

SAN JUAN COUNTY, STATE OF UTAH RESOLUTION NO. 2025-___

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, APPOINTING THE SAN JUAN SURVEYOR'S OFFICE AS THE ADDRESSING AGENCY UNDER ORDINANCE DATED MAY 21 2024, KNOWN AS "AN ORDINANCE ESTABLISHING THE SAN JUAN COUNTY ADDRESSING POLICY AND STANDARDS FOR THE COUNTY".

WHEREAS, the Board of County Commissioners recognizes the importance of transparency, accountability, and adherence to state law in the operation and administration of county government, and seeks to ensure that all actions taken align with both statutory mandates and the best interests of the residents of San Juan County;

WHEREAS, San Juan County previously adopted an Ordinance 2024-05 in response to a need and desire to create and address a uniform San Juan County property identification system. The desire was to create uniformity and order in the naming and numbering of street names, numbers, and structures - and establish property identification for providers of public and emergency services and public/private property existing within the unincorporated regions of San Juan County as well as contract entities/municipalities.

WHEREAS, pursuant to the Ordinance, the County was to appoint an "Addressing Agency" who would be responsible for regional addressing services. The Addressing Agency also serves as a resource for fostering collaborative relationships between San Juan County, incorporated cities, and public and emergency services".

WHEREAS, the County never officially named an entity or person to act as the Addressing Agency, to perform the services stated in the Ordinance. These duties are set forth below for convenience purposes only and include:

3: DUTIES OF ADDRESSING AGENCY AND ADDRESSING AUTHORITY

A. It shall be the duty of the addressing agency to establish an addressing standards and definitions policy for the County.

B. The addressing agency shall have a duty to offer addressing guidance, as requested, from incorporated cities. They must also approve alphabetical street names and create and maintain address point data for the whole county by creating a positive relationship with the cities in San Juan County. The agency is responsible for maintaining address points through data documented and/or validated by the incorporated cities, including creating new addresses, updating existing addresses, and making changes to data associated with individual addresses.

C. It shall be the duty of the addressing authority to name and number all streets, to designate numbers for houses or buildings fronting upon all such streets, to certify addresses in accordance with the addressing standards and definitions policy, and to enforce the provisions of this chapter, for the unincorporated area of the county as well as contract municipalities. The addressing authority shall inform the county addressing agency before making addressing changes in the unincorporated county.

D. The addressing agency shall establish and make changes as necessary to the Baseline/Meridian streets and boundaries for the individual regions that make up the regional grid system.

WHEREAS, the San Juan County Surveyor's Office has been performing and providing these services in said capacity since the adoption of the Ordinance and would like to continue in this capacity; and would like to be formally appointed to be the Addressing Agency, with all authority pertaining thereto.

**NOW, THEREFORE, THE BOARD OF SAN JUAN COUNTY COMMISSIONERS
RESOLVES AND ORDAINS THE FOLLOWING:**

1. The San Juan County Board of Commissioners hereby appoints the Surveyor's Office, under the direction of the County Surveyor, to be and act as the Addressing Agency as that term is defined in Ordinance 2024-05, and to perform and provide all of the services set forth in the Ordinance, including the duties set forth in Section 3 of the Ordinance.

**RESOLUTION NO. 2025-__
(SIGNATURE PAGE)**

THIS RESOLUTION IS PASSED AND ADOPTED by action of the Board of San Juan County Commissioners for San Juan County in an open meeting this day of _____, 2025.

Voting Aye: __ Voting Nay: __

ATTEST: SAN JUAN COUNTY BOARD OF COMMISSIONERS

Lyman Duncan, Clerk/Auditor

Silvia Stubbs - Chair