



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
December 30, 2024 at 11:00 PM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1214451.mp3> (#1)

<https://www.utah.gov/pmn/files/1214453.mp3> (#2)

<https://www.utah.gov/pmn/files/1214455.mp3> (#3)

VIDEO: <https://www.youtube.com/watch?v=uUzcGn88jqU>

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:03:30 (video)

Commission Chair Jamie Harvey called the meeting to order at 11:04 a.m.

ROLL CALL

Time Stamp 0:00:32 (audio) & 0:04:02 (video)

Commission Chair Harvey polled the commissioners for attendance in today's meeting.

PRESENT

Commission Chair Jamie Harvey
Commission Vice-Chair Silvia Stubbs
Commissioner Bruce Adams

STAFF

Mack McDonald, Chief Administrative Officer (CAO)
Peter Brown, Chief Deputy Clerk/Auditor

INVOCATION

Time Stamp 0:00:45 (audio) & 0:04:15 (video)

The invocation was offered by Commissioner Bruce Adams, outgoing County Commissioner and resident of Monticello.

PLEDGE OF ALLEGIANCE

Time Stamp 0:02:57 (audio) & 0:06:27 (video)

Commission Chair Harvey led the audience in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:03:38 (audio) & 0:07:08 (video)

Commission Chair Harvey polled the commissioners for any conflict of interest with today's meeting agenda. All three affirmed there were not any conflicts of interest with the agenda.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link <https://us02web.zoom.us/j/3125521102?omn=88955028856> Meeting ID: 312 552 1102 One tap mobile +13462487799,,3125521102# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:04:09 (audio) & 0:07:39 (video)

Mack presented the Public Comment portion of the commission meeting. Kristen Bushnell, Planning & Zoning Director, offered comments regarding the need for the hiring of a code enforcement employee.

Commissioner Adams congratulated the BYU football team for their recent victory over the Colorado Buffalos in the Alamo Bowl.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:07:23 (audio) & 0:10:53 (video)

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.

Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

1. Approval of \$4,298.99 in Small Purchases: \$1,725 for U.S. Travel Association for the San Juan County Visitor Services, \$2,573.99 for DJI Mavic 3 Classic and LaMotte Waterlink Spin Touch Kit for San Juan Public Health.

2. Approval of the Re-Appointment of Steve Simpson, Brandt Hart, and Mike Yearous to the San Juan County Bluff Water Works Board to serve 4-Year Terms.
3. Approval of the December 17, 2024, Commission Work Meeting Minutes

BUSINESS/ACTION

4. Consideration and Ratification of the Appointment of a Interim Director Until a Public Health Director Can Be Appointed in Accordance with Utah Code 26A-1-110 (4). Ron Skinner, Chair of the San Juan County Public Health Board

Time Stamp 0:09:04 (audio) & 0:12:34 (video)

Ron Skinner, Board Chair for the San Juan County Public Health Department presented the appointment for an interim Public Health Director, Michael Moulton, for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

5. Consideration and Approval of an Amendment to Terminate the Preschool Development Grant (PDG) B-5 Contract Between the State of Utah Department of Health and Human Services and San Juan County for the Final Year of 2025. Mack McDonald, Chief Administrative Officer

Time Stamp 0:18:30 (audio) & 0:22:00 (video)

Mack presented the contract termination of the Preschool Development Grant for the commission to review and approve

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

6. Consideration and Approval of the Notice of Award for the San Juan County Cal Black Memorial Airport for Pavement Improvements to American Road Maintenance, Inc for Fiscal Year 2025. Mack McDonald, Chief Administrative Officer

Time Stamp 0:24:36 (audio) & 0:28:06 (video)

Mack presented the 2024 Cal Black Notice of Award for the commission to accept and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

PUBLIC HEARINGS

7. CONSIDERATION AND ADOPTION OF AN ORDINANCE REPLACING THE EXISTING SUBDIVISION ORDINANCE AND AMENDMENTS WITH A NEW UPDATED ORDINANCE FOR SUBDIVISIONS WITHIN THE UNINCORPORATED AREAS OF SAN JUAN COUNTY, STATE OF UTAH. Kristen Bushnell, Planning and Building Administrator

Time Stamp 0:27:19 (audio) & 0:30:49 (video)

Motion to Enter into Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Mack presented the 2024 subdivision Ordinance for the commission to review and approve. Kristin Bushnell answered many questions from the commissioners and gave insight into the yearlong process of bringing the ordinance to today's meeting.

Motion to Exit Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to replace current ordinance and to adopt the 2024 Subdivision Ordinance:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

PUBLIC HEARINGS

8. CONSIDERATION AND ADOPTION OF A RESOLUTION ADOPTING THE FINAL ADJUSTMENTS TO THE 2024 SAN JUAN COUNTY GENERAL FUND AND RELATED BUDGETS. Peter Brown, Chief Deputy Clerk/Auditor

Time Stamp 0:38:22 (audio) & 0:41:52 (video)

Motion to enter 2024 Final Budget Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Peter Brown, Chief Deputy Clerk/Auditor presented the 2024 Final Budget for the commission to review and approve.

Motion to Exit 2024 Final Budget Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to adopt Final 2024 Budget:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

PUBLIC HEARINGS

9. CONSIDERATION AND ADOPTION OF A RESOLUTION ADOPTING THE 2025 SAN JUAN COUNTY GENERAL FUND AND RELATED BUDGETS. Peter Brown, Chief Deputy Clerk/Auditor

Time Stamp - 2nd audio file - 0:10:20 (audio) & 1:13:45 (video)

Motion to enter Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Peter Brown, Chief Deputy Clerk/Auditor, presented the 2025 Budget for the commission to review and approve.

Motion to Exit Public Hearing for 2025 Budget:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to Adopt 2025 General Budget:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

PUBLIC HEARINGS

Time Stamp – 3rd audio file - 0:45:52 (audio) & 2:53:51 (video)

10. CONSIDERATION AND ADOPTION OF A RESOLUTION OF THE GOVERNING BODY OF SAN JUAN COUNTY AUTHORIZING THE EXECUTION AND EXCHANGE OF COUNTY PROPERTY WITH AND TO THE SAN JUAN COUNTY COMMUNITY FUND FOR PROPERTY LOCATED ADJACENT TO THE PUBLIC SAFETY BUILDING FOR A

NEW COURTS AND PUBLIC SAFETY ADMINISTRATION BUILDING. Mack McDonald,
Chief Administrative Officer

Motion to Enter into a Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair
Stubbs

Mack presented the land exchange for the commission to review and approve.

Motion to exit Public Hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair
Stubbs

Motion to Adopt Land Exchange contract:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair
Stubbs

COMMISSION REPORTS

Time Stamp 3rd audio file – 0:54:17 (audio) & 3:02:20 (video)

No reports were offered.

ADJOURNMENT

Time Stamp 3rd audio file – 1:01:28 (audio) & 3:09:30 (video)

To adjourn at 2:10 pm.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____