



## **BOARD OF COMMISSIONERS WORK SESSION MEETING**

**117 South Main Street, Monticello, Utah 84535. Commission Chambers**

**March 18, 2025, at 9:00 AM**

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### **MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1247593.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=jAOCrm4Xv68>

#### **CALL TO ORDER**

**Time Stamp 0:00:06 (audio) & 0:00:24 (video)**

Commission Chair Stubbs called the meeting to order at 9:15 a.m.

#### **ROLL CALL**

**Time Stamp 0:00:19 (audio) & 0:00:37 (video)**

Commission Chair Stubbs called for attendance:

#### **PRESENT**

Commission Chair Silvia Stubbs

Commission Vice-Chair Lori Maughan

Commissioner Jamie Harvey

#### **STAFF**

Mack McDonald, Chief Administrative Officer (CAO)

Lyman W. Duncan, County Clerk/Auditor

Jens Nielson, Deputy County Attorney

Talia Hansen, County Economic Development Office

#### **AGENDA ITEMS**

1. Commission Training Session. Debra McKee, Outreach Manager, Governor's Office of Economic Opportunity

**Time Stamp 0:00:35 (audio) & 0:00:53 (video)**

Debra McKee, Outreach Manager for the Center of Rural Development housed in the Governor's Office for Economic Opportunity introduced James Dixon, Director of Community Grants. James presented the State of Utah's County Economic Opportunity Advisory Board Training program to the commission. His intent is to help counties with financial resources to encourage economic development within the rural areas. There are two rural grants available to counties: the Rural County Grant (RCG), which is given annually to each county for \$200,000, and the Rural Communities Opportunities Grant (RCOG) which is a competitive based grant, and usually only about 30% of applicants are given an award. The RCOG grant may not exceed \$600,000 or a total of both grants to be capped at \$800,000. James stated there are three criteria for accessing these grants:

Criteria One: Each county is required to have a CEO Advisory Board represented by a county representative, a representative of one municipality, a workforce development person, a public/private representative, and a member of the public who lives in the county. James recommends that the county representative not be a commissioner, but another individual from within the county organization. He recommends staggering the terms of service for the board members, and that the commission reappoint new members as soon as possible. The CEO Boards are subject to the Open and Public Meetings Act, where members are trained annually, meetings are to be publicly noticed and recorded.

Criteria Two: Annual reporting is required each year.

Criteria Three: Requires a fully complete formal application. The County Commission has a final say for any grant application to be submitted to the state, if there is strife between proposals, the Commission and CEO Board need to discuss and work it out.

## **EXECUTIVE SESSION**

2. Make a Motion to Enter Into A Closed Executive Session to Discuss The Character, Professional Competence, or Physical or Mental Health of an Individual and Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205

**Time Stamp 0:50:12 (audio) & 0:50:30 (video)**

Motion to enter executive session:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

## **ADJOURNMENT**

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons

needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_