



LIBRARY BOARD MEETING

Virtual/Blanding Library
October 20, 2021 at 5:30 p.m.

MINUTES

CALL TO ORDER: 5:30 p.m.

ROLL CALL

Present: Ramona Chamberlain (Acting Board Chair); Lucille Cody, Carolyn Dailey, Tim Schulte, Genevieve Ford (Board Members); Nicole Perkins (Library Director); Mikaela Ramsay (Assistant Library Director); Mack McDonald (County Representative)

Absent: N/A

APPROVAL OF MINUTES

Approval for September 8, 2021 Library Board Minutes was moved by Dailey and seconded by Schulte, then approved unanimously.

PUBLIC COMMENT

No public present

BUSINESS/ACTION

- 2. La Sal Lease Agreement** which had been previously discussed was approved. Ford motioned to approve and Schulte seconded the motion before voting was unanimous.
- 3. Review of 2022 Budget:** The Library Director presented the budget options that were prepared to take to the county commissioners. None of this year's line item spending has gone over budget and many items are far under proposed spending. For example, in the "transfers to other units" some funds have not yet been spent because negotiations with Monument Valley High School are ongoing to renew the contract to have a branch at their facility.

Approximately \$9,000 has been spent recently in collection development funds in order to meet grant and state library requirements. It's estimated that we will receive \$79,400 in grant money by the end of the year.

Because tax revenues have drastically decreased in the county, rebuilding the General Library Fund is estimated to take many years to rebuild at this point, even with the valiant efforts the Director has made to bring in grant revenue and save costs.

McDonald reviewed what the county and state legislatures are doing to look for tax money. Two years ago, the commission approved a tax increase for the library, but they put that on hold due to COVID. However, COVID CARES grants have really helped the library get up-to-date with communications technology.

The State Library office for Utah insists that libraries go back to pre-pandemic hours as part of the accreditation requirements. In order to cover these hours, more driving has been needed which increase the gasoline line item on the budget, but the library has been able to stop short so far of hiring a new librarian yet. However, Perkins needs to request another full-time position as the Blanding library manager to help prevent burnout. Schulte requested more information about staff responsibilities, so Ramsay and Perkins explained the projects and duties of library staff. Perkins spoke about how the new position should help support staff at the branches and develop programming. Chamberlain inquired into the possibility of separating the Head Librarian from the Blanding Library position permanently.

Schulte moved that the budget request should be made, Cody seconded, and voting was unanimous.

Lucille Cody and Mack McDonald are also tasked with looking into possible partnerships with the Dine' Office of Education, the Navajo Trust Fund, and local chapters to get help running some of the southern-most branches with more effectiveness and with the current budget limitations. Cody also suggested putting a link to the county library website on the local chapter websites.

4. Library Grants for 2021 and Overview:

Perkins shared a table reviewing the grants received in 2021 with the board, some of which carry into 2022, but most of which have been reimbursed and closed.

5. Update from Chief Administrative Officer, Mack McDonald about policies concerning volunteers in San Juan County.

Volunteers need to be fully aware that county policies and procedures apply to them. To avoid liability issues, there should be a form they fill out stating they will comply with policies. Volunteers should also be approved by county leaders. They can use county vehicles if they have been approved and take driving courses.

LIBRARY DIRECTOR REPORT

6. The Monticello and Blanding branches are signing up for a hydroponic system grant.

REPORTS FOR BLANDING, MONTICELLO AND SATELLITES

7. Monticello Report

Furniture is arriving soon for the Business Development Center. A social worker wants to hold Suicide Prevention classes there and will be the first regular patron.

LIBRARY CHAIR REPORT

- 8. The Board Chair reviewed the meetings rules and created a draft of the meeting calendar for 2022. The next meeting should be January 12, 2022. Agenda items for that meeting should include more grant ratifications, reports from Lucille Cody and Mack McDonald. Also, school district and Grand County agreements.

ADJOURN: 7:53 p.m. Ford moved to adjourn, Schulte seconded, the motion passed unanimously.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice

APPROVED: _____
San Juan County Library Board

DATE: _____