development, and job creation. Such evaluation may employ qualitative as well as concrete measures of outcomes. The State reserves the right to engage consultants or others to carry out this evaluation. Grantee agrees to allow the State or its representatives, access to and will make its personnel, facilities, records, and sponsors available to State evaluators, subject to reasonable notice.
11. **BREACH OF CONTRACT:** The State reserves the right to demand a refund of the full amount of the grant or a portion thereof, or to terminate this Contract and pay no further funds, in the event that Grantee breaches any of the terms of this Contract.



12. **ATTRIBUTION:** Grantee shall make appropriate and reasonable efforts to ensure that the Go Utah is recognized as a partner in the Project. Such efforts may include recognition of the office in fundraising materials, use of the Go Utah name and official logo, and other appropriate attribution for the funding made possible by the office.

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## **ATTACHMENT C: PROJECT PLAN**

### **SCOPE OF WORK:**

San Juan County (the “County”) is grateful for the opportunity to apply for this Rural County Grant (“RCG”). The County has one of Utah's lowest median household incomes, so these funds will be used to support the community.

The RCG for San Juan County is utilized to support economic development and to retain and expand businesses along with participating in the Canyonlands Business Summit in February 2023. The grant also provides scholarships for two San Juan County students to further their education. The grant will also support an Economic Development Vista Volunteer and allow the County to continue the San Juan County Amplify Dashboard with current statistics for County visitation, Visa Vue stats, Occupancy, which tracks visitors throughout the county and provides businesses and the County CED Board with critical information. The RCG funding will also be used to support a Grant writer to take advantage of grants available supporting efforts in San Juan County.

The County will add \$47,000 to this grant to increase the amount available to local businesses. There is a formal application process for businesses to apply. Once an application is received, the CED board reviews the applications. The allocation of funds is granted by the CED Board and approved by the County Administrator and the San Juan County Commissioners.

In 2022, the County granted \$173,000 to local businesses who utilized the funding to purchase additional equipment, to keep employees working through the shoulder season, and for construction costs toward employee housing. All funding granted and used will bring revenue back to San Juan County.

Key Census Facts for San Juan County:

- Population of 14,489 decreased by 0.02%
- 49% of residents are American Indian and Alaska Native
- 21.9% of residents are Persons Below Poverty in 2019
- Median household income (in 2020 dollars) was \$49,438
- Per Capita income in 2019 was \$28,074

According to Utah Workforce Services, the County's median household income is one of Utah's lowest. Government is the most significant wage industry, primarily local government activities like education and healthcare. The funding under this RCG is very useful for the County.

### **DELIVERABLES AND OUTCOME:**

In 2022, the County had 52 applications from local San Juan County businesses; the total ask for funding was \$1,696,112.51, and the County was able to allocate \$173,000. In 2023, the County intends to increase the number of applicants by 30% to 68 applications.

Additionally, the County will reach out to residents of the Navajo Nation with specific marketing in an effort to get better participation from their businesses. For example, Bears Ears Farms purchased equipment to expand its business and hired five local San Juan residents.

Targeted Sectors:

- Hospitality, tourism, and recreation - hotel and lodging occupations
- Manufacturing and product development



- Business and Finance - Small business ownership and/or management, banking, business management

#### Business Expansion

- Outfitters adding equipment to provide increased numbers of visitors on river trips, UTV trips, and rentals.
- Bears Ears hotel in Blanding to open after a complete renovation. The hotel will add 8 to 12 staff positions (general manager, housekeeping and maintenance) and will provide hospitality and other training.
- The RGF goal is to add a minimum of 18 to 20 full-time positions throughout the County from businesses expanding in 2023.

#### BUDGET:

San Juan County is requesting \$200,000 of grant funding and will add \$47,000 from the TRT Funding to support the \$175,000 awarded to local businesses for retention and expansion. This much-needed grant funding balance will be used to support a two-county Business Summit and the local San Juan County Business Basecamp and Training Expo.

Also, the County will award \$3,000 to two San Juan County students to further their education and return to work in San Juan County. The Visa Volunteer is a meaningful program for the volunteer and an added support to the limited Economic Development office for one full year. Also, hiring a Grant Writer to assist the Economic Development office in securing much-needed funding supporting Economic Development growth. And lastly, supporting the County Economic Development and Tax Advisory Board with a reporting program to keep them informed of visitor spending and movement in the county.

State of Utah			
Governor's Office of Economic Opportunity			
Rural County Grant Budget			
		County: San Juan	
		Fiscal Year: 2023	
			\$ 200,000.00
Count	Economic Development Project or Activity	Total Estimated Cost	Quantity of Grant Funds to be Used
1	Grant Funding Business Retention and Expansion	\$ 175,000.00	\$ 128,000.00
2	Grand and San Juan County Business Summit	\$ 4,000.00	\$ 4,000.00
3	San Juan County Educational Grants for Students	\$ 3,000.00	\$ 3,000.00
4	San Juan County Local Business Summit	\$ 17,000.00	\$ 17,000.00
5	Economic Development Vista Volunteer	\$ 4,000.00	\$ 4,000.00
6	San Juan County Dashboard updates for CED and TTAB Boards	\$ 25,000.00	\$ 25,000.00
7	Grant Writing Contractor	\$ 19,000.00	\$ 19,000.00
		\$ 247,000.00	\$ 200,000.00
*Goal is for San Juan County to add \$47,000 from TRT to the Business Grant Funding			

