



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
February 18, 2025 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1236769.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=bUyRrZy-fEY>

**CALL TO ORDER**

**Time Stamp 0:00:06 (audio) & 0:01:42 (video)**

Commission Chair Silvia Stubbs called the meeting to order at 11:02 a.m.

**ROLL CALL**

**Time Stamp 0:00:28 (audio) & 0:01:04 (video)**

Commission Chair Stubbs called for attendance:

**PRESENT**

Silvia Stubbs  
Lori Maughan  
Jamie Harvey

**STAFF**

Mack McDonald, Chief Administrative Officer (CAO)  
Lyman W. Duncan, Clerk/Auditor  
Talia Hansen, Economic Development staff  
Nicole Perkins, Library Director  
David Gallegos, County Fire Chief

**OTHER**

Shannon Brooks  
Dave & Sara Goodman  
Deb Brown, Chamber of Commerce

## **INVOCATION**

**Time stamp 0:00:37 (audio) & 0:02:13 (video)**

Shannon Brooks, resident of Monticello, offered to give the invocation prayer.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:25 (audio) & 0:03:01 (video)**

Lyman W. Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp 0:02:00 (audio) & 0:03:36 (video)**

Commission Chair Stubbs asked each commissioner if there were any conflicts of interest with today's agenda. Each confirmed there were not any conflicts of interest.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*  
<https://us02web.zoom.us/j/87155847636> Meeting ID: 871 5584 7636 One tap mobile  
+12532158782,,87155847636# US (Tacoma)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

**Time Stamp 0:02:15 (audio) & 0:03:51 (video)**

Mack presented the public comment portion of the meeting. He began with those in attendance (none) and then he checked online (none) for any public responses.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time stamp 0:03:03 (audio) & 0:04:39 (video)**

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

1. Approval of \$167,200.20 in Small Purchases: \$1,725 for the Annual Membership for the San Juan Visitor Services, \$12,188.50 for Diesel 6KW LED Light Tower for Emergency Management, \$146,896 for the 2026 Peterbilt 567 Hook Chassis X15 Truck for the San Juan County Landfill, \$3,355.70 for a Truck Ranch Hand Front Bumper with Grille Guard and \$3,035 for Reman Injection Pump for the San Juan County Road Department Truck
2. Approval of February 4, 2025, Commission Work Session Minutes
3. Approval of the Community Library Enhancement Fund Grant Contract between San Juan County and the State of Utah Department of Community and Cultural Engagement.
4. Approval of the Check Register for January 31 through February 14, 2025

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

5. Presentation for the Public Awareness Committee of Citizens Report. Dr. Shannon Brooks, Latter-day Saint Home Educators

**Time Stamp 0:05:08 (audio) & 0:06:44 (video)**

Shannon Brooks, resident of Monticello, presented a report on the 2025 Planning & Zoning Ordinance calendar schedule with their group meeting with the public. He is part of the volunteer group to raise awareness regarding the proposed planning and zoning ordinance. The meetings have been held so far in La Sal (40 in attendance) and Eastland (20 in attendance) and they have been well received. He has three meetings next week. He stated the meetings are not recorded, and people are free to express their opinions. He also talked about the communication process and the need for people to be informed. Once the group has completed their remaining meetings in March, he will meet with Kristen and give her the results and findings. In addition, Shannon invited the audience to participate in the America Legacy Colloquium series that he is sponsoring within the community.

## **BUSINESS/ACTION**

6. Consideration and Approval for the 2025 Memorandum of Understanding and Letter of Support Between San Juan County and Weber State University's Wildcat MicroFunds Program. Talia Hansen, Economic Development

**Time Stamp 0:23:00 (audio) & 0:24:36 (video)**

Talia Hansen, Economic Development staff, presented the MOU with Weber State University's Wildcat MicroFunds program for the commission to review and approve. She has been working with Kathryn Holbrooke Clarke, WSU, in developing a program within the county. She has received input from throughout the county and most respondents desire to have a small business office available within the county. She has received an EDA grant to hire a regional coordinator position for the next three years. The chapterhouses are very interested in working with the program. Commission Chair Stubbs thanked Talia for her grant writing skills. Mack felt the Wildcat program would work well with the newly awarded economic mobility grant received by the county.

Deb Brown, Chamber of Commerce representative, spoke about her experiences visiting several businesses within the county. She feels the time is right to re-open a countywide chamber of commerce.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

7. Consideration and Approval of the Purchase of a Fire Brush Truck. David Gallegos, Fire Chief

**Time Stamp 0:35:10 (audio) & 0:36:46 (video)**

David Gallegos, County Fire Chief, presented the agreement to purchase a brush truck for the commission to review and approve. The state is funding \$198,000 per year to the county. David will pay 75% of the truck price from this year's budget and the rest will be paid in next year's budget.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

8. Consideration and Approval to Update the Standard Service Contract for the Hideout Community Center Roof Repairs between San Juan County and Top Line Installers, Inc. Sam Long, Facilities Maintenance Director

**Time Stamp 0:39:50 (audio) & 0:41:26 (video)**

Sam Long, Facilities maintenance Director, presented the service contract for the Hideout Community center roof repairs for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

## **COMMISSION REPORTS**

**Time Stamp 0:47:17 (audio) & 0:48:53 (video)**

Commissioner Maughan reported on attending the legislature session in SLC. She is closely following the TRT bill.

Commissioner Harvey attended a meeting in Window Rock regarding the past due bill owed to the county. The Navajo Department of Transportation (NDOT) has undergone restructuring, but Mr. Platero (NDOT director) stated that he has appointed staff to clean up the outstanding invoices owed to counties in Arizona and Utah. The payments should be paid in the next few months. He mentioned the Bluff EMS callouts are going to Price, while other calls are going to Kayenta. The chapters are concerned about the transportation of uranium throughout the Utah portion of the Navajo Reservation. The chapters want an emergency plan to be put in place along with the equipment needed.

He also attended the Aneth Chapter meeting; they have elected new leadership and are interested in the road situation and the Utah water settlement.

Commissioner Stubbs reported on the Seven Counties Commission regarding the water situation for the community of Halchita. She is hopeful the engineers can find a way to bring water up from the river and process the water for the residents to drink. She is also concerned about the lack of housing for people to purchase or rent. She also spoke about the semi shipping trucks which are bringing uranium to Energy Fuels (Blanding) for processing into yellowcake.

## **ADJOURNMENT**

**Time Stamp 1:02:25 (audio) & 1:04:01 (video)**

Adjournment at 12:10 p.m.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.

Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_