



Utah State Tax Commission
**Local Government
 Sales Tax Data Request**

TC-62LG
 Rev. 8/20

► **Person Requesting Access to Data**

Name: Elaine Gizler
 Title: Director of Economic Development & Visitor Services
 County, city or town: San Juan County
 Telephone: (435) 587-3235 Email: egizler@sanjuancounty.org
 Mailing address: PO Box 490
Monticello, Utah 84535

Information being sought:

- Monthly sales tax distribution reports through Sales Online Distribution Access (SODA)
 Other: Annual gross sales for San Juan County for CY2021 with name of business, business address, NAICS code and gross sales in Excel format

How information will be used: In county economic development and recruitment efforts. All data will be kept confidential and no information will be disclosed for groups of less than 10 businesses.

Preferred data format (for information other than SODA):

- Excel Text SAS file Other: _____

Preferred delivery media (for information other than SODA):

- Secure email CD Flash drive Other: _____

I certify that I am an employee of the government entity referenced above. I understand it is my responsibility to comply with the state and federal requirements in respect to disclosure of taxpayer information and security of that information which includes, but is not limited to, Section 59-1-403, Title 59, Chapter 12, and Section 63G-2-302 or 63G-2-305. I have read Tax Commission Policy TCA-06, including provisions about aggregated data. I understand that it is the responsibility of the local government entity to provide appropriate confidentiality, security and awareness training to employees.

I understand the information presented and will fully comply with the policies and procedures as explained. I will not redisclose confidential data and understand further dissemination to any unauthorized person or agency may result in both civil and criminal liability. I further agree to use the information only for purposes authorized by Utah code under §59-12-210.

Elaine Gizler Signature 2/14/22 Date

► **Locality Chief Executive**

I certify that I am the chief executive officer (or designee) of the county, city or town identified above and that the person identified above is an employee of the county, city or town. I further certify the requested information will be used only for official business.

 Name (please print) Title

 Signature Date