



## COMMISSION STAFF REPORT

**MEETING DATE:** Month XX, 20XX

**ITEM TITLE, PRESENTER:** Resolution to appoint the Surveyor's Office as the Addressing Agency under Ordinance 2024-5.

**RECOMMENDATION:** Approve Resolution

### SUMMARY

THE COMMISSION PASSED AN ORDINANCE (ORDINANCE 2024-05) ON MAY 21, 2024, DEALING WITH HOW ADDRESSES AND STREET NAMES ARE CREATED/CHANGED. THE ORDINANCE CALLS FOR AN "ADDRESSING AGENCY", BUT NO PERSON OR ENTITY WAS IDENTIFIED AS THE ADDRESSING AGENCY. THIS RESOLUTION WOULD APPOINT THE SURVEYOR'S OFFICE AS THE AGENCY TO ADMINISTER THE DUTIES SET FORTH IN THE ORDINANCE. THE SURVEYOR'S OFFICE HAS BEEN PERFORMING THESE SERVICES.

**HISTORY/PAST ACTION – THE COMMISSION ADOPTED THE ORDINANCE ON MAY 21, 2024 BUT FAILED TO APPOINT AN ADDRESSING AGENCY**

### FISCAL IMPACT - NONE

The Ordinance defines the ADDRESSING AGENCY as “Authoritative division of county government responsible for regional addressing services. It also serves as a resource for fostering collaborative relationships between San Juan County, incorporated cities, and public and emergency services”.

The Addressing Agency would render the following services under the Ordinance:

**ADDRESSING SERVICES:** Services including the naming and numbering of streets, courts, parks, thoroughfares, and other public places; residential and commercial structures and buildings and structures of all types; and vacant lots and other spaces within the unincorporated county or in contracted municipalities and further includes maintaining the county's official countywide validated addresses and the county's official street file.