



Utah State Tax Commission
**Local Government
 Sales Tax Data Request**

TC-62LG
 Rev. 8/20

► **Person Requesting Access to Data**

Name: Elaine Gizler
 Title: Director of Economic Development & Visitor Services
 County, city or town: San Juan County
 Telephone: (435) 587-3235 Email: egizler@sanjuancounty.org
 Mailing address: PO Box 490
Monticello, Utah 84535

Information being sought:

- Monthly sales tax distribution reports through Sales Online Distribution Access (SODA)
 Other: Annual gross sales for San Juan County for CY2020 with name of business, business address, NAICS code and gross sales in Excel format

How information will be used: In county economic development and recruitment efforts. All data will be kept confidential and no information will be disclosed for groups of less than 10 businesses.

Preferred data format (for information other than SODA):

- Excel Text SAS file Other: _____

Preferred delivery media (for information other than SODA):

- Secure email CD Flash drive Other: _____

I certify that I am an employee of the government entity referenced above. I understand it is my responsibility to comply with the state and federal requirements in respect to disclosure of taxpayer information and security of that information which includes, but is not limited to, Section 59-1-403, Title 59, Chapter 12, and Section 63G-2-302 or 63G-2-305. I have read Tax Commission Policy TCA-06, including provisions about aggregated data. I understand that it is the responsibility of the local government entity to provide appropriate confidentiality, security and awareness training to employees.

I understand the information presented and will fully comply with the policies and procedures as explained. I will not redisclose confidential data and understand further dissemination to any unauthorized person or agency may result in both civil and criminal liability. I further agree to use the information only for purposes authorized by Utah code under §59-12-210.

Elaine Gizler Signature Date 1/28/22

► **Locality Chief Executive**

I certify that I am the chief executive officer (or designee) of the county, city or town identified above and that the person identified above is an employee of the county, city or town. I further certify the requested information will be used only for official business.

Mack McDonald Name (please print) Title Chief Administrative Officer
Mack McDonald Signature Date 1-31-2022



Invoice

290 N University Ave
Provo, UT 84601

Date	Invoice #
1/1/2022	206750

Bill To
San Juan County Tourism Nate Pitts PO Box 490 Monticello, UT 84535

Due Date	Terms	Project
1/1/2022		Co-Op

Description	Amount
Account Management	1,000.00
Content Writing (6 NL, content includes itineraries and web content)	1,000.00
Podcast (Monthly episodes)	750.00
Campaign Design	1,750.00
Marketing Automation	875.00
Email Marketing / Automation (In-State)	875.00
Pay Per Click	750.00
SEO	1,000.00
PR Content (Newsletters)	1,000.00
Non-Taxable	0.00

1/18/21 OK TO pay *Elyse*
10-4193-490
on contract
Mark [Signature]

You can ACH payments to:
Zions Bank
Routing 124000054
Account 982658445

Total	\$9,000.00
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Payments/Credits	\$0.00
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Balance Due	\$9,000.00
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8018556641	accounting@relicagency.com
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COMMISSION STAFF REPORT

MEETING DATE: January 5, 2021

SUBMITTED BY: Natalie Randall, Director Economic Development and Visitor Services

TITLE: Granicus Subscription Renewal

RECOMMENDATION: Approval of Renewal

SUMMARY

Granicus - Host Compliance is a tool used by Economic Development, Visitor Services, and the Assessor's offices. This tool showcases short term rental properties located in San Juan County, and allows SJC departments to cross reference with business licensing, building, and taxing compliance. Recently Host Compliance shifted to new ownership Granicus, and requires a subscription renewal to be signed for the period of 3/19/21-3/18/22.

In 2019 San Juan County tax records showed 7 nightly rentals, with this software SJC Assessor's office was able to appropriately access 65 additional properties. This yielded an additional \$152,886.15 in property taxes collected in 2020.

HISTORY/PAST ACTION

Approval for onboarding software in 2019.

FISCAL IMPACT

\$23,685.66 annual subscription



408 Saint Peter Street, Suite 600
Saint Paul, MN 55102
United States

THIS IS NOT AN INVOICE

Order Form
Prepared for
San Juan County UT

Granicus Budgetary Proposal for San Juan County UT

Please note: This is not an invoice. This is a budgetary proposal that outlines the products and fees associated with the subscription renewal. Please inform the Granicus Contact listed below if you wish to issue a PO against this budgetary proposal.

ORDER DETAILS

Prepared By: Noah Brogan
Phone:
Email: noah.brogan@granicus.com
Order #: Q-169023
Prepared On: 01/19/2022
Expires On: 03/18/2022

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription
End Date: 03/18/2022
Period of Performance: 03/19/2022 - 03/18/2023

10-4192-210

TERMS & CONDITIONS

- The terms and conditions set forth in the Agreement effective 11-02-2018 are incorporated herein by reference.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of San Juan County UT to provide applicable exemption certificate(s).
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Notwithstanding anything to the contrary, Granicus reserves the right to adjust pricing at any renewal in which the volume has changed from the prior term without regard to the prior term's per-unit pricing.
- Renewal pricing for Address Identification, Compliance Monitoring, Rental Activity Monitoring, 24/7 Hotline, Tax Collection, and Mobile Permitting & Registration is based on the average volume of rental listings or units for the preceding 10-12 months and is subject to volume-based pricing adjustments as described herein.



INVOICE

P.O. Box 3784
Logan, UT 84323
USA

Invoice Number: 196819

Invoice Date: 01/03/2022

Account Number: 1442

Phone: (435) 755-5126

Fax: (435) 379-3243

Bill To:
San Juan County, UT
Attn: James Francom
PO Box 490
Monticello, UT 84535

Description:
Period: February 2022 - January 2023

Customer ID	Customer PO	Payment Terms	
San Juan County, UT		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		02/02/2022

Quantity	Item	Unit Price	Amount
1	CDP - Community Development Package -	\$3,250.00	\$3,250.00
1	LIC - License Management -	\$2,650.00	\$2,650.00
1	PH - Portal Home Management - Permits and Licensing	\$2,000.00	\$2,000.00
1	- Additional Letters - Included	\$0.00	\$0.00
	iWorQ Systems Internet Software Management and Support February 2022 - January 2023		

Check/Credit Memo No:	Total Invoice Amount	\$7,900.00
	Outstanding Balance	\$0.00
	Total Payments Applied	\$0.00
	Credit Applied	\$0.00
	TOTAL	\$7,900.00

10-4242-242 @ 3,250.00
10-4192-210 @ 4,650.00
Mark M...

Payment for invoice may be paid online via credit card at <http://payments.iworq.net>

Please contact Billing@iworq.com to update BILL TO information. Thank you.



INVOICE

P.O. Box 3784
Logan, UT 84323
USA

Invoice Number: 194556

Invoice Date: 01/04/2021

Account Number: 1442

Phone: (435) 755-5126

Fax: (435) 379-3243

Bill To:
San Juan County, UT Attn: James Francom PO Box 490 Monticello, UT 84535

Description:
Period: February 2021 - January 2022

Customer ID	Customer PO	Payment Terms	
San Juan County, UT		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		02/04/2021

Quantity	Item	Unit Price	Amount
1	- Pro-rated amount for Community Development Package, License Management, and Portal Home iWorQ Systems Internet Software Management and Support February 2021 - January 2022	\$2,712.50	\$2,712.50

Check/Credit Memo No:	Total Invoice Amount	\$2,712.50
	Outstanding Balance	\$0.00
	Total Payments Applied	\$2,712.50
	Credit Applied	\$0.00
	TOTAL	\$0.00

Payment for invoice may be paid online via credit card at <http://payments.iworq.net>

Please contact Billing@iworq.com to update BILL TO information. Thank you.



P.O. Box 3784
 Logan, UT 84323
 USA



Acct. # 10-4242-242

INVOICE

Account Number: 1442
 Invoice Number: 158830
 Invoice Date: 01/10/2019

Phone: (435) 755-5126
 Fax: (435) 379-3243

Bill To: San Juan County, UT Attn: James Francom PO Box 338 Monticello, UT 84535	Description: Period: February 2019 - January 2020
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Customer ID San Juan County, UT	Customer PO	Payment Terms Net 30 Days	
Sales Rep ID	Shipping Method Courier	Ship Date	Due Date 02/09/2019

Quantity	Item	Unit Price	Amount
1	CDP - Community Development Package - iWorQ Systems Internet Software Management and Support February 2019 - January 2020	\$3,250.00	\$3,250.00

Check/Credit Memo No:	Subtotal	\$3,250.00
	Sales Tax	
	Total Invoice Amount	\$3,250.00
	Outstanding Balance/Credit Applied	\$0.00
	TOTAL	\$3,250.00

Payment for invoice may be paid online via credit card at <http://payments.iworq.net>

Please contact Billing@iworq.com to update BILL TO information. Thank you.



P.O. Box 3784
Logan, UT 84323
USA



INVOICE

Invoice Number: 9839
Invoice Date: Jan 17, 2018
Page: 1

10-4242-242

AW/B

Voice: (435)755-5126
Fax: (866)379-3243

Bill To:

Ship to:

San Juan County, UT
Attn: James Francom
PO Box 338
Monticello, UT 84535

Customer ID	Customer PO	Payment Terms	
San Juan County		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		2/16/18

Quantity	Item	Description	Unit Price	Amount
12.00	CDP	Community Development Package	270.83	3,250.00
		iWorQ Systems Internet Software Management and Support February 2018 - January 2019.		

Subtotal	3,250.00
Sales Tax	
Total Invoice Amount	3,250.00
Payment/Credit Applied	
TOTAL	3,250.00

Check/Credit Memo No:

Payment for invoice may be paid online via credit card at www.iworq.net/iworq/webpay/iworq.asp

Please contact deb@iworq.com to update BILL TO information. Thank you.



P.O. Box 3784
 Logan, UT 84323
 USA



INVOICE

Invoice Number: 8616
 Invoice Date: Jan 18, 2017
 Page: 1

Voice: (435)755-5126
 Fax: (866)379-3243

10-4242-740

Walt Bid

Bill To:
 San Juan County, UT
 Attn: James Francom
 PO Box 338
 Monticello, UT 84535

Ship to:

Customer ID	Customer PO	Payment Terms	
San Juan County		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		2/17/17

Quantity	Item	Description	Unit Price	Amount
12.00	CDP	Community Development Package	270.83	3,250.00
1.00	Set Up	iWorQ Systems Set Up Cost	2,100.00	2,100.00
		iWorQ Systems Internet Software Management and Support February 2017 - January 2018. One time set up cost.		

Subtotal	5,350.00
Sales Tax	
Total Invoice Amount	5,350.00
Payment/Credit Applied	
TOTAL	5,350.00

Check/Credit Memo No:

Payment for invoice may be paid online via credit card at www.iworq.net/iworq/webpay/iworq.asp

Please contact deb@iworq.com to update BILL TO information. Thank you.



P.O. Box 3784
 Logan, UT 84323
 USA



INVOICE

Account Number: 1442
 Invoice Number: 192950
 Invoice Date: 06/25/2020

Phone: (435) 735-8123
 Fax: (435) 371-8240

4192.610 BEAR FY 20

Bill To:
San Juan County,
Attn: James Franco
PO Box 490
Monticello, UT 84525

Description:
Period: July 2020 - June 2021

Customer	Customer PO	Payment Terms	
San Juan County, UT		Net 30 Days	
Shipping Method	Ship Date	Due Date	
Courier		07/25/2020	

Quantity	Item	Unit Price	Amount
1	Development Package -	\$3,250.00	\$3,250.00
1	Management -	\$2,650.00	\$2,650.00
1	Management - Permits and Licensing	\$2,000.00	\$2,000.00
1	- Included	\$0.00	\$0.00
	Internet Software Management and Support July 2020 - June 2021		
	February will be for \$2,712.50		

Check/Credit Memo	Total Invoice Amount	\$7,900.00
	Outstanding Balance	\$0.00
	Total Payments Applied	\$0.00
	Credit Applied	\$0.00
	TOTAL	\$7,900.00

Payments may be paid online via credit card at <http://payments.iworq.net>

Please email billing@iworq.com to update **BILL TO** information. Thank you.



P.O. Box 3784
 Logan, UT 84323
 USA



10-4242-242

INVOICE

Account Number: 1442
 Invoice Number: 192063
 Invoice Date: 01/03/2020

Phone: (435) 755-5126
 Fax: (435) 379-3243

Bill To: San Juan County, UT Attn: James Francom PO Box 338 Monticello, UT 84535	Description: Period: February 2020 - January 2021
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Customer ID San Juan County, UT	Customer PO	Payment Terms Net 30 Days	
Sales Rep ID	Shipping Method Courier	Ship Date	Due Date 02/06/2020

Quantity	Item	Unit Price	Amount
1	CDP - Community Development Package - iWorQ Systems Internet Software Management and Support February 2020 - January 2021	\$3,250.00	\$3,250.00

Check/Credit Memo No:	Total Invoice Amount	\$3,250.00
	Outstanding Balance	\$0.00
	Total Payments Applied	\$0.00
	Credit Applied	\$0.00
	TOTAL	\$3,250.00

Payment for invoice may be paid online via credit card at <http://payments.iworq.net>
Please contact Billing@iworq.com to update BILL TO information. Thank you.