



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
December 17, 2024, at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1211313.mp3>

VIDEO: <https://www.youtube.com/watch?v=OCPewPbQY0w>

CALL TO ORDER

Time Stamp 0:00:06 (audio & video)

Commission Chair Harvey called the meeting to order at 11:09 a.m.

ROLL CALL

Time Stamp 0:00:31 (audio & video)

COMMISSION

Commission Chair Jamie Harvey
Commission Vice-Chair Silvia Stubbs
Commissioner Bruce Adams

STAFF

Mack McDonald, County Administrative Officer
Lyman W. Duncan, Clerk/Auditor

INVOCATION

Time Stamp 0:00:51 (audio & video)

Invocation offered by Commissioner Bruce Adams, resident of Monticello.

PLEDGE OF ALLEGIANCE

Time Stamp 0:02:36 (audio & video)

Commission Chair Harvey led the audience in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:03:07 (audio & video)

Commission Chair Harvey polled the commissioners for any conflicts of interest with today's agenda. Each affirmed that there were not any conflicts.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/87155847636> Meeting ID: 871 5584 7636 One tap mobile
+12532158782,,87155847636# US (Tacoma)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:03:48 (audio & video)

Mack presented the Public Comment portion of the commission meeting. He asked for any in-person or online comments, there were not any comments offered.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:04:19 (audio & video)

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

1. Approval of \$13,780.82 in Small Purchases; \$8,922.90 for Livewire Vest and \$2,182.92 for Dell Pro Rugged Laptop for the County Jail, \$2,675 and \$15,226.02 for recording equipment for the CJC.

2. Approval of the November 5, 2024, Commission Meeting Minutes
3. Approval of the November 19, 2024, Commission Work Meeting Minutes
4. Approval of the November 19, 2024, Commission Meeting Minutes
5. Approval of the December 3, 2024, Commission Work Meeting Minutes
6. Approval of the December 3, 2024, Commission Meeting Minutes
7. Approval of the Check Register for November 20 through December 13, 2024
8. Approval of the Lease and Service Agreement with ImageNet for the San Juan County Clerk/Auditor's Office Print/Copy Machine.
9. Approval for a Single Event Permit Local Consent (ABCC) for Alcohol Sales for - Climb Moab, LLC
10. Approval of the Appointment for San Juan County Tourism Tax Advisory Board to Appoint Harold Simpson as a New Board Member for a 4-Year Term.
11. Approval of the Re-Appointment of Kerry Deeter to the San Juan Economic Development Board for an Additional 4-Year Term.
12. Approval of the Re-Appointment of David Ivins, Marx Powell, Heidi Redd, and Shane Shumway to Serve on the San Juan Water Conservancy District Board to Serve 4-Year Terms.

BUSINESS/ACTION

13. Consideration and Approval of the Standard Service Contract Between Top Line Installers Inc. and San Juan County for Roofing Installation at the Fair Exhibit Building. Sam Long, Facilities Maintenance Director

Time Stamp 0:09:19 (audio & video)

Sam Long, Facilities Director, presented the contract between Top Line Installers for the commission to review and approve. The exhibit building is red with a domed roof. The building has substantial leaking issues.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

14. Consideration and Approval of the Standard Service Contract Between Top Line Installers Inc and San Juan County for Roofing Installation at the La Sal Senior Center Building. Sam Long, Facilities Maintenance Director

Time Stamp 0:12:49 (audio & video)

Sam Long, Facilities Director, presented the contract with Top Line Installers for the La Sal Senior Center roof replacement for the commission to review and repair.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

15. Consideration and Approval of the Standard Service Contract for the Hideout Community Center Roof Repair Between San Juan County and Top Line Installers, Inc. Sam Long, Facilities Maintenance Director

Time Stamp 0:15:01 (audio & video)

Sam Long, Facilities Director, presented the service contract for the Hideout Community Center building for the commission to review and approve. The building has suffered from wind damage on the southside of the building.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

16. Consideration and Approval of the Memorandum of Understanding between Deb Brown and San Juan County. Talia Hansen, Economic Development Director

Time Stamp 0:18:45 (audio & video)

Talia Hansen, Economic Development Director, presented the MOU with Deb Brown (consultant) for the commission to review and approve. The goal is to develop an area wide Chamber of Commerce organization.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

17. Consideration and Approval of the Licensing Agreement between AlpaMaps and San Juan County. Talia Hansen, Economic Development Manager

Time Stamp 0:22:28 (audio & video)

Talia Hansen, Economic Development Director, presented the contract with AlpaMaps for the commission to review and approve. The mapping software will highlight commercial properties and travel patterns within the county and can be used to increase marketing for local businesses. The annual license fees will be split between Blanding City, City of Monticello, and the county.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

18. CONSIDERATION AND APPROVAL OF AN ORDINANCE ADOPTING THE REGULARLY SCHEDULED COUNTY MEETINGS FOR THE 2025 ANNUAL MEETING SCHEDULE PURSUANT TO SECTION 52-4-202 OF THE UTAH CODE. Mack McDonald, Chief Administrative Officer

Time Stamp 0:27:50 (audio & video)

Mack presented the regularly scheduled meeting ordinance for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

19. Consideration and Approval of a Building Permit Fee Waiver Request for the San Juan Health District and the New Hospital Building Inspections. Mack McDonald, Chief Administrative Officer.

Time Stamp 0:30:28 (audio & video)

Mack presented the fee waiver request for the new hospital in Monticello for the commission to review and approve. The fees were going to be around \$90,000 but will be reduced to \$25,000.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

20. Consideration and Approval of an All-Weather Operating System Inspection, Verification and Maintenance Services Agreement Between San Juan County and Everest Communications, LLC for the Cal Black Airport. Mack McDonald, Chief Administrative Officer

Time Stamp 0:33:25 (audio & video)

Mack presented the all-weather operating system (Cal Black airport) contract for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

BOARD OF EQUALIZATION

21. Consideration and Approval for Board of Equalization Hearing Officer Recommendations. Lyman Duncan, County Clerk/Auditor, Rick Meyer and Randy Rarick Assessor

Time Stamp 0:36:45 (audio & video)

Motion to enter Board of Equalization:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Rick Meyer, Assessor, presented the property for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to exit Board of Equalization:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

COMMISSION REPORTS

Time Stamp 0:44:28 (audio & video)

Commission Chair Harvey presented a ball cap to Commissioner Adams and a plastic bag to Commission Vice-Chair Stubbs (he received them while attending an economic mobility conference in Pennsylvania). He reported to the Utah Navajo Trust Fund committee a proposal to pave the Phillips Road, which is a 4–5-mile stretch. The road has become impassable for many drivers. He was hoping the county road department would bring their equipment down to pack down the materials donated by the Trust fund.

Commission Vice-Chair Stubbs reported she attended the Seven County hearing with the Supreme Court. An environmental group sued using NEPA, and the court upheld the NEPA rules. She also attended the Planning & Zoning Commission meeting.

Commissioner Adams asked Larry Ellertson (online) if he had any comments. There were questions and answers about the RECA bill and including the Monticello mill workers. Commissioner Adams will be attending the inauguration of President Trump on January 20, 2025. He has been introduced to the Utah Department of Transportation (UDOT) board; tomorrow he is on his way to the Four County meeting in Price and the UCIP meeting in Murray.

ADJOURNMENT

Time Stamp 1:17:05 (audio & video)

Time 12:26 p.m.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.
Voting Yea: Commission Chair Harvey, Commissioner Vice-Chair Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____ DATE: _____
San Juan County Board of County Commissioners

ATTEST: _____ DATE: _____
San Juan County Clerk/Auditor